

**DRAFT
MINUTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
September 30, 2008**

Members Present: Susan Agre-Kippenhan - Chair, Walt Banziger, Kurt Blunck, Michael Everts, Brad Garnick, Mary Miles, Jim Rimpau, Tom Stump, Jim Thull, Brenda York

Members Absent: Jeff Butler, Shane Colvin - ASMSU, Scott Davis, Dave Dooley, Jeff Jacobson, Allen Yarnell

Members Represented: Drummond for Bristor; Lashaway for Roloff; LaCrone for McCoy

Guests: Victoria Drummond, Megan Walker, William Mackin, Jonathan Ford, Guy Mackenzie (KDW, PS AME Firm), Kevin Galik (Verizon Wireless/Realcom Assoc.)

The University Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – APPROVAL OF MINUTES

Susan Agre-Kippenhan announced that item 9, Chemical Storage Locations, had been moved to the October 14th meeting.

Brad Garnick moved to approve the minutes from September 16, 2008. Tom Stump seconded the motion. The minutes were approved unanimously.

ITEM No. 2 – Executive Committee Report

There was no action from the executive committees to report.

ITEM No. 3 – Recommendation – FPDC Project Display Area

Megan Walker introduced the recommendation. This project represents a joint effort between FPDC, Admissions, and the SUB. The proposed mounting function is a simple cable system/wire u-bolt which can easily be interchanged. The format is an 11X17 image of the project with a simple timeline indicating major design/construction milestones. The display will continually be in flux – as old projects get rotated out as new projects come online. The approved location is on the east wall of the main upper corridor through the new north entrance of the SUB.

Michael Everts moved to approve the recommendation and Tom Stump seconded the motion. The motion passed unanimously.

ITEM No. 4 – Recommendation – EPS Building Directory

Megan Walker introduced the recommendation. FPDC in conjunction with Bill Rea (MSU Architecture Department) has developed a new building directory prototype as one of the building directory options of the campus standards. It is a composite of glass and aluminum. The logo at the top will mimic the historic logo on the standard building signs. Key function areas, ADA, and other important information will be displayed on the directory.

The proposed location for installation is in the vestibule of the new main west entrance, (adjacent to the new Hogan donor signage), where a paper directory has been displayed during the interim since completion of the lobby.

This was done in conjunction with the Burn's Center and EPS so that it is compatible with their EPS lobby designs.

Mary Miles moved to approve the recommendation and Kurt Blunck seconded the motion. A discussion followed, and it was agreed to amend the motion as follows:

FPDC should research the ADA and assure that the new directory complies; and that Communications will be consulted as to which logo to utilize, an historic logo or the current logo.

The motion passed unanimously.

ITEM No. 5 – Recommendation – Modified Antenna Proposal (approved 5/13/08)

Victoria Drummond introduced the modified antenna proposal which would be the replacement of six existing antennas on Leon Johnson Hall rooftop pursuant to the terms and conditions set forth in existing Lease Agreement PPA#03-0169 between Verizon Wireless and Montana State University.

The six existing antennas (identified in the attached photographs), are approximately 3 to 4 feet in length and will be replaced with antennas that are approximately 7 feet long. The additional height will be directed downward for the antennas on the south and east sides of the building; however, the replaced antennas on the north side will be directed upward and will create a visual difference to the skyline.

The replaced equipment is subject to all terms and conditions of the Lease Agreement, including the scheduled review for renewal at the conclusion of the *primary term*, which is May 11, 2009. This proposal and lease agreement have been reviewed and approved by the Telecommunications Antenna Committee using aesthetic, technical, legal, and philosophical criteria. Oversight of the project construction activities will be managed by a designated MSU Facilities Planning, Design & Construction Project Manager.

Tom Stump moved to approve the modified antenna Proposal recommendation and Jim Thull seconded the motion.

The motion passed unanimously.

ITEM No. 6 – Discussion – Bike Pads Project Update (approved 7/22/08)

Items 6, 7, and 8 were presented by Victoria Drummond. The new concrete slab added to the north side of the SUB is not one of the new bike pads. It is for storm water runoff; there will not be a bike pad placed there. The approved bike pad project is currently underway with a few of the installations starting in October.

ITEM No. 7 – Discussion – Sculpture Committee Membership Recommendation Update approved (7/22/08)

This update was to correct the minutes and notify the UFPB that the recommendation letter was retrieved from the President's office, unsigned.

ITEM No. 8 – Recommendation – Sculpture Committee Name Change – Continued from (8/5/08)

Consider changing the name of the *Sculpture Committee* to the *Public Art Committee* so that it better fit with the task of that committee –review all the art in the public spaces on campus.

Tom Stump moved to approve the name change from the *Sculpture Committee* to the *Public Art Committee*. Robert Lashaway seconded the motion.

The motion passed unanimously.

ITEM No. 9 – Recommendation – Chemical Storage Locations - moved to the October 14th meeting.

ITEM No. 10 – Recommendation – Pine Beetle Management Proposal

Jonathan Ford presented information on the pine beetle infestation that included bark samples, a pine beetle and larvae. A large number of trees have been attacked and will need to be removed over the winter. He proposed a multi-tiered management plan to deal with the problem:

- Prepare a comprehensive statement through Communications and Public Affairs explaining the problem and what steps are being taken to deal with it.
- Develop recommendations for the President and the Vice President for Administration concerning management of this problem through UFPB and OFSAC.
- Obtain the anti-beetle pheromone, “Verbamone” in adequate quantities to apply to all susceptible trees not yet attacked.
- Begin removal and proper disposal of infested trees as soon as the communications plan has been adequately launched.

A discussion followed; it was agreed to table the item until Ford developed a formal management plan for the identification and removal of dead trees. Ford will return to UFPB with a proposed plan in the near future.

This meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Donna Abel, Administrative Associate
Planning, Design and Construction

pc: Geoffrey Gamble, President
ASMSU President
Al Bertelsen, Director, Strand Union
Patricia Chansley, Assistant to the Provost
Cathy Conover, Vice President, Communications & Public Affairs
Lisa Duffy, Assistant to the Dean of Agriculture
Victoria Drummond, Associate Planner
Joseph Fedock, Senior Vice Provost
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology
Donna LaRue, Assistant MSU Chief of Police
Glenn Lewis, Assistant to Vice President for Student Affairs
Shari McCoy, Assistant to the President
Becky McMillan, Administrative Associate, Auxiliary Services
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, MSU Police
Jennifer Joyce, Assistant to the Vice President for Planning and CIO
Jody Barney, Budget and Fiscal Director, Office of Agricultural Experiment Stations
Kathleen McPherson-Glynn, Assistant to the Dean, Arts and Architecture