

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
June 9, 2009**

Members Present: Walt Banziger, Kurt Blunck, Allyson Bristor, Jeff Butler, ASMSU President, Brad Garnick, Mary Miles, Tom Stump, Brenda York

Members Absent: Susan Agre-Kippenhan - Chair, Jim Becker, Michael Everts, Mandy Hansen, Jeffrey Jacobson, Jim Rimpau, Jim Thull, Allen Yarnell, Greg Young

Members Represented: Banziger for Everts; LaCrone for McCoy; Lashaway for Roloff; Young for Fedock

Guests: Victoria Drummond, FPDC; Gary Gramer, FPDC; Matt Hume, FPDC; Candace Mastel, FPDC; Megan Walker, FPDC

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

In the absence of Susan Agre-Kippenhan, Walt Banziger chaired the meeting.

ITEM No. 1 – Approval of Meeting Notes

Butler moved to approve the meeting notes from May 26, 2009. Blunck seconded the motion. The meeting notes were approved unanimously.

ITEM No. 2 – Executive Committee Report

Drummond presented the information. On June 29, 2009, Chad Denton requested to leave the UFPB-approved welded sculpture displayed on the cooling tower building in the Creative Arts Complex. The Executive Committee denied the request. Denton is working with Facilities Services remove the temporary sculptures.

ITEM No. 3 – Consent Agenda

There were no Consent Agenda items.

ITEM No. 4 – Recommendation – Member Responsibilities Language for UFPB and its Committees

Drummond requested two paragraphs be added to the bylaws for the UFPB, PAC, PTAC, and the ADA Advisory Committee for a more thorough description of the purpose and member responsibilities in serving on UFPB and its related committees. This came from the review of the PAC Bylaws in September of 2008 and February of 2009.

Committee members are selected on the basis of one or more of the following: a) the Specific responsibilities related to their position (ex officio); b) their particular expertise, knowledge or interest relating to the responsibilities of the committee and/or the campus in general; or, c) to represent the interests of a particular constituent group.

In recognition of the importance of MSU's commitment to Shared Governance, MSU's dynamic participative governance processes actively solicit input, advice and perspective from all campus constituencies to inform the institution's administrative leadership regarding campus issues, policies, procedures that impact the direction of the institution. Therefore, in addition to the active participation in committee activities by each member, the responsibilities of committee members who represent a constituent group, and particularly those who represent an MSU governance body (e.g., Faculty Senate, Professional Council, Staff Senate, ASMSU), include regular, timely reports to their governance body and dissemination of appropriate and relevant information to their constituents, as well as reciprocal solicitation of constituent group input regarding issues before for the Committee.

Stump moved for approval as presented. Butler seconded the motion. It passed unanimously. (Proxy: Mike Evert)

ITEM No. 5 – Approval – Public Art Committee Replacement Member

Drummond introduced the approval request that also came from the September and February review of the PAC Bylaws. UFPB suggested that the Alumni Representative not be Ex Officio, but a member selected from the general and alumni populace to serve a three-year term. Current PAC Alumni Representative, Jaynee Groseth, President and CEO of the Alumni Association and Director of Alumni relations, recommended Celia O'Connor be appointed to the position. Celia O'Connor has been involved at MSU on other boards, most recently the Building Name Committee.

Tom Stump moved for approval as presented. Butler seconded the motion. It passed unanimously. (Proxy: Mike Evert)

ITEM No. 6 – Information – Placemaking on Campus. A Planning Horizon Issues

Candace Mastel presented a condensed version of the SCUP (Society for College and University Planning) webinar called *Placemaking on Campus: Creating Destination That Build Community*. The first of a series of presentations by FPDC to UFPB to review planning efforts that create community in a campus environment.

Mastel explained the elements of placemaking uses and activities important to a campus that can be applied to MSU.

Following the presentation, was suggested that Building Committees view this webinar before designing a building, and FPDC could give them the design guidelines and construction standards with parts of this PowerPoint presentations.

This meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Donna Abel, Administrative Associate
Planning, Design and Construction

pc: Geoffrey Gamble, President
ASMSU President
Jody Barney, Budget and Fiscal Director, Office of Agricultural Experiment Stations
Patricia Chansley, Assistant to the Provost
Cathy Conover, Vice President, Communications & Public Affairs
Victoria Drummond, Associate Planner
Lisa Duffy, Assistant to the Dean of Agriculture
Joseph Fedock, Senior Vice Provost
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Diane Heck, Administrative Associate, Provost
Jennifer Joyce, Assistant to the Vice President for Planning and CIO
Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology
Donna LaRue, Assistant MSU Chief of Police
Shari McCoy, Assistant to the President
Becky McMillan, Administrative Associate, Auxiliary Services
Kathleen McPherson-Glynn, Assistant to the Dean, Arts and Architecture
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, MSU Police