MEETING NOTES OF THE
UNIVERSITY FACILITES PLANNING BOARD
December 20, 2011

Members Present: Walt Banziger - Vice Chair, Kurt Blunck, Jeff Butler, Mandy Hansen, Linda LaCrone for McCoy, Patricia Lane, Jim Thull, Lisa Duffey for Jeff Jacobsen, Bob Lashaway

Proxy: Allyson Bristor, Brenda York, Michael Everts

Members Absent: James Becker, Allyson Bristor, Michael Everts, Joe Fedock – Chair, Terry Leist, Martha Potvin, Jim Rimpau, Tom Stump, Joseph Thiel – ASMSU, Allen Yarnell, Brenda York

Guests: Ritchie Boyd, Joe Bleehash, Victoria Drummond, Billy Dubois, Candace Mastel

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes
Butler moved to approve the meeting notes from November 22, 2011. Thull seconded the motion. The meeting notes were approved unanimously.

ITEM No. 2 – Executive Committee Report – No actions to report

ITEM No. 3 – Consent Agenda – No actions to report

ITEM No. 4 – Recommendation – Final Draft of the Landscape Master Plan

Candace Mastel presented the final draft of the Landscape Master Plan. Lashaway questioned sustainability with respect to xeriscape. Without explicitly saying "sustainability" and "xeriscape", strategies in The Plan would honor and retain green areas such as the Romney Oval as well as keep vegetation at a certain distance away from buildings so there is no need to irrigate and have the penetration of water into the building. Good types of plantings are listed along with where they would be planted and what species would be used. This will still be tested and a native landscape will not be fully implemented as suggested before. The Plan will balance maintenance with new plantings. The new plantings will be used where they have the greatest visual impact and will be easily accessible for maintenance. As new projects are implemented we will know if it needs to be revisited during the review in a couple years.

Use of native plants will achieve other goals as well. The Plan would be used equally both by consultants and in house. It is hoped to have funding for landscape and site work from the start in the project budget and have people know the exterior of the building is worth as much as the interior. Thull moved to approve the recommendation for the President to adopt the Landscape Master Plan. Blunck seconded the Motion and it was unanimously approved with no opposes or abstentions.

ITEM No. 5 – Recommendation – Summer 2012 and 2013 Registrar Classroom Renovations Proposal

Walt Banziger presented an overview of the Summer 2012 and 2013 Registrar Classroom Renovations Proposal. The President's office has converted funds that were dedicated toward several projects on campus. One is an access project for a total of $1.5 million and another $1.5 million is dedicated to classroom renovations. The Classroom Committee has developed priority lists for small, medium and large classrooms so when the money comes due there is a plan to take the $1.5 million and implement several projects over the course of the next two years. The classrooms are ranked based on the custom score. The custom score takes aesthetics, HVAC condition, and the tech level of the room and weighs them equally. The lower the score the worse the room is.

The first proposal takes $300,000 and focuses on renovating between four and six small classrooms. That amount was picked so we don't have to do a large advertisement through the state process. At $300,000, we can directly pick the architect, as long as their fee stays under $20,000, and start working on the project right away. Mark Headley of Studio Forma Architects has been approached and was the architect who did the work in AJM Johnson, Wilson Hall and Roberts Hall last summer. The design elements could be reused and should simplify and expedite the design process so it's ready to put out to bid in April and have construction in the summer. He will be able to design four classrooms for the 2012 semester and may be able to squeeze in one more for a total of five rooms. Roberts 210, 301, 312 and Wilson 132 are proposed for

renovation. Two more classrooms may be able to be done if funds are available out of that $300,000. The Classroom Committee agrees with the proposal and has recommended it to UFPB.
The second proposal takes another $300,000 of that $1.5 million and dedicates it to renovating two medium sized classrooms. These classrooms will take more effort on the architect and consultant work, so the fee may exceed $20,000. We will do a short list three selection with the state and have already asked for appointment for Faure Halvorsen Architects, Sandholm Architects or ThinkOne Architects, with preference leaning towards Faure Halvorsen Architects. The recommendation would be to renovate Robert 115 and possibly 218. If funding is available, Roberts 321 or Linfield 109 will be done. The Classroom Committee agrees with the proposal and has recommended it to UFPB.

The third proposal will take the balance of $900,000 to renovate a large classroom. The extent of that project requires a state advertisement for a consultant selection, which is planned for January. It takes two to three months to get through the process of interviewing and selecting the architect and having the state appoint them. That precludes us from being able to do a project of that magnitude in 2012 because of the design time. So the project will be for the summer of 2013. Based on the ranking score from the Classroom Committee, Linfield 125 was determined to be one of the large classrooms in most need of attention. A classroom of that size can be between $700,000 and $900,000. If it can be done in the $700,000 range then the balance of funds would go back and pick up the medium and small rooms that were not done. The Classroom Committee agrees with the proposal and has recommended it to UFPB.

The only other issue not listed that came up for consideration was AJM Johnson 221. This room is now assigned to ITC to become a computer lab, and is replacing Leon Johnson 228. ITC has $60,000 to renovate the room and the cost estimate is $120,000. So they are looking for a balance of the fees. They came to the Classroom Committee looking for a recommendation if a portion of the $1.5 million could be directed toward the AJM Johnson 221 lab renovation or if the Academic R&R Fund would be a consideration. The Classroom Committee has not made a recommendation on AJM Johnson 221. This room will be discussed at their January meeting as to whether or not it's appropriate to use the $1.5 million or if UFPB should recommend the Academic R&R Fund or other sources.

Lashaway moved to recommend approval of the classroom renovations. Lane seconded the Motion and it was unanimously approved with no opposes or abstentions.

<u>Informational</u> – Streamline

Drummond brought to the Board's attention that the article "Goal 3: Create great new places" in the magazine *Putting Smart Growth to Work in Rural Communities* mentioned that the Streamline uses a fixed-route bus system, which is a successful transportation strategy. Montana State University was the only university mentioned in the magazine.

This meeting was adjourned at 4:07 p.m.

VCD/lk
PC:
President Cruzado
ASMSU President
Jody Barney, College of Agriculture
Pat Chansley, Provost Office
Victoria Drummond, Facilities PDC
Heidi Gagnon, VP Admin & Finance
Diane Heck, Provost Office
Jennifer Joyce, Planning & CIO Office
Linda LaCrone, VP Research Office
Shari McCoy, Presidents Office
Becky McMillan, Auxiliary Services
Julie Kipfer, Communications
Lisa Duffey, College of Agriculture
Robert Putzke, MSU Police
Bonnie Ashley, Registrar
JoDee Palin, Coll of Arts & Arch