

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
September 14, 2010**

Members Present: Agre-Kippenhan - Chair, Banziger - Vice Chair, Becker, Blunck, Boyd for Fedock, Butler, Hansen, Lane, Lashaway for Roloff, Mooney, Rimpau, York

Members Absent: Bristol/proxy, Everts, Jacobsen, McCoy, Stump, Thull/proxy, Welles – ASMSU, Yarnell

Guests: Karen Hedglin, Candace Mastel, Facilities Planning, Design & Construction; David Singel, Mary Cloninger, Chemistry/Biochemistry; Steve Custer, Earth Sciences

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes

Lane moved to approve the meeting notes from August 31, 2010. Butler seconded the motion. Mooney requested that the meeting notes be amended to reflect that it was represented at the meeting that the proposed project will not rely on any student fees or tuition for funding. The meeting notes were approved as amended.

ITEM No. 2 – Executive Committee Report - No actions to report

ITEM No. 3 – Consent Agenda - None

ITEM No. 4 – Recommendation – Gaines Hall Service Drive

Banziger gave the introduction. On August 19, 2008, the UFPB recommended approval of an original concept design by Dowling Architects for a service/access master plan for Viscom, Gaines Hall, Reid Hall, Traphagen Hall, and Sherrick Hall that provided one-way circulation through the area served from Grant Street on the south and South 11th Ave. on the west, and going through the southeast corner of the Shakespeare in the Park area (drawings attached). That design concept was approved by President Gamble on September 30, 2008. As part of the Gaines Hall renovation, the original design that came to UFPB has gone through several design iterations. The sidewalk illustrated on the site plan was added recently. The grading and details for this sidewalk are still being finalized with the consultant.

Referencing drawings C100 & L101 (attached), Mastel presented the final proposed design which focuses on the Gaines Hall service area. In essence, the redesign of the Gaines Hall Service Drive project will:

1. Improve on the UFPB/President approved plan by constructing less hard surface and not invading the Shakespeare area.
2. Establish pedestrian circulation as a priority through area by making vehicular routes subordinate.
3. Provide necessary and adequate space for regular maintenance operations, on-site staging and/or construction activities associated with renovations for Gaines Hall, VisCom, Traphagen Hall, and Sherrick Hall.
4. Provide additional dumpster locations where they are most needed, including a new cardboard recycling pad centrally located in the service drive.
5. Incorporate four new standard parking spaces for short-term delivery/pickup use.
6. Redesign and reconstruct the VisCom loading dock and access as well as the vehicular access between the two buildings, making it wider/safer and more visible from both directions.
7. Improve the grading and drainage to provide positive drainage away from buildings while also increasing the ability of storm runoff systems to handle loads.
8. Improve the vehicular circulation through the area by increasing widths and turning radius on vehicular routes.

The original approved plan, which proposed a one-way service drive from South 11th Ave. that required vehicles to drive around the Shakespeare in the Park area and exit between Gaines Hall and VisCom, required removal of several trees and routing the service drive through the southeast corner of the Shakespeare in the Park area. The improved plan provides for a two-way access/service drive located between Gaines and VisCom and improves pedestrian and vehicle circulation by placing the pedestrian/vehicular intersections as close to right angles as possible. The current desire is to try to avoid a one-way route from South 11th Ave. past Sherrick Hall and around the Shakespeare in the Park area; however, that will have to be decided as the service drive plan for the area evolves in the future.

The size of the road and turning radii are based on the Facility Services garbage truck. The area is sized for the expected weekly activities and small remodel work where it would accommodate three or four construction vehicles. Major construction would have to be staged in other areas such as parking lots. There will be temporary parking that will allow ten minutes for students to get into VisCom to load equipment.

Singel stated that there was a plan for Gaines Hall to make sure the site line from Centennial Mall along the north/south services road viewing directly at the Gaines Hall chiller would be screened; if 4' of ground could be given back for planting, then the chiller would not be visible.

Butler stated that the already heavy foot traffic flow is established from the Fitness Center Parking Lot between the two buildings. The reason for establishing a sidewalk to the east of the drive as it goes up the hill was an attempt to get the pedestrians out of the service drive traffic as soon as possible.

Referencing the attached drawings, Mastel explained the planting plan. It would likely take both a low and a high canopy to block the view of the 16' – 18' chiller. Continuing with the original design would negatively impact the Shakespeare in the Park area, cause steeper grades and necessitate modifications in the Shakespeare in the Park amphitheater set up. The current plan is a compromise between aesthetics, use patterns and the sheer grades existing in the area in addition to meeting industry standards. It was agreed not to remove the sidewalk north of the service area to facilitate separating pedestrian and vehicular traffic at this point. The flow of foot traffic is to follow the road, thus the sidewalk will also follow the road as shown.

Lashaway moved to recommend approval of the concept as presented with the modification of moving the north boundary of the service drive 4' south and the addition of appropriate landscape screening. Butler seconded the motion. Singel endorsed the plan with the extra 4' for landscaping. A discussion followed regarding the problems of drainage, snow removal, parking and the difficulties of one-way traffic. The motion was approved unanimously with the proxy votes of Bristol and Thull.

ITEM No. 5 – Recommendation – Classroom Committee Renovations

Banziger introduced the recommendation from the Classroom Committee. The President approved designating \$219K from university utility reserves for classroom improvements. Additional major maintenance funding of \$150K has been added to that amount for projects for the summer of 2011. At the August Classroom Committee meeting, which included three volunteer faculty members, the group identified classroom renovation projects for UFPB's consideration and the President's approval (Classroom Ranking attached). The committee decided that rather than spending \$370K on one classroom, it would be more responsible to renovate three smaller classrooms. The Committee recommended AJM Johnson 224, Roberts 307 and Wilson 1-131 for renovation, in priority order. Department-controlled classrooms were not considered because general funding sources would best be used on Registrar classrooms which serve the entire campus community and are generally below average in functionality and aesthetic appearance in comparison to departmental classrooms. Departments can choose to use department funding to improve department-controlled classrooms while registrar classrooms must rely on central funding. Also, departments often partner with Facilities, ITC, Provost's office, etc. to supplement departmental funds to improve departmental classrooms. Since registrar classrooms rely on central funding, it is important to focus the use of central funding primarily on registrar classrooms.

The scope of work for the upgrades includes aesthetic improvements, carpet, paint, furniture, acoustic material, audio/video technology, lighting, and if necessary, HVAC controls. The Classroom Committee will act as the Building Committee for the projects and will implement and refine the classroom design guidelines currently in development by the committee in conjunction with Facilities and ITC. The Registrar and Provost Office recommend maximizing capacity, which means stay in the traditional lecture front/back teaching setup in lieu of newer classroom setup styles such as collaborative, seminar, meeting, etc. The proposed classroom renovation list has been reviewed by the Provost and Space Management Committee. The intent is to design the classrooms upgrades between now and February; put them out to bid in February or March; and be ready to start construction the day after commencement.

Lashaway suggested that Banziger give an annual presentation of Classroom Committee activities to UFPB.

Lashaway moved that the four classrooms in AJM Johnson, Roberts and Wilson (three small classrooms and one midsized classroom) be the top priority for the use of the funds. Hansen seconded the motion; the motion was approved unanimously with the proxy votes of Bristol and Thull.

Meeting was adjourned at 4:45 p.m.

WB/da

PC:

President Cruzado

ASMSU President

Jody Barney, College of Agriculture

Pat Chansley, Provost Office

Victoria Drummond, Facilities PDC

Cathy Conover, VP Communications

Diane Heck, Provost Office

Jennifer Joyce, Planning & CIO Office

Linda LaCrone, VP Research Office

Shari McCoy, Presidents Office

Becky McMillan, Auxiliary Services

Heidi Gagnon, VP Admin & Finance

Lisa Duffey, College of Agriculture

Robert Putzke, MSU Police

Charles Nelson, Registrar

Ashley Steen, Coll of Arts & Arch



NO.	REVISIONS

BOZEMAN, MT
 MSU
 GAINES HALL SERVICE DRIVE



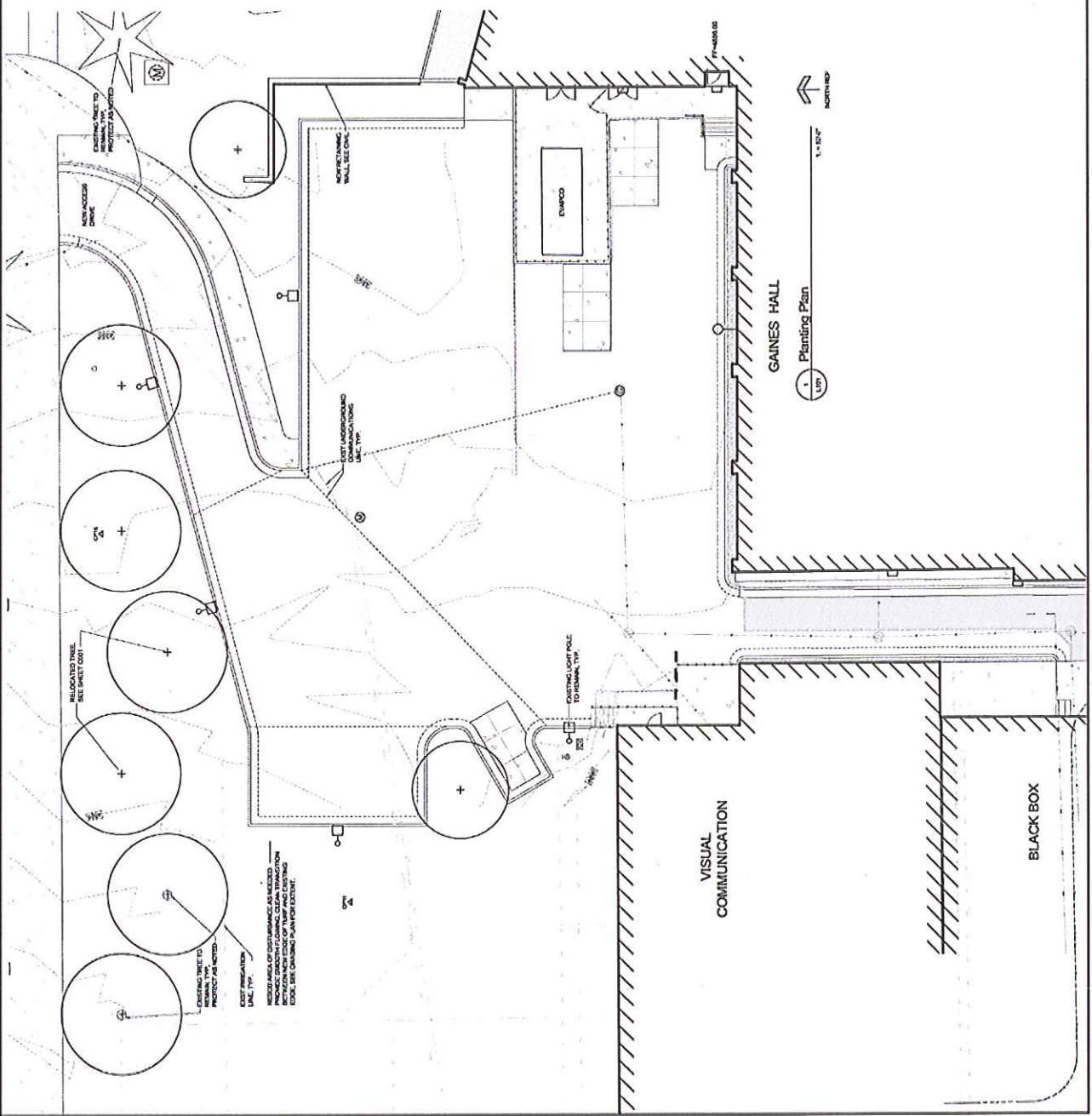
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PLANTING PLAN

SHEET
 L101



PLANTING PLAN
 1" = 50'-0"
 NORTH

**Classroom Committee
August 13, 2010**

	Classroom	370K Budget	600K Budget
\$500K	Large (115+)		
	1. Linfield 125		
	2. Reid 105		
	3. Cheever 215		
	4. Roberts 101		
	5. LJH 339		
	Mid Size (51-115)		
	1. Wilson 1-119/121		X
	2. Wilson 1-143		
	3. Linfield 109		
	4. LJH 346		
	5. Linfield 113		
	Small Size (under 50)		
	1. AJM 224	X	X
	2. Roberts 307	X	X
	3. Wilson 1-131	X	X
	4. Wilson 1-132		
	5. AJM 224		
	6. Reid 452		
	7. Trap 204		
	8. Reid 453		
	9. Wilson 1-125, 1-128, 1-138		