

**MEETING NOTES OF THE  
UNIVERSITY FACILITIES PLANNING BOARD  
April 5, 2016**

**Members Present:** Kregg Aytes – Chair, Walt Banziger – Co-Chair, Jeff Butler, Neil Jorgensen, Kurt Blunck, Kathy Marcinko, Bob Lashaway, Chris Fastnow, Fatih Rifki, Kyle Glose, David Singel

**Proxy:** Walt Banziger for Michael Everts and Brenda York; Jeff Butler for Tom Stump

**Members Absent:** Charles Boyer, Chris Kearns, Allyson Brekke, James Thull, Julie Tatarka

**Staff & Guests:** Randy Stephens, Candace Mastel, Sam Des Jardins, Bill Walker, Todd Jutila, Erik Grumstrup

The University Facilities Planning Board met at the Facilities Meeting Quonset beginning at 3:30 pm to discuss the following:

**ITEM No. 1 – Approval of Meeting Notes**

Glose moved to approve the draft notes from February 9, 2016 and February 23, 2016. Blunck seconded the motion. The meeting notes were approved unanimously.

Draft notes from March 8, 2016 to be distributed before next meeting.

**ITEM No. 2 – Executive Committee Report**

Report on any current Executive Committee actions.

**ITEM No. 3 – CONSENT AGENDA**

**a. Temporary Storage at Museum of the Rockies**

Bill Walker presented the temporary storage needed during construction of the Museum of the Rockies (MOR) Storage Addition, for this summer. The temporary storage will contain educational materials for MOR summer camp programs. The request is to locate an eight foot by 20-foot shipping container on the north side of the building. This will be in place April 2016 through Fall 2017, throughout construction while the summer programs are in session. Jeff Butler added that this location is currently used as a service area.

Fastnow suggested minimizing the visual impact from W. Kagy Boulevard. Blunck suggested locating it on the employee parking area so that is on a hardscape. Walker responded that this location is close to the summer camps. Butler added that the MOR had discussed putting a wrap on it for advertising their programs.

Butler moved to approve. Glose seconded the motion. The motion passed unanimously.

The vote:

Yes: 14  
No: 0

**The agenda was reorganized in the following order:**

**ITEM No. 6 – INFORMATIONAL - Covered Bike Storage**

Candace Mastel presented information about covered bike storage and three potential locations. Covered bike storage is being considered as part of the MSU Bicycle Master Plan, which is produced by the Bicycle Task Force, students and other stakeholders. This group has developed a list of recommended pilot locations for covered bike parking. The hope is to create efficient covered bike parking. Mastel asked for feedback on these locations and the concept of covered bike parking.

Blunck asked what the anticipated costs are; Mastel responded that a prefabricated structure would be about \$30,000 to \$40,000 and hold 5 to 10 bikes. The hope is to have a more efficient and larger structure, so the cost would be

higher. Fastnow asked if the structures are intended to be stand alone; this is the intention, but it may be an option in the future to integrate covered bike parking into the architecture of buildings. Fastnow also asked if there are any guidelines in placing covered bike parking along the Centennial Mall, particularly for the Reid Hall site. Feedback on this area is welcome. Blunck commented that the Reid site is centrally located and heavily used, which is beneficial. Marcinko commented that the structures should be large enough to shelter the bikes.

Aytes mentioned that he was on the Arizona State University campus recently and saw some interesting bike facilities that are enclosed so they are secure, and are two tiered. This could be ideal use for long term storage. Butler asked who would own the structures and be responsible for storage; this would likely be Facilities Services' responsibility. The goal is to use a local company, so that replacement parts are readily available, and make the structures relocatable if needed.

Singel asked what the location north of VisCom is; this is a possible future location along the pathway where there is an existing kiosk and bike parking. Mastel explained that the plaza on the north side of Gaines Hall is a heavily used entrance and is not being used to its full potential. A covered bike structure and some improvements to the landscape could make this area more effective. Marcinko agreed that this area could be improved. Singel commented that an attractive addition to highly visible areas will elevate the cost of design, where the structures could be located in service areas ("back door") and be less attractive. There was additional discussion about the Gaines and other buildings' service drives.

Aytes asked what direction most of the students that travel to campus on bikes come from; there is not a consistent pattern. He suggested that there are just a couple locations for covered bike parking, and students will leave their bikes for the duration of the day; Singel suggested that this be on the periphery of campus. Marcinko commented that it is more convenient to be able to park close to the building you are visiting. Singel suggested the area between Reid and Traphagen, as an area that is not currently attractive. There was additional discussion about the area around Traphagen. Butler added that there is currently bike parking on the west end of the Mall, but it is not highly used; it may be a more enticing area if there is covered bike parking. Glose commented that many of the locations identified currently have bike parking (not covered), but are a bit of an eye sore. Covered bike parking may help to enhance the areas. Glose expressed concern about people leaving bikes parked long term in the covered areas, and not allowing daily commuters to use the structure. Since these will not be secure structures, the hope is that people will not want to leave their bikes unattended for a long period of time. We are starting to investigate secure bike parking at Residence Halls.

Aytes suggested that the covered bike parking be approached in a way that we learn from what is being done; it seems like there is a need for more bike parking in general on Campus. Marcinko agreed with Aytes, and would like to see a net gain in bike parking spaces. Blunck added that it would be helpful to know costs per bike, and how much it costs for a larger covered bike parking area.

#### **ITEM No. 4 – INFORMATIONAL - Campus Standard Restroom Sign Modification to Campus Design Guidelines**

Walt Banziger presented the modification to the MSU Campus Design Guidelines for the new Campus standard restroom signage. The signage was presented to UFPB on March 8, 2016, and approved by the President on March 16, 2016. The language in the Guidelines include descriptions of Gender Neutral Restrooms and Family Care Rooms; one of each of these facilities should be included in all new construction and major renovations on Campus in accordance with the Guidelines. These Guidelines should also be followed in future locker facilities on Campus. Fastnow expressed her appreciation and support of this development.

#### **ITEM No. 5 – INFORMATIONAL - Concept Design of New Dining Hall**

Sam Des Jardins presented the conceptual design of the New Dining Hall, which will be located north of the Chemistry Biochemistry Building. The conceptual design incorporates the Food Service needs and looking at how the space could be positioned on the site, along with circulation and service space. The approximate entry areas are identified at this stage, and the Design Team is using the term "Beacon" which describes the prominent views as you approach the building from main travel routes. It was previously discussed to share service space with the Chemistry Biochemistry Building, but some concerns have been raised about this to suggest separated service space for the New Dining Hall.

On the interior of the building, the conceptual design looks at the dining areas, the serveries and kitchen areas. The massing of the building has been looked at as having an additional dining area on the second level. The precedent images give an idea of what the spaces could be like, such as food concepts, gathering spaces and unique spaces. There will be a variety of seating options. There will be a retail component that can be used for items to-go, without entering into the serveries and having a meal plan. The gender neutral restroom, as well as gender specific restrooms, are incorporated into the facility.

On the exterior of the building, the Design team is considering spaces such as yard space, landscape garden, terraces, sun deck and front porch. The service area includes space for dumpsters, recycling, small box trucks, and Facilities Service access, and will be separated from the Chemistry Biochemistry Building (CBB). Mary Cloninger asked if it would be possible to have a fence between CBB and the New Dining Hall, so that people don't cut through CBB to get to the Dining Hall; Lashaway suggested using landscaping to discourage people using that route. Des Jardins added that this is something that could be developed throughout the design.

Kyle Glose asked if the retail operation would be competing with Sola Café in Jabs Hall. Jutila responded that this has been planned for some time and was a known possibility when the retail operation in Jabs Hall was developed. The large demand for this type of function on Campus will likely continue, and it may be beneficial for both operations. Glose also suggested incorporating the gender neutral restroom close to the gender specific restroom. Banziger suggested having the restrooms outside of the controlled area; these options will be considered as design develops.

Blunck asked how large delivery trucks will approach the building and service drive. Cloninger explained that large trucks have a hard time accessing CBB, and it would be best to limit the amount of large trucks accessing the area because of exhaust and vibrations, for their operations. If the semis could approach the dining hall from Harrison Street, without passing CBB, the pollution issue would be remediated. Jutila noted that it can be expected that there will be about three semi-trucks per week delivering to the dining hall around 6:30 a.m.

This meeting was adjourned at 5:00p.m.

CM:lsb

PC:

President Cruzado	Heidi Gagnon, VP Admin & Finance	Julie Kipfer, Communications
Amber Vestal, President's Office	Jennifer Joyce, VP Student Success	Jody Barney, College of Agriculture
Maggie Hammett, President's Office	Linda LaCrone, VP Research Office	Susan Fraser, College of Agriculture
Julie Heard, Provost's Office	Tony Campeau, Registrar	Robin Happel, College of Agriculture
ASMSU President	Robert Putzke, MSU Police	JoDee Palin, College of Arts & Arch
Pam Schulz, VP Admin & Finance	Becky McMillan, Auxiliaries Services	Candace Mastel, Campus PDC