

**MEETING NOTES OF THE  
UNIVERSITY FACILITIES PLANNING BOARD  
March 7<sup>th</sup>, 2017**

**Members Present:** Walt Banziger – Co-Chair, Kurt Blunck, Tom Stump, Jeff Butler, Matthew Campbell, Chris Fastnow, James Thull, Leslie Schmidt, Neil Jorgenson, and Michael Everts

**Proxy:** Tom Stump for Brenda York, Walt Banziger for Dan Stevenson and Kregg Aytes – Chair, and EJ Hook for Jeff Butler

**Members Absent:** David Kack, David Singel, Tom McNab for Faith Rifki, Rebecca Owens, Chris Kearns, Susan Fraser for Charles Boyer, Bob Mokwa, Terry Leist, and Renee Reijo Pera

**Staff & Guests:** Randy Stephens

The University Facilities Planning Board met at the Facilities Meeting Quonset beginning at 3:30 pm to discuss the following:

**ITEM No. 1 – APPROVAL OF MEETING NOTES –**

The draft notes from February 21<sup>st</sup>, 2017 were approved unanimously.

**ITEM No. 2 – EXECUTIVE COMMITTEE REPORT –** No Items

**ITEM No. 3 – CONSENT AGENDA –** No Items

**ITEM No. 4 – RECOMMENDATION –** **Haynes Hall Paint Booth within Exterior Kiln Yard**

Randy Stephens presented the recommended Haynes Hall Paint Booth, which was requested by the School of Art. The School of Art suggested using a shipping container to be modified into a spray paint booth. It is approximately eight feet wide, eight feet high and 20 feet long, with exterior rooftop mounted equipment. The proposed location is within the existing Kiln yard, which has an enclosure fence around it. It can be expected to see a stack of about four to five feet above the existing enclosure fence. The mechanical pieces will most likely be on the side furthest from the fence and the exhaust stack will be closer to the fence.

Kurt Blunk questioned whether hot air would be emitted from the exhaust stack. Walt Banziger clarified that it would just be fumes being emitted at room temperature. Stephens discussed that the use of aerosols for painting would be done in the booth, which allows instruction to continue in an environmentally safe, code-compliant (NFPA 33) facility. In addition, there is a ventilation project occurring to assist in mitigating the fumes. As of now, there are filters on the unit so that the fumes are not emitted into the air. Regarding the noise, Loras O'Toole said that it would produce the same level of noise as the other paint booth on campus. Randy mentioned that he has never heard the noise coming from that paint booth, therefore it is not very noticeable.

The motion was approved unanimously.

The Vote:

Yes: 13

No: 0

**ITEM No. 5. RECOMMENDATION –** **Appointment of David Kack as Chair of the Parking and Transportation Advisory Committee (PTAC)**

Blunk clarified that David Kack's nomination will require a recommendation letter to the President and recommendation items, six and seven, do not need a recommendation letter. The difference being that the Chair of Parking and Transportation Advisory Committee must be appointed by the President.

Tom Stump moved to approve the nomination of David Kack. Mike Everts seconded the motion. The recommendation was unanimously approved.

The Vote:  
Yes: 13  
No: 0

**ITEM No. 6. RECOMMENDATION – Appointment of Keely Holmes as the Staff Senate Representative to the Public Art Committee (PAC)**

Stump moved to approve the nomination of Keely Holmes. Everts seconded the motion. The recommendation was unanimously approved.

The Vote:  
Yes: 13  
No: 0

**ITEM No. 7 – RECOMMENDATION – Appointment of Scott Killian as ASMSU Representative to the PAC**

Stump moved to approve the nomination of Scott Killian. Everts seconded the motion. The recommendation was unanimously approved.

The Vote:  
Yes: 13  
No: 0

**ITEM No. 8 – RECOMMENDATION – Instructional Lab Improvements**

Banziger presented the Classroom Committee's recommended instructional lab improvements for about ten to 15 labs. Classroom Committee estimated the renovation would cost more than \$3,000,000. The President and the Provost appointed \$1,015,000 towards renovating these labs. The funding will come from the Non-Resident Student Building Fee Fund. The labs that would be renovated are in Gaines Hall, Cobleigh Hall, Lewis Hall, and Linfield Hall, totaling eleven rooms. The improvements would mainly be new and additional cabinets to utilize more space and new countertops.

Stephens and Banziger said that the renovations for Cobleigh Hall in rooms 602 and 620 would mainly be new furniture, possibly new paint, and an overall freshening up of the appearance of the rooms. For Lewis Hall room 107, Stephens explained that there is a space utilization problem because most of the student's projects are laid out throughout the space, and preventing other classes from utilizing this room. To solve this problem, the plan would be to take down a dividing wall to an adjacent storage room, providing more space for the lab.

Room 120 in Linfield Hall is a meat processing lab, which needs the freezer equipment and benchtop equipment replaced. Banziger said that if funding is available, there was a request to renovate Lewis room 401, where the scope of work is yet to be defined because the request came in at the last minute.

The process is that UFPB makes the approval of recommendation to the President, then ASMSU would need to do an endorsement of the project since it costs more than \$200,000. The commissioner and President must both approve the recommendation for final approval. The intent would be to get some of the projects done this summer. The balance of the work would be completed in the summer of 2018.

Banziger mentioned an unlikely possibility might be to move Lewis room 107 into an existing classroom in Gaines Hall, which is set up for labs. Then they would move an existing classroom to Lewis Hall from Gaines Hall. Gaines Hall has a better set up for room 107 than Lewis Hall, which is why it is under consideration.

Stephens said that some of the renovation costs are relatively low for some of these classrooms. For example, Banziger noted that we can renovate six classrooms for \$100,000.

Chris Fastnow moved the recommendation to approval. Stump seconded the motion. The recommendation was unanimously approved.

The Vote:

Yes: 13

No: 0

This meeting was adjourned at 4:07.

CM:am

PC:

President Cruzado

Amber Vestal, President's  
Office

Maggie Hammett, President's  
Office

Julie Heard, Provost's Office

ASMSU President

Pam Schulz, VP Admin &  
Finance

Heidi Gagnon, VP Admin &  
Finance

Jennifer Joyce, VP Student  
Success

Leslie Schmidt, Asst. VP  
Research Office

Tony Campeau, Registrar

Robert Putzke, MSU Police

Becky McMillan, Auxiliaries  
Services

Julie Kipfer, Communications

Jody Barney, College of  
Agriculture

Susan Fraser, College of  
Agriculture

Robin Happel, College of  
Agriculture

JoDee Palin, College of Arts &  
Arch

Candace Mastel, Campus PDC