

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
January 13, 2015**

Members Present: Bob Lashaway, Neil Jorgensen, Fatih Rifki, Brenda York, Kurt Blunck, Greg Gilpin

Proxy: Victoria Drummond for Chris Fastnow, Renee Reijo Pera, and Julie Tatarka; Candace Mastel for Walt Banziger; Bob Lashaway for Jeff Butler and Tom Stump

Members Absent: Nancy Cornwell, Michael Everts, Allyson Brekke, Brett Gunnink, Chris Kearns, Martha Potvin, Shad Cristando, Sara Mannheimer

Staff & Guests: Candace Mastel, Tammie Brown, Cindy Judkins, Rebecca Gleason, Kristen Blackler, Anna Price

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes

Blunck moved to approve the meeting notes from November 18, 2014. Jorgenson seconded the motion. The meeting notes were approved unanimously.

ITEM No. 2 – Executive Committee Report

There was no action from the Executive Committee to report.

ITEM No. 3 – Consent Agenda – No Items

ITEM No. 4 – INFORMATIONAL - Bike Task Force Update

Candace Mastel, Kristen Blackler and Rebecca Gleason gave an update on the Bike Task Force. The Bike Task Force was created last year due to a generous private donation from MSU Alumni, to improve the bike environment at MSU. They convened a series of meetings with members of campus and community stakeholders, and a few themes emerged: education, outreach and infrastructure. One of the first steps taken was re-establishing the Bike/Pedestrian Coordinator student position on campus, and this position is currently filled by Anna Price. The Bike Task Force has recently hosted Bike to School events, started the Bobcat Bike Check at home football games (which saw an increase from 20 bikes checked at the first game to 100 bikes checked at the second game), partnering with the City of Bozeman, submitted the first Bike-Friendly Campus application, instituted a bike survey, and established relationships with academic classes.

Gleason explained that she is on the Bozeman Area Bicycle Advisory Board, which makes recommendations to the City Commission on how to make biking a more convenient option. One thing that was accomplished was the city-wide bike counts, which found that the locations near MSU have highest number of bikes in the city (MSU Centennial Mall, Grant St & S. 7th Ave, and W. College St & S. 11th Ave). Brown asked for clarification on days the data was collected; the data was collected on three days (Tuesday, Wednesday, Thursday) in September at peak hours (5-7pm). This information was used in the Bike-Friendly Campus application in July 2014; from this MSU received “honorable mention” in October 2014 and a report with what MSU can do to become more bike-friendly. The recommendations included creating a Campus Bicycle Master Plan, developing an education program, and increase the amount of high quality bike parking. The Bike Task Force also to get input from students, faculty and staff with a survey, which had 408 response of the 1,600 people it was sent to (a representative sample of the MSU community included non-bikers). The results showed that people rely on biking or walking to campus as their form of transportation, and weather and safety are reasons people choose not to bike.

Mastel discussed what is on the horizon for the Bike Task Force and the progress that is to be made in the future. The priority is to create a Campus Bicycle Master Plan, which is tied in with other forms of transportation, led by MSU with the help of Alta Planning & Design. There will academic involvement of students and the campus community to creating the Master Plan document. The Bike Task Force also plans to do more outreach events, including a larger presence at Catapalooza, and being more involved with Residence Life. Lashaway noted that there is a difference between bike storage and bike parking, and weather it is covered or not covered, and that there are some people that use a bike to get to campus and others that use a bike to get around campus. Jorgenson added that those who live on campus might use a bike to get other places in Bozeman if they had reliable covered storage.

Brown recommended that there is an information fair at each Freshman Orientation, which may be a good opportunity to reach out to students and parents before they begin attending MSU. She also suggested educating bikers about safe biking on campus and in Bozeman.

ITEM No. 5 –RECOMMENDATION - Illuminated Exterior Display Board East Julia Martin

Mastel presented a proposal to install an exterior display board near the intersection of W. Garfield St. and S. 15th Ave, near the Freshman Apartments (East Julia Martin Dr.). This board would be a location for Residence Life staff to post vital information for the freshmen students who are currently housed in East Julia Martin Dr. It is a brushed bronze display board, is lit and is secure. The display board will be used for no more than two years, or until the apartments are no longer being used to house freshmen students by Residence Life. During this time, Campus Planning, Design & Construction will work with Residence Life to look at other options that are appropriate for their purpose and for the rest of Campus. Fastnow questioned the cost of \$5,000 for this board if it is only being used for two years; Mastel clarified that this cost includes installation and the cost of the board, which was previously purchased. Brown noted that Residence Life has identified a need for a way to keep the students living in the Freshman Apartments connected to campus, which is not currently in place. Upon a Campus kiosk standard being developed, the display board would be removed.

York moved to approve the proposed. Blunck seconded the motion. The motion passed unanimously.

The vote:

Yes: 12
No: 0

ITEM No. 6 –RECOMMENDATION - Public Art Committee Membership Update

Victoria Drummond presented an update to the membership of the Public Art Committee (PAC), which is a committee of UFPB and is meant to be made up of individuals who are involved in the art community. The committee received a unanimous nomination for a new Faculty member; the committee currently has two Arts & Architecture Faculty members and this would allow for a third member from the department. The nomination is for Jim Zimpel, who has been Sculpture faculty since 2013 and is very active in the School of Art and the art community in Bozeman. Rifki asked why there should be another member from the Art department, instead of any Faculty member; he expressed that there is a large body of Faculty who may have an interest in art and this may be good to have on the PAC.

The second update is to reappoint the PAC Co-Chairs, Jim Thull and Victoria Drummond. Thull is on a sabbatical and provided a permanent proxy, Leila Sterman, who has accepted the Co-Chair duties as part of the proxy. The third update is that the vacancies for Staff Senate and ASMSU have been solicited.

Rifki moved to add a Faculty member to the PAC, from the Faculty-at-large which would not preclude Arts & Architecture Faculty; and the approval of the remainder of the item as proposed. Gilpin seconded the motion. The motion passed unanimously.

The vote:

Yes: 12
No: 0

ITEM No. 7 –INFORMATIONAL - CPDC Project Process Brochure

This item will be discussed at a future UFPB meeting.

This meeting was adjourned at 4:30 p.m.

VCD:lsb

PC:

President Cruzado	Heidi Gagnon, VP Admin & Finance	Julie Kipfer, Communications
Adam Arlint, President's Office	Jennifer Joyce, VP Student Success	Jody Barney, College of Agriculture
Maggie Hammett, President's Office	Linda LaCrone, VP Research Office	Susan Fraser, College of Agriculture
Julie Heard, Provost's Office	Tony Campeau, Registrar	Robin Happel, College of Agriculture
ASMSU President	Robert Putzke, MSU Police	JoDee Palin, College of Arts & Arch
Diane Heck, VP Admin & Finance	Becky McMillan, Auxiliaries Services	Victoria Drummond, Campus PDC