

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
January 28, 2014**

Members Present: Walt Banziger - Vice Chair, Glenn Duff, Greg Gilpin, Mandy Hansen, Carsten Kirby, Ritchie Boyd for Martha Potvin, Fatih Rifki, Tom Stump, Julie Tatarka, Jim Thull, Brenda York

Proxy: Ritchie Boyd for Chris Fastnow

Members Absent: Michael Everts, Linda LaCrone for Renee Reijo Pera, Nancy Cornwell – Chair, Kurt Blunck, Allyson Brekke, Jeff Butler, Terry Leist, Jim Luebbers for Robert Marley,

Guests: Butch Damberger, Duane Morris, Todd Jutila, Randy Stephens, Dan Yerigan

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes

There were no meeting notes to be approved.

ITEM No. 2 – Executive Committee Report

There was no action from the Executive Committee to report.

ITEM No. 3 – Consent Agenda - none

ITEM No. 4 – RECOMMENDATION - **VISCOM Photo Classroom Renovation Design & Construction Concept**

Bill Walker (FPDC Project Manager) and Christina Anderson (Associate Professor in the School of Film & Photography) presented an overview of the Visual Communications Building Photo Classroom Renovation, Design & Construction Concept. The plan is to convert half of the eighteen individual color darkrooms in the Film and Photography School that have sat idle due to the chemical color process machine that was dismantled in 2007. The other nine darkrooms are still actively used by photo majors for processing color and black & white film.

The demand on space has increased greatly and the need for a multi-purpose room has grown exponentially – there is only one classroom (Room 148) best suited for lecture that is occupied every day, all day, by both photo and film classes. This proposal presents the option to convert nine darkrooms into multi-purpose instructional space which maintains facilities for a “dim-room lab”. The open area of the room would also support use as a classroom and critique space. Thull moved to approve the VISCOM Photo Classroom Renovation Design & Construction Concept.

Kirby seconded the Motion. The Vote:

Yes: 12
No: 0

ITEM No. 5 – RECOMMENDATION - **Linfield 231 Renovation**

The classroom and adjacent support spaces at Linfield 231, 231A, 231B, 231C, and 231D are in relatively poor condition and do not adequately accommodate use by the Ag Economics lecture classes and the Ag Education demonstration classes. The budget for this project is \$ 300,000 and has been fully funded by grant money, Provost Funds, and the College of Agriculture. This project has been approved by the Classroom Committee. This project involves:

- Combining all five spaces into a single larger classroom with a modest storeroom for housing reference materials and AV equipment in a secure manner.
- Because of the room’s southern orientation a new air conditioning system is included to allow comfortable summer use.
- Upgrades to the AV system
- A portable podium will be provided with connections at two points at the front of the room.
- Smart boards
- A new demonstration counter area (ADA accessible) that will provide a sink for various processes as well as a focus for hands-on demonstration by faculty and invited guests.
- Movable furniture (tables and chairs) which will allow quick rearrangement of the classroom for both lecture and group learning arrangements.

Thull moved to approve the Linfield 231 Renovation. Kirby seconded the Motion.

The Vote:

Yes: 12

No: 0

ITEM No. 6 – RECOMMENDATION - Request to use Academic Building R&R Fund for VISCOM Photo Classroom Renovation

Bill Walker and Walt Banziger presented an overview of the request for use of Academic Building R&R Funds to renovate the Visual Communications Photo Lab (see item No. 4 for a project description). The project (PPA No. 13-0102) will be approximately \$220,000. The school of Film and Photography is contributing \$36,000 and the balance needs to come from the Academic Building R&R Fund – The request is for \$190,000. Along with President Cruzado's approval, the use of \$190,000 of Academic Building R&R Funds requires Commissioner of Higher Education authority. A proposal report prepared by the School of Film and Photography is attached to further illustrate the current situation and the proposal. Thull moved to approve use of the Academic Building R&R Funds to renovate the VISCOM Photo Renovation. Kirby seconded the Motion. The Vote:

Yes: 12

No: 0

ITEM No. 7 – INFORMATIONAL - MSU Campus Design Guidelines

Walt Banziger presented an overview of the 95% draft MSU Campus Design Guidelines. The guidelines were designed by an outside consultant with the help of the previous University Architect, Dennis Raffensperger. The Guidelines are a living document established to guide Design Consultants through many phases of project development. It serves to consolidate and organize the range of institutional knowledge retained by the University Facilities Planning, Design & Construction department. Most policies in the Appendix have been previously approved. UFPB members were asked to become familiar with the document, review with their representative constituents, and provide comments to Randy Stephens or Walt Banziger by February 11, 2014. The draft document can be found at the following link:

http://www.montana.edu/us/committees/ufpb/documents_guidelines.php.

ITEM No. 8 – INFORMATIONAL – SUB Bobcat Grill Pizza Parlor

Todd Jutila presented an overview of the SUB Bobcat Grill Pizza Parlor project. They will be renovating Zorba's Greek Café and Tomassito's on the first floor of the Strand Union Building into a Pizzeria. The project will include replacing the countertop with granite and adding an induction cooker. Thull questioned if they will be getting rid of Zorba's Greek Café and Jutila said yes. Boyd questioned if they will lose seating due to the remodel and Jutila noted they will not.

ITEM No. 9 – INFORMATIONAL – Brick Breeden Fieldhouse Arena Upgrade Update

Butch Damberger gave an overview of the Brick Breeden Fieldhouse Arena Upgrade Project. This project represents an ongoing effort to maintain a quality multi-use arena facility, and is funded entirely by Montana State University. The Arena will be closed to use during the period of construction, with all other adjacent areas to remain in operation. The total project budget including construction, fees, and Owner's soft costs is approximately \$3 million.

The project scope is to include:

- Replace the 100 level telescoping bleachers on the north and south sides of the arena to include new seats with seat backs.
- Purchase/assemble portable bleachers for each basketball baseline (2 ea).
- Remove and dispose of 48,000 sf of existing floor materials, which is over 30 years old and contains mercury.
- Install new arena floor material
- Replace and retrofit existing bleacher systems
- Install additional venue curtaining to create a more intimate basketball venue
- Improve existing sound system

ITEM No. 10 – INFORMATIONAL – S.O.B. Barn Improvements Update

Not discussed – moved to February 11, 2014 UFPB meeting.

ITEM No. 11 – INFORMATIONAL – Strand Union Building Ballrooms Remodel Update

Butch Damberger gave an overview of the SUB Ballroom remodel. The project is currently at the 65% design phase. They are on schedule to bid the project in March and start construction after spring commencement. The scope of the project will include:

- New floor
- Moveable walls
- Controlled HVAC
- Updated AV equipment
- Replace current 800 chairs with 1,500 banquet style chairs.

This project is fully funded. The design team is looking into increasing storage due to the increase of chairs. They have two options: A – Build an attachment by the garage or B – expands east (this addition would take up grass space, not parking). Banziger questioned if the addition would fit into the budget, Damberger expects it to. The final design options will come back to UFPB.

This meeting was adjourned at 4:40 p.m.

VCD:aw

PC:

President Cruzado

Melissa Hill, President's Office

Maggie Hammett, President's Office

Lisa Duffey, Provost Office

ASMSU President

Diane Heck, VP Admin & Finance

Heidi Gagnon, VP Admin & Finance

Jennifer Joyce, VP Student Success

Linda LaCrone, VP Research Office

Bonnie Ashley, Registrar

Robert Putzke, MSU Police

Becky McMillan, Auxiliaries Services

Julie Kipfer, Communications

Jody Barney, College of Agriculture

Susan Fraser, College of Agriculture

Robin Happel, College of Agriculture

JoDee Palin, College of Arts & Arch

Victoria Drummond, Facilities PDC