

**MEETING NOTES OF THE  
UNIVERSITY FACILITIES PLANNING BOARD  
June 8, 2010**

**Members Present:** Jim Becker, Kurt Blunck, Ritchie Boyd for Joe Fedock, Jeff Butler, Michael Everts, Brad Garnick, Mandy Hansen, Pam Merrel for Tom McCoy, Robert Lashaway for Craig Roloff, Tom Stump

**Members Absent:** Susan Agre-Kippenhan - Chair, Walt Banziger, Allyson Bristol, Jeffrey Jacobsen, Mary Miles, Jim Rimpau, Jim Thull, Kasey Welles – ASMSU, Allen Yarnell, Brenda York

**Guests:** Victoria Drummond and Dennis Raffensperger, Facilities Planning, Design & Construction

Victoria Drummond chaired the meeting in the absence of Susan Agre-Kippenhan and Walt Banziger. The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

**ITEM No. 1 – Approval of Meeting Notes**

Brad Garnick moved to approve the meeting notes from May 25, 2010. Mike Everts seconded the motion. The meeting notes were approved unanimously.

**ITEM No. 2 – Executive Committee Report**

There was no action from the Executive Committee to report.

**ITEM No. 3 – Consent Agenda - None**

**ITEM No. 4 – Recommendation – Draft Design/Construction Staging Guidelines – Parking Lots**

Robert Lashaway requested the board recommend approval of the draft *Design/Construction Guidelines – Parking Lots*. On July 10, 2007, the UFPB supported the shift towards using parking areas for staging, following a cost comparison analysis of the aesthetic and monetary restoration costs in which using green open spaces cost more. If approved by UFPB, the draft *Design/Construction Guidelines – Parking Lots* will be effective immediately and incorporated in the *MSU Design Guidelines and Construction Standards* currently being developed.

The draft *Design/Construction Guidelines – Parking Lots* for consideration covers the following topics:

1. Background
2. Construction Staging in Parking Lots
3. Parking Permanently Displaced by a Building Project

Lashaway explained to the UFPB that we are looking at construction costs, not the value to the University of the parking space itself. A parking permit is based on the cost of constructing the space, not the convenience of using it.

Discussion opened with Tom Stump questioning how the state would view a building being built on parking spaces – would the project include the funds for new parking spaces? It may or may not; the state may tell the University to pick an open spot. History and specific arrangements have much to do with the effect of replacing Auxiliaries Services buildings on a project basis. Mike Everts suggested including a background section that includes the statement that the appearance of the campus is a valuable resource and the University tries to minimize as much as we can these disruptions regarding the academic use of the campus.

Brad Garnick asked if the cost of staging will cost more if parking lot spaces are replaced with parking garage spaces. Lashaway suggested the UFPB send him notes, suggestions and comments within the next week so they may be addressed and the recommendation be brought back to UFPB on June 22, 2010.

**ITEM No. 5 – Information – UFPB Application**

Everts reported that the ADA Advisory Committee suggested an application form/check list be created for those who would like to be included on the UFPB agenda. Also suggested was the formation of a subcommittee to review the applications. Victoria Drummond has a meeting scheduled with Brenda York on Monday, June 14<sup>th</sup>, to discuss this issue.

**Other**

Victoria Drummond suggested UFPB members review the Horizon Items and send their suggestions for topics of discussion from the Horizon Items to add to the agendas along with their comments to Lashaway.

This meeting was adjourned at 4:00 p.m.

VCD:da

pc: Waded Cruzado, President  
ASMSU President  
Jody Barney, Budget and Fiscal Director, Office of Dean and Director  
Patricia Chansley, Assistant to the Provost  
Cathy Conover, Vice President, Communications & Public Affairs  
Victoria Drummond, Associate Planner  
Lisa Duffey, Assistant to the Dean of Agriculture  
Heidi Gagnon, Assistant to the Vice President, Administration & Finance  
Diane Heck, Administrative Associate, Provost  
Jennifer Joyce, Assistant to the Vice President for Planning and CIO  
Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology  
Shari McCoy, Assistant to the President  
Becky McMillan, Administrative Associate, Auxiliary Services  
Kathleen McPherson-Glynn, Assistant to the Dean, Arts and Architecture  
Charles Nelson, Registrar and Director of Admissions  
Robert Putzke, Director, MSU Police