

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
May 10, 2011**

Members Present: Susan Agre-Kippenhan - Chair, Walt Banziger - Vice Chair, Ritchie Boyd, Provost's Office, Jeff Butler, Joe Fedock, Linda LaCrone for McCoy, Patricia Lane, Robert Lashaway for Leist, Jim Rimpau, Tom Stump, Jim Thull, Brenda York

Members Absent: James Becker, Kurt Blunck, Allyson Bristor, Michael Everts, Mandy Hansen, Jeff Jacobsen, Ed Mooney, Joseph Thiel – ASMSU, Allen Yarnell

Guests: Chris Livingston, Steve Juroszek, School of Architecture

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes

Approval of the April 26, 2011, Meeting notes was deferred to the next meeting.

ITEM No. 2 – Executive Committee Report

Gaines White Board Request – Presented by Banziger

The Classroom Committee received a request to review installation of moveable whiteboards to Gaines classrooms where the screen covers the majority of the existing wall mounted whiteboard. The request was submitted by a faculty member through the ITC information desk. A review of the Gaines classrooms revealed that many have double whiteboards where approximately 2/3 of the whiteboard is available on both sides of the screens but there are several in which the entire whiteboard is covered. Banziger and Raffensperger reviewed the spaces and noted that installation of a moveable type of whiteboard would cause crowding in the teaching area of the room and additionally, that the wide base would project into the exit pathway and could cause an exiting or tripping hazard.

A recommendation was made to the Classroom Committee to adjust the location of the existing whiteboards or where possible locate additional wall mounted white boards on the side wall of the classroom. The Classroom Committee agreed, however since there was not faculty nor student representation at the meeting, an official vote was deferred. It is hoped to obtain approval by fall semester. Since there was only one request (routed through ITC), Planning Board members felt that only this request should be addressed at this time.

The classroom design guidelines do actually specify that wherever possible, multiple displays should be the standard. The Classroom Committee is not advocating changing all the classrooms, but rather setting forth a plan to proceed if there is a demand

Classroom Design Guidelines – Presented by Banziger

The second draft of the Classroom Design Guidelines document incorporating comments received from UFPB and the Classroom Committee is now ready for the next step in the review and approval process. One option would be for it to go first to the Provost's office, ASMSU, Faculty Senate, and the Registrar, prior to coming back to the committee for a formal recommendation to the President. By going that route, it is likely that comments will be received by September with the final draft in October and subsequently back to the Board. Since there is Provost office representation, as well as ASMSU and faculty on the UFPB board, the Chair suggested that the document come before UFPB for review, followed by a notice in MSU Today that it is available on the Facilities website for viewing and comment. This procedure will allow for a broader audience review and set a closer timeline. The board agreed that this latter suggestion would be the appropriate direction for finalizing the Classroom Design Guidelines.

ITEM No. 3 – Consent Agenda – None at this time

ITEM No. 4 – Information – Towne Farm Vegetable Washing Station

Chris Livingston and Steve Juroszek presented a site plan and detail regarding the recently constructed student project for the vegetable washing station at the Towne Farm. A booklet provided a synopsis of the entire class beginning with the looking at site conditions, doing models and ending with the final project of a vegetable washing station for the horticulture farm as a halfway point to get the bulk dirt off before the produce is sent to be further washed, refrigerated and distributed. The structure was built almost exclusively in an area behind Cheever Hall and then moved on site where the polycarbonate was added. The wood on the structure was recycled from the trees cut for the Chemistry Building, the flooring is from tabletops

out of the Plant Science Building, and the polycarbonate was hail damaged material from the greenhouses. The building is a temporary building on skids and can be moved.

The project was presented as an Information item to make the committee aware and to showcase the grad students work. The project was helped financially by an anonymous donor.

ITEM No. 5 – Information – Michael P. Malone Centennial Mall

Banziger presented the information item. The original project as presented to the committee at a previous meeting involved a location by the wind arc, however as that design evolved, it eventually became cost prohibitive. Then the project changed in scope to designate the mall as the Michael P Malone Centennial Mall and to build two walls on the south side of Montana Hall. As proposed to the President and the Malone Committee, the project now includes creating two-10 ft walls with quotes from President Malone to be displayed on those walls and utilizing the existing seating wall to display a plaque as well. Banziger provided renderings of the proposed design. The purpose of the raised sections is to allow the quotes to be more easily seen with the idea being to place one or two quotes on each wall. The Malone Committee originally provided eight quotes for possible use and they will be responsible for selecting the final quotes to be used. One plaque would contain a biography of Malone, who he was, what he meant to the University and why the plaza and the mall are now named after him. The raised entablature would not interfere with the Montana Hall sign. For simplicity, Facilities designers are recommending 1 – 2 quotes on each wall, which could more easily be remembered by visitors. The plan is to construct this summer and the commemorative ceremony is scheduled for September, 2011. Policy requires that the Board of Regents approve the naming and the President is looking to present that in the June conference call.

Stump moved for recommendation of the location of the biographical plaque, quotes and design as presented to the Board. York Seconded the Motion and it was unanimously approved.

This meeting was adjourned at 4:05 p.m.

VCD/sm

PC:

President Cruzado
ASMSU President
Jody Barney, College of Agriculture
Pat Chansley, Provost Office
Victoria Drummond, Facilities PDC
Heidi Gagnon, VP Admin & Finance

Diane Heck, Provost Office
Jennifer Joyce, Planning & CIO Office
Linda LaCrone, VP Research Office
Shari McCoy, Presidents Office
Becky McMillan, Auxiliary Services
Julie Kipfer, Communications

Lisa Duffey, College of Agriculture
Robert Putzke, MSU Police
Bonnie Ashley, Registrar
JoDee Palin, Coll of Arts & Arch