

**DRAFT
MINUTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
September 16, 2008**

- Members Present:** Walt Banziger, Kurt Blunck, Jeff Butler, Allyson Bristor, Michael Everts, Brad Garnick, Mandy Hansen, Mary Miles, Tom Stump, Jim Thull, Brenda York
- Members Absent:** Susan Agre-Kippenhan - Chair, Shane Colvin - ASMSU, Scott Davis, Dave Dooley, Jim Rimpau, Allen Yarnell
- Members Represented:** Linda LaCrone for McCoy; Lisa Duffey for Jeff Jacobson, Lashaway for Roloff;
- Guests:** Al Bertelsen, Tammie Brown, Victoria Drummond, Duane Morris, Robert Putzke, Dennis Raffensperger, Melanie Stocks,

The University Planning Board met beginning at 3:30 pm with Walt Banziger chairing the meeting to discuss the following:

ITEM No. 1 – APPROVAL OF MINUTES

Jeff Butler moved to approve the minutes from August 19, 2008, and Kurt Blunck seconded the motion. The minutes were approved unanimously.

ITEM No. 2 – Executive Committee Report

- o Jeff Butler reported that the Executive Committee approved the SUB's temporary two week use of banner sign for the Sub's Grand Opening.
- o Walt Banziger reported President Gamble endorsed The Long Range Campus Development Plan. It will be going into final print soon.
- o Walt Banziger introduced the new University Architect, Dennis Raffensperger.

ITEM No. 3 – Recommendation - Expand University Police Impound Lot

Presented by: Kurt Blunck, Parking Manager

Kurt Blunck introduced the recommendation. Vehicles towed by either University Police or Parking are stored temporarily in the University Police impound lot to the east of the Huffman Parking lot. There is also an increasing number of cars being abandoned on campus; these are stored east of the current impound lot until disposal. The University Police would like to bring those vehicles inside the University Police impound lot. In addition, this lot serves as the impound lot for the Bozeman City Police, the Gallatin County Sheriff's Department and the MSU Police. Finally, a portion of the lot is used as storage for both official university items and for personal items of university affiliated personnel. As the university and the city become larger, there will be an increased demand for space in the impound lot. Therefore, the University Police would like to expand the current lot to approximately twice its current size. Additional changes to current design would be the addition of barbed wire over the current gates, correcting an oversight made during the original construction, and the use of privacy fencing on the east side to screen the contents of the impound lot from the residents in the condo development currently under construction on Greek Way. The chain link fence will be installed with a 15 foot setback from the property boundary. This project would be funded by the Parking budget.

Tom Stump moved to approve the recommendation and Brenda York seconded the motion. The motion passed unanimously.

ITEM No. 4 – Informational – Town and Country Foods Proposed Use Change of Current Carmike Theaters Site.

Presented by: Victoria Drummond, AICP Associate Planner

Victoria Drummond gave the presentation. The City of Bozeman has received an "Informal Application" from Town and Country Foods to change the use of the current Carmike Theaters site at 1611 S. 11th Avenue. The site is privately owned property, within the City of Bozeman and zoned B-1 and is adjacent to MSU property zoned public lands. The application submitted August 28, 2008, is requesting "informal advice and direction from" the Development Review Committee.

It is unclear how many parking spaces are proposed; the City will provide those requirements based on calculations of a final use plan. The footprint of the building is approximately 25,000 square feet. The proposed floor plans indicate there will be a grocery store on the first floor, and offices, a restaurant, and leased space on the second floor.

During this informal review by the City, adjacent property owners may provide comments and concerns that have an opportunity to be mitigated at this early stage of the proposal.

The City of Bozeman would like to be informed of the comments and concerns UFPB might have. The issues expressed at this meeting were as follows:

- o Impacts on traffic, both daily and event.
- o Impacts on pedestrian traffic on 11th and on College.
- o Confirm loading dock location.
- o Status of agreement to drive through Spectators.
- o Impact on MSU parking lots and future public parking lots.

Victoria Drummond will resend the packet of information to include floor plans to UFPB members. After reviewing this packet, members should send any additional concerns to Victoria, and she will pass them on to the City of Bozeman.

Allyson Bristor noted that after an informal review, the City of Bozeman Planning Department thinks that a grocery store and a university campus, along with preserving a building is a good idea. Allyson suggested UFPB ask for a special event traffic study as an added component to the traffic study instead of the usual standard transportation analysis.

Walt Banziger would like to see a partnering between the city and the university in amenities such as cross walks, bike paths, bus stops and sidewalks. These should be put into our recommendation to the city.

Victoria Drummond will draft a response.

This meeting was adjourned at 4:20 p.m.

Respectfully submitted,

Donna Abel, Administrative Associate
Planning, Design and Construction

pc: Geoffrey Gamble, President
ASMSU President
Al Bertelsen, Director, Strand Union
Patricia Chansley, Assistant to the Provost
Cathy Conover, Vice President, Communications & Public Affairs
Lisa Duffy, Assistant to the Dean of Agriculture
Victoria Drummond, Associate Planner
Joseph Fedock, Senior Vice Provost
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Mandy Hansen, Financial Aid Officer
Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology
Donna LaRue, Assistant MSU Chief of Police
Glenn Lewis, Assistant to Vice President for Student Affairs
Shari McCoy, Assistant to the President
Becky McMillan, Administrative Associate, Auxiliary Services
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, MSU Police
Jennifer Joyce, Assistant to the Vice President for Planning and CIO
Jody Barney, Budget and Fiscal Director, Office of Agricultural Experiment Stations