

**MEETING NOTES OF THE  
UNIVERSITY FACILITIES PLANNING BOARD  
March 30, 2010**

**Members Present:** Susan Agre-Kippenhan - Chair, Walt Banziger, Jim Becker, Kurt Blunck, Boyd for Fedock, Allyson Bristor, Jeff Butler, Michael Everts, Brad Garnick, Mandy Hansen, LaCrone for McCoy, Lashaway for Roloff, Mary Miles, Jim Rimpau, Sarah Sample for Blake Bjornson – ASMSU, Brenda York

**Members Absent:** Jeffrey Jacobsen, Tom Stump, Jim Thull, Allen Yarnell,

**Guests:** Mark Hufstetler, City Historical Preservation Board; Bill Clinton, Architecture; Debbie Drews, Victoria Drummond, Candace Mastel, Lindsay Schack, Facilities Planning, Design & Construction

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

**ITEM No. 1 – Approval of Meeting Notes**

Jeff Butler moved to approve the meeting notes from February 2, 2010. Robert Lashaway seconded the motion. The meeting notes were approved unanimously.  
Ritchie Boyd moved to approve the meeting notes from March 16, 2010. Kurt Blunck seconded the motion. The meeting notes were approved unanimously.

**ITEM No. 2 – Executive Committee Report**

There was no action from the Executive Committee to report.

**ITEM No. 3 – Consent Agenda – HRAA Employment Sign Request**

Robert Lashaway made the motion to move Item No. 6, HRAA Employment Sign Request, to the consent agenda, because it is in line with branding and internal signage which meets the consent agenda requirements. Lashaway made the motion to approve the consent agenda. Brenda York seconded the motion; it was approved unanimously with the proxy vote of Tom Stump.

**ITEM No. 4 – Recommendation – South Hedges Entrance**

Kurt Blunck requested the board's recommendation that the temporary construction entrance to the South Hedges Parking Lot become a permanent public entrance with required improvements that meet the City of Bozeman and MDT codes. The entrance will be 25 feet wide and allows MSU to minimize the number of spaces lost to the entrance. The distance from center of the entrance to the center of the 11<sup>th</sup> & Grant intersection is 202 feet. The funding and construction of the permanent entrance is provided by the Gaines Hall construction project and general contractor. Auxiliary Services and Facilities Services are supportive of the plan.

Jeff Butler made the motion to approve the recommendation as presented. Michael Everts seconded the motion; it was approved unanimously with the proxy vote of Tom Stump.

**ITEM No. 5 – Recommendation – Veteran's Park Flag Pole**

Lindsay Schack presented the request for approval to replace the existing flag pole in Veteran's Park with a new lit flag pole in a different location, centered in front of the American Flag flower display bed. The new flag pole will be lit so the flag does not have to be removed at night. Relative to funding, two movable ADA-accessible round tables will be purchased and placed on the site to encourage use and express the community nature of the space. The \$10,000 (\$5,000 ASMSU, \$5,000 Office of DRV) budget will provide for the new flag pole, installation, and site furniture.

The Office of Disability, Re-entry, & Veteran Services will be responsible for changing the light bulbs in the future and care of the flag. Facilities Services will focus on landscaping in the spring. Schack presented a diagram that showed where future expansion of additional flag poles for military might go.

The new flag has been donated from the office of Senator Tester and will be raised on April 19, 2010. The family of the original donors of the flag pole does not want the flag pole returned to them. A commemorative plaque regarding the person who donated the original flag pole is planned for the area and will be reviewed by Commemorative Tributes Committee.

Robert Lashaway made the motion to approve the recommendation, specifically excluding other future flag poles and requests that any flag pole addition come back to UFPB for consideration. Jeff Butler seconded the motion; it was approved unanimously with the proxy vote of Tom Stump.

**ITEM No. 7 – Discussion – Consider MSU Heritage Plan Concept and Review Models**

Walt Banziger initiated the discussion and thought process of developing an MSU Heritage Building Program. The buildings on campus would be looked at in relation as to how they represent the ideas and values of the eras of when they were built as well as MSU's ideas and values as it moves forward as a university. Changes in buildings over fifty years old need input from the State Historic Preservation Office.

Banziger provided information on preservation/heritage guidelines and programs utilized at the University of Arizona, University of New Mexico, University of Florida, and University of Cincinnati. The links for review of these models are as follows:

**Sample University Plans**

The University of Arizona	<a href="http://cfp.arizona.edu/historic_preservation_policy">http://cfp.arizona.edu/historic_preservation_policy</a>
The University of New Mexico	<a href="http://www.unm.edu/~ubppm/ubppmanual/5020.htm">http://www.unm.edu/~ubppm/ubppmanual/5020.htm</a>
Arizona State University	<a href="http://uabf.asu.edu/historic_preservation">http://uabf.asu.edu/historic_preservation</a>
University of Florida	<a href="http://www.ppd.ufl.edu/HistoricCampusWebsite/UFCampusHistoricPreservationGuidelines.html">http://www.ppd.ufl.edu/HistoricCampusWebsite/UFCampusHistoricPreservationGuidelines.html</a>
University of Cincinnati	<a href="http://www.uc.edu/af/pdc/Campus_Heritage_Plan.html">http://www.uc.edu/af/pdc/Campus_Heritage_Plan.html</a>

In two to four weeks the UFPB will come back to make a recommendation to move forward and how. The UFPB will act as Heritage Committee until it develops into a committee of its own.

**ITEM No. 8 – Discussion – UFPB's role in enforcing MSU Practices and Policies**

Walt Banziger opened the discussion as to whether or not the UFPB should act as an enforcement agency. Robert Lashaway stated that it is a valid function of the board for issues under its purview. The UFPB is not the police, but should judge and take action accordingly in the form of recommendations to the president to approve or deny. If the department refuses to comply, the issue comes back to UFPB for suggestions.

The board was in concurrence to keep moving forward as it always has: judge and make recommendations as appropriate.

This meeting was adjourned at 4:30 p.m.

VCD:da

pc: Waded Cruzado, President  
ASMSU President  
Jody Barney, Budget and Fiscal Director, Office of Dean and Director  
Patricia Chansley, Assistant to the Provost  
Cathy Conover, Vice President, Communications & Public Affairs  
Victoria Drummond, Associate Planner  
Lisa Duffey, Assistant to the Dean of Agriculture  
Heidi Gagnon, Assistant to the Vice President, Administration & Finance  
Diane Heck, Administrative Associate, Provost  
Jennifer Joyce, Assistant to the Vice President for Planning and CIO  
Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology  
Shari McCoy, Assistant to the President  
Becky McMillan, Administrative Associate, Auxiliary Services  
Kathleen McPherson-Glynn, Assistant to the Dean, Arts and Architecture  
Charles Nelson, Registrar and Director of Admissions  
Robert Putzke, Director, MSU Police