

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
August 4, 2009**

Members Present/Represented: Susan Agre-Kippenhan - Chair, Walt Banziger for Michael Everts, Jim Becker, Kurt Blunck, Jeff Butler for Lashaway, Lisa Duffy for Jeffrey Jacobsen, Brad Garnick, Mandy Hansen, LaCrone for McCoy, Mary Miles, Jim Rimpau, Teresa Snyder - ASMSU President, Jim Thull, Tom Stump, Brenda York, Greg Young for Joseph Fedock

Members Absent: Allyson Bristol, Allen Yarnell

Guests: Larry Baker, Department of Education; Tom Cavanaugh, Robert Peccia & Associates; Victoria Drummond, FPDC; Brian Heaston, City of Bozeman Engineer; Takako Tahata, Vice Provost Intern

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes

Stump moved to approve the meeting notes from July 21, 2009. Thull seconded the motion. The meeting notes were approved unanimously.

ITEM No. 2 – Executive Committee Report

A. Disposition of Temporary Chemistry Labs

Walt Banziger reported. The motion UFPB passed on April 14, 2009, included no upgrades to the exterior of the buildings. After a review with the Chemistry Department, President Gamble removed the portion of the motion from the approval process that included not upgrading the exterior of the buildings, because it might negatively impact the application process. It might imply that MSU viewed these buildings as temporary, not permanent buildings. Dr. Gamble intends to review the project with the students in September, prior to the proposal submittal date of September 15, 2009.

ITEM No. 3 – Consent Agenda - There were no consent items.

ITEM No. 4 – Information – **College and 11th Roundabout**

Brian Heaston, City of Bozeman Engineer, introduced Tom Cavanaugh, of Robert Peccia & Associates, who gave an update of the project. The right-of-way exhibits have been prepared and distributed to the property owners, and the right-of-way appraisals have been authorized to begin. The next steps will be to complete right-of-way appraisals (to take approximately 4-6 weeks); take the project back to the City Commission to revisit the cost of right-of-way acquisition; and provide appraisals to the property owners.

Banziger and Heaston will meet to discuss the disposition of the roundabout being a gateway to campus, possibly having a sign and some plantings in the center. If the project is approved by the City of Bozeman, the construction period is expected to occur over the summer and fall of 2010, starting shortly after MSU Graduation Ceremonies. Butler also confirmed MSU junction boxes cannot be moved and will be protected. Strategies were discussed on how to keep the flow of traffic moving during times of heavy traffic flow; football games require an alternative plan to move traffic. Parking representatives will meet with City of Bozeman Engineers at a later date to discuss event strategies.

ITEM No. 6 – Recommendation – **Reid Hall Atrium Signage**

Drummond presented the information for Project Manager, Lindsay Schack. In October of 2008, Facilities met with Larry Baker, the Building Supervisor of Reid Hall, to discuss some of the things occurring in the Atrium of Reid Hall such as banners and signs posted to face out toward Centennial Mall. The Atrium in Reid Hall is not currently an approved site for signage, and the signage has a negative impact on building appearance and maintenance. The banners block the view and impede light coming through. Also, the method in which the banners are affixed leaves residue which creates a maintenance issue. Baker was amenable for Facilities to come up with a new mounting system and governing requirements.

On February 17, 2009, the UFPB Executive Committee was asked to consider the ability to formally use that area with the use of fixed banners. The UFPB Executive Committee does not include Auxiliaries and Student Affairs, therefore it was decided it should be a full UFPB issue.

Schack designed a simple cable system that utilizes bull dog clips which are permanently attached to the cable. The proposed signage system is similar to an existing system within the building and consists of wire cables fixed at points in the corners of each window. Two cables per aperture would be installed, running the long dimension of each frame. Windows on all three sides of the atrium, accessed via the stair landings, will provide a location for the postings while maintaining the availability of natural light and views. Larry Baker, Dan Moshavi and Facilities Services support the process.

In addition to the recommendation for the mechanism to affix banners, is the recommendation to modify the Facilities Use Manual Item #300; 320G, which addresses the distribution and posting of written materials to include the Reid Hall Atrium as a designated area via the specified cable system.

Blunck moved to approve Reid Hall Atrium as a site for banner display as presented and the Facilities Use Manual update. Miles seconded the motion. The motion passed unanimously to include the proxy votes of Everts and Lashaway.

ITEM No. 5– Information – Draft Review of the LRBP Draft Projects Priority List

Drummond presented the Long Range Building Program process update. It was developed several years ago as a process to inform the Legislature with long range building projects that MSU Facilities Services saw as a priority. It is a process that MSU considers to be a cyclical and a continuous process – MSU is always somewhere in the process. Drummond then gave examples from a handout that further explained the process that all leads to the January 62nd Legislative Session.

This meeting was adjourned at 4:40 p.m.

Respectfully submitted,

VCD:da

pc: Geoffrey Gamble, President
ASMSU President
Jody Barney, Budget and Fiscal Director, Office of Agricultural Experiment Stations
Patricia Chansley, Assistant to the Provost
Cathy Conover, Vice President, Communications & Public Affairs
Victoria Drummond, Associate Planner
Lisa Duffy, Assistant to the Dean of Agriculture
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Diane Heck, Administrative Associate, Provost
Jennifer Joyce, Assistant to the Vice President for Planning and CIO
Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology
Donna LaRue, Assistant MSU Chief of Police
Shari McCoy, Assistant to the President
Becky McMillan, Administrative Associate, Auxiliary Services
Kathleen McPherson-Glynn, Assistant to the Dean, Arts and Architecture
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, MSU Police