

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
May 5, 2015**

Members Present: Nancy Cornwell – Chair, Walt Banziger – Vice Chair, Jeff Butler, Neil Jorgensen, Kurt Blunck, Mike Everts, Greg Gilpin, Tom Stump, Chris Fastnow, Bob Lashaway, Brenda York

Proxy: Victoria Drummond for Renee Reijo Pera, Chris Fastnow for Sara Mannheimer

Members Absent: Brett Gunnink, Chris Kearns, Martha Potvin, Charles Boyer, Dana Dale, David Singel, Fatih Rifki, Julie Tatarka, Allyson Brekke

Staff & Guests: Randy Stephens, EJ Hook, Kevin Amende, Jerry Stephens, Dan Miller, Tony Campeau

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Note

Blunck moved to approve the meeting notes from April 21, 2015. Stump seconded the motion. The meeting notes were approved unanimously.

ITEM No. 2 – Executive Committee Report

There was no action from the Executive Committee to report.

ITEM No. 3 – Consent Agenda – No Items

ITEM No. 4 –RECOMMENDATION - Temporary Modular for College of Engineering Capstone

Randy Stephens presented the proposal for a temporary modular to be located in the service drive of the EPS Building for the College of Engineering Capstone students. The College of Engineering needs some relief for their overcrowded Capstone space, and this would provide about 1,200 square feet for the program. The College of Engineering enrollment predictions continue to increase for Fall 2015. The modular would be in place for Fall 2015 and would be removed in Fall 2018 at the opening of the Norm Asbjornson Innovation Center (NAIC). A couple sites were considered, including a location in Faculty Court, and it was determined that the appropriate site needs to be adjacent to the machine shops in the EPS Building. The modular will be located between the existing equipment in service drive and the sidewalk on S. 6th Street, so that the existing landscape provides a buffer (screening). This location will not interfere with service vehicles and snow removal.

Lashaway commented that if this was being considered for long-term use, it should have a long-term location, but this is not the case. Butler noted that this service drive allows for flexibility for this type of situation.

Butler moved to approve the concept of the temporary modular and move forward with the plan, with the caveat that the modular is removed the semester following occupancy of the NAIC. Stump seconded the motion. The motion passed affirmatively.

The vote:

Yes: 14

No: 1 (Everts)

ITEM No. 5 –INFORMATIONAL - Chalking on Sidewalks

EJ Hook presented what is currently being done for chalking on sidewalks around the Centennial Mall, for advertising events and marking event layout/directions. These requests go through the Outdoor Program Request process (OPR), which is managed by the Office of Activities and Engagement. Most recently at Homecoming in Fall 2014, there was sidewalk advertising for a movie night that was more widespread than is typical, and they used a spray chalk which adhered to the hot sidewalk and was difficult to remove (required a pressure washer) and caused some damage. The two questions are if this is an appropriate use of sidewalks, and how long can something be on the sidewalk. The OPR has determined from experience that seven days is the length of time that sidewalk chalk

should be in place, and at that point it should be removed by the group or by Facilities Services at a charge. Hook opened this up for discussion to UFPB.

Lashaway commented that if it takes pressure washing to remove the sidewalk chalk material, that is a material that shouldn't be used, due to the damage it causes. The group discussed that it is more difficult to apply regular sidewalk chalk than it is to apply spray chalk, which helps limit the amount used. Cornwell brought up a possible conflict with the freedom of speech. Lashaway suggested that Hook develop some guidelines for UFPB to review and comment on. Hook will follow up at a future UFPB meeting.

This meeting was adjourned at 4:15p.m.

VCD:lsb

PC:

President Cruzado	Heidi Gagnon, VP Admin & Finance	Julie Kipfer, Communications
Adam Arlint, President's Office	Jennifer Joyce, VP Student Success	Jody Barney, College of Agriculture
Maggie Hammett, President's Office	Linda LaCrone, VP Research Office	Susan Fraser, College of Agriculture
Julie Heard, Provost's Office	Tony Campeau, Registrar	Robin Happel, College of Agriculture
ASMSU President	Robert Putzke, MSU Police	JoDee Palin, College of Arts & Arch
Diane Heck, VP Admin & Finance	Becky McMillan, Auxiliaries Services	Victoria Drummond, Campus PDC