

**MEETING NOTES OF THE  
UNIVERSITY FACILITIES PLANNING BOARD  
December 8, 2009**

**Members Present:** Susan Agre-Kippenhan - Chair, Walt Banziger, Blake Bjornson – ASMSU, Kurt Blunck, Boyd for Fedock, Allyson Bristol, Jeff Butler, Brad Garnick, Mandy Hansen, Lashaway for Roloff, Tom Stump, Jim Thull, Brenda York

**Members Absent:** Jim Becker, Michael Everts, Jeffrey Jacobsen, Tom McCoy, Mary Miles, Jim Rimpau, Allen Yarnell,

**Guests:** Karen Hedglin and Candace Mastel - Facilities Planning, Design & Construction; Dan Stevenson - Facilities Services

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

**ITEM No. 1 – Approval of Meeting Notes**

Lashaway moved to approve the meeting notes from October 13, 2009. Butler seconded the motion. The meeting notes were approved unanimously.

**ITEM No. 2 – Executive Committee Report**

Lashaway introduced Dan Stevenson, the new Assistant Director, Facilities Services.

The Walt Whitman sculpture dedication will be hosted by Dean Lutz December 9, 2009, at 4 pm at Wilson.

Members of the Executive Committee met with representatives of the State Historic Preservation Office and will bring that information to the UFPB at a later date.

**ITEM No. 3 – Consent Agenda - Gaines Hall Building Directory and Information Item Student Furniture**

Lashaway made the motion to approve the consent agenda and move forward with Gaines as presented. Stump seconded the motion; it was approved unanimously. A report on Gaines will be given to the UFPB at the end of April.

**ITEM No. 4 – Recommendation – Campus Street Crosswalk Design**

Mastel presented the request for approval of a campus street crosswalk concept and standard. The standard is largely based on the 6-foot crosswalk design of the South 8<sup>th</sup> Avenue and Cleveland Street Reconstruction Project that was installed in Fall 2008. There are three distinct design options: an 8-foot crosswalk for crosswalks slightly larger than the City of Bozeman standard (6-foot); a 10-foot crosswalk; and a variable larger crosswalk that is minimum 26 feet in width that would be used for high traffic areas such as South 11<sup>th</sup> Ave. where large groups of resident students cross.

The design of the two smaller crosswalks is a 1-foot band of traditional gray concrete as a border for the integrally colored red concrete middle area. The larger crosswalk would employ two smaller bands of that same color and configuration bounding a different color in the middle which would be used at a midblock crossing. Truncated domes and speed bumps will not be included in the design. The saw cuts will be easily passable by wheelchairs.

Bristol made the motion to approve the concept and standard of the design for the campus as presented. Stump seconded the motion; it was approved unanimously with the proxy vote from Tom McCoy.

**ITEM No. 5 – Recommendation – Draft Public Art Policy submitted by the UFPB Public Art Committee (PAC)**

Mastel requested the board recommendation of the *Draft Public Art Policy* as presented and approval to proceed with policy adoption procedures. The policy states what needs to be considered to put art on campus, a broad overview of what the policy includes and excludes. It will then be posted for campus input, go to the President's Office Legal Counsel and then to UFPB for approval as a policy. The processes and procedures developed by the PAC will be vetted according to the MSU Policy requirements.

Lashaway made the motion that the *Draft Public Art Policy* be posted and put out for comment. York seconded the motion; it was approved unanimously with the proxy vote from Tom McCoy.

**ITEM No. 6 – Informational – Parking and Transportation Advisory Committee (PTAC) Report to UFPB**

Blunck announced that instead of quarterly reports, PTAC anticipates bi-annual reporting will occur in October and April. The report included the following:

- The first abandoned vehicle auction netted \$6,264.
- The Huffman Impound Lot expansion is nearly complete; current estimate for completion is December 15, 2009.
- A spreadsheet for FY09 actual revenues/costs versus projected FY09 revenues/costs.
- A more consistent approach to special event lot closures has been adopted by Parking Services.
- The tow contract fee decreased from \$170/tow to \$75/tow.
- A new snow removal contract is in place not to exceed \$50,000.
- Motorcycle parking permits have gone back to the discounted rate of \$15 (vs. \$60) if the purchaser already had an S/B permit.
- Parking, Facilities and Auxiliary Services participated in a campus wide study on street, service drive and parking lot condition; options are being looked at to postpone complete reconstruction of the Huffman lot.
- Parking Services has developed a peer survey which has been circulated to peer institutions in the Rocky Mountain West, seeking to compare MSU with those schools in terms of number of spaces, space ratios, permit prices, fine prices, revenue, etc. When collation is complete, information will be made available to participants, PTAC and UFPB.
- Horizon items include the following:
  - Customer Survey
  - Summer maintenance
  - Parking Forum (tentatively scheduled in March)

Complete FY09 Business Plan is available at [www.montana.edu/police/parkingservices.shtml](http://www.montana.edu/police/parkingservices.shtml)

Lashaway requested that UFPB members report to their constituents that the Bi-annual Parking Business Plan is a self sustaining operation. The only way it can be a self sustaining operation and recover its costs is through the permit process. It is currently set up to go into the red at some future point when possibly parking lot repairs will become deferred maintenance issues that need to be addressed.

This meeting was adjourned at 4:40 p.m.

VCD:da

pc: Geoffrey Gamble, President  
 ASMSU President  
 Jody Barney, Budget and Fiscal Director, Office of Dean and Director  
 Patricia Chansley, Assistant to the Provost  
 Cathy Conover, Vice President, Communications & Public Affairs  
 Victoria Drummond, Associate Planner  
 Lisa Duffey, Assistant to the Dean of Agriculture  
 Heidi Gagnon, Assistant to the Vice President, Administration & Finance  
 Diane Heck, Administrative Associate, Provost  
 Jennifer Joyce, Assistant to the Vice President for Planning and CIO  
 Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology  
 Donna LaRue, Assistant MSU Chief of Police  
 Shari McCoy, Assistant to the President  
 Becky McMillan, Administrative Associate, Auxiliary Services  
 Kathleen McPherson-Glynn, Assistant to the Dean, Arts and Architecture  
 Charles Nelson, Registrar and Director of Admissions  
 Robert Putzke, Director, MSU Police