

**MEETING NOTES OF THE  
UNIVERSITY FACILITIES PLANNING BOARD  
April 7, 2015**

**Members Present:** Nancy Cornwell – Chair, Walt Banziger – Vice Chair, Jeff Butler, Sara Mannheimer, Neil Jorgensen, Kurt Blunck, Mike Everts, Greg Gilpin, Bob Lashaway, Chris Fastnow, David Singel

**Proxy:** Duane Morris for Tom Stump and Brenda York, Victoria Drummond for Renee Reijo Pera and Julie Tatarka, Mike Everts for Fatih Rifki

**Members Absent:** Brett Gunnink, Chris Kearns, Martha Potvin, Allyson Brekke, Charles Boyer, Dana Dale

**Staff & Guests:** Randy Stephens, Leila Sterman, Sam Des Jardins, Tony Campeau

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

**ITEM No. 1 – Approval of Meeting Notes**

Blunck moved to approve the meeting notes from March 24, 2015. Butler seconded the motion. The meeting notes were approved unanimously.

**ITEM No. 2 – Executive Committee Report**

There was no action from the Executive Committee to report.

**ITEM No. 3 – Consent Agenda** – No Items

**ITEM No. 4 –RECOMMENDATION - Public Art Committee’s Recommended Changes to the Public Art Guidelines**

Victoria Drummond presented the Public Art Committee’s (PAC) recommendation to change the public art guidelines. The Public Art Policy was adopted on February 11, 2010, and the Procedures were adopted shortly after that. The PAC is recommending changes to the Procedures, to help in the evaluation of Public Art proposals. Over the last year, the PAC has been considering changes to the Procedures and on February 24, 2015 UFPB discussed that the procedures lacked specific criteria for evaluating proposals that would provide additional clarity for informed decision making.

In Section II of the Procedures (Evaluation Criteria and Requirements of all Proposals), it is proposed to add a bullet reading “aligns with MSU’s Public Art Policy’s Mission and Intent”. There are three additional items that relate to this bullet, and discuss broadening the educational experience, diversity of subject matter, materials/medium, and artists, and the suitability as an addition to the collection of public art. The last page of the Procedures is an evaluation matrix for the PAC to fill out collectively for each proposal. The matrix takes the items from “Aligns with Public Art Policy’s Mission and Intent” and “Quality and Presentation” and allows for one point to be received for each criteria that the art piece meets; the points would be totaled and would move it into consideration for a vote by the PAC. Each art piece would need a minimum of 5 points to move forward with a PAC recommendation.

Cornwell commented that the Public Art Policy does not have a “Mission and Intent” heading, and for clarity it would be helpful to do so instead of having it buried in the Introduction and Purpose. She added that instead of “School of Art and Architecture” it should read “College of Arts and Architecture” on the first page of the Procedures. She also noted that the matrix allows for a piece of art to receive all available points for the aligning with Public Art Policy’s Mission and Intent and get a recommendation without receiving any points for Quality and Presentation; Drummond responded that part of the criteria could be that art pieces need to receive at least one point in each category to get a recommendation. Singel commented that aligning with the general aesthetic and “quality form and craftsmanship demonstrating proficient art techniques” should be weighted heavier, or possibly mandatory. Everts suggested that the artist could submit comments on each of these points as part of their proposal; Drummond responded that the PAC wanted to make sure the same questions were being asked for consistency.

Cornwell expressed additional concern with the criteria, because three of the criteria are about diversity (heavily weighted) and the only mention of diversity in the Introduction and Purpose reads “providing a richly diverse learning environment”. Sterman commented that the PAC was considering what a diverse learning environment looks like and how can it be measured quantitatively. She also suggested adding the phrase “taking into consideration” to these criteria items; Cornwell suggested using the phrase “facilitates a diverse learning environment” directly from the mission. Drummond added that there are several ways to achieve diversity, and artists don’t always stay in one medium.

Cornwell also suggested using a Likert Scale of 1-3 with an average, instead of yes or no; Singel suggested a range of 1-5. Gilpin commented that it will be very difficult to get a consensus with a wider range of available points. Everts suggested the recommendation of the PAC be presented with a structured narrative of their discussion.

Morris moved to have the issues returned to Public Art Committee for improvements and bring it back to UFPB at a later meeting. Blunck seconded the motion. The motion passed unanimously.

The vote:

Yes: 16  
No: 0

**ITEM No. 5 –RECOMMENDATION - Commemorative Tributes Committee Recommendations for Men’s Basketball Locker Room and Plant Sciences and Plant Pathology Chair and the Animal Range Sciences Chair**

Drummond presented these recommendations from the Commemorative Tributes Committee, which is charged with reviewing naming opportunities in relation to donations. These recommendations can go directly from the committee to the President, but any type of plaque or sign goes to UFPB. The first recommendation has been approved by the Commemorative Tributes Committee and is going into an Auxiliaries Services managed building. This will be located in the Men’s Basketball locker room, which is not a public space. The locker room will be named The Sean and Lindsay Gallinger Men’s Basketball Locker room; there is one sign outside of the space and one inside the space commemorating others who donated to the project.

The second recommendation is for multiple donor recognition for the establishment of a new Plant Sciences and Plant Pathology Chair. There is a large sign proposed, which lists donors who were involved in establishing the Chair. The MSU Foundation has provided the concept of the sign, which is about 16 inches tall by 24 inches wide. The location of this has not been determined, and will come back to UFPB for recommendation at a future date. The Chair is within the College of Agriculture, so they will be involved in selecting the building and location within the building where this sign will be displayed.

The third recommendation is naming the new Animal and Range Sciences Chair as The Nancy Cameron Chair in Animal and Range Sciences. The MSU Foundation is currently reviewing a sign design, and this will likely be a single donor. Since this is associated with a Chair, it has been suggested that this be located in a Dean’s or administrative office, and possibly use and electric monitor (flat screen TV) that could include other messages as well. The location of this may also need to come back to UFPB if the proposed location is a public space.

Lashaway commented that one of the issues may be that these types of signs may proliferate and the appearance of these in buildings. Singel suggested that a Chair could have a sign at their office. He also stated that commemorative signage for a Chair position is not customary and MSU has not done this before; it is not known whether peer institutions are doing this.

Butler moved to approve moved concept of the sign of the multiple donor recognition for the establishment of a new Plant Sciences and Plant Pathology Chair, and the location will come back to UFPB. Lashaway seconded the motion. The motion passed affirmatively.

The vote:

Yes: 14  
No: 2 (Singel, Fastnow)

Banziger moved to table the concept of the single donor sign for the naming of the Animal and Range Sciences Chair. Singel seconded the motion.

**ITEM No. 6 –RECOMMENDATION - Jabs Hall Commemorative Signage**

Victoria Drummond introduced the Jabs Hall commemorative signage, which was brought to UFPB as an informational item on September 9, 2014. The Commemorative Tributes Committee has reviewed and approved five naming opportunities of conference rooms, a breakout room, an entrepreneurship room, and a ticker. There are MSU standards for types of signage and a Campus wayfinding plan is being developed. The signs will be about eight inches wide by four inches tall, and most of these will be located directly outside or inside of the space. The fireplace will have “Jake Jabs” in large letters, with “College of Business & Entrepreneurship” in small letters below; there will also be a plaque with information about Jabs, which may be glass or a solid form. The Bracken Center will have aluminum lettering on the glass outside the room.

Sam Des Jardins noted that these are updates to what had previously been presented to UFPB. Everts asked if these signs are ADA compliant. Des Jardins explained that there will be the MSU Standard room identification signs, which are ADA compliant, in addition to the commemorative signage. The room identification signs are all located on the corridor side of the rooms, and the commemorative signage is placed as consistent as possible but in some cases are located inside the room where the controls are. The signs will not interfere with each other. There have been graphic designers involved in the design and placement of the signs, as a sub-consultant.

The informational electronic ticker is on the curved wall of the lobby and is about 40 feet long and about 10 inches tall, and is possible due to a donation. The naming and signage of this is being considered, and may come back to UFPB at a future date. The ticker can display stock information, as well as other information from the College of Business.

Fastnow moved to approve the sign designs as presented. Everts seconded the motion. The motion passed unanimously.

The vote:

Yes: 16  
No: 0

**Announcements**

- Randy Stephens reminded UFPB that the Campus Design Guidelines are out for comment and will return to UFPB on April 21, 2015. The draft guidelines are available at: [http://www.montana.edu/us/committees/ufpb/documents\\_guidelines.php](http://www.montana.edu/us/committees/ufpb/documents_guidelines.php)

This meeting was adjourned at 4:45 p.m.

VCD:lsb

PC:

President Cruzado	Heidi Gagnon, VP Admin & Finance	Julie Kipfer, Communications
Adam Arlint, President’s Office	Jennifer Joyce, VP Student Success	Jody Barney, College of Agriculture
Maggie Hammett, President’s Office	Linda LaCrone, VP Research Office	Susan Fraser, College of Agriculture
Julie Heard, Provost’s Office	Tony Campeau, Registrar	Robin Happel, College of Agriculture
ASMSU President	Robert Putzke, MSU Police	JoDee Palin, College of Arts & Arch
Diane Heck, VP Admin & Finance	Becky McMillan, Auxiliaries Services	Victoria Drummond, Campus PDC