

DRAFT
MINUTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
August 19, 2008

- Members Present:** Susan Agre-Kippenhan - Chair, Walt Banziger, Shane Colvin - ASMSU, Jeff Butler, Brad Garnick, Mandy Hansen, Jim Rimpau, Brenda York
- Members Absent:** Kurt Blunck, Allyson Bristor, Scott Davis, Dave Dooley, Michael Everts, Jeff Jacobson, Tom McCoy, Mary Miles, Jim Thull, Tom Stump, Allen Yarnell
- Members Represented:** Banziger for Bristor; Lashaway for Roloff
- Guests:** Josh Jane, Ian Godwin, Megan Bergstedt, Karen Hedglin

The University Planning Board met beginning at 3:30 pm to discuss the following:

As a change of order, the Chair moved item 6 forward to the third item on the agenda.

ITEM No. 1 – APPROVAL OF MINUTES

Kurt Blunck moved to approve the minutes from August 5, 2008, and Mandy Hansen seconded the motion. The minutes were approved unanimously.

ITEM No. 2 – Executive Committee Report

There was no action from the executive committees to report.

ITEM No. 6 – Recommendation – Proposed Internal Recycling Bin Sites

Josh Jane, ASMSU Sustainability Chair, gave the presentation formally requesting UFPB's approval for the placement of recycling bins within selected buildings on the grounds of MSU, which is part of a larger proposal ASMSU will be reviewing in September and will go to a student body bill in October. This is the first phase in a pilot program that will be used this fall. If successful, then there will be a second phase which includes external recycling bin sites. Facilities planning helped put together, and if approved, an internet site where staff, students, and family can access where recycling bins are located on campus. The building supervisors and Fire Marshal have been contacted with a copy of the proposal as well. Currently on campus are nine two yard containers for paper and two containers for cardboard, which are made available to the community.

Brenda York questioned whether putting bins so close to the elevators was a problem for ADA access. Walt Banziger brought up the point that having them in front of the elevators was an aesthetic issue. Bob Lashaway suggested that they revisit situating combustibles in the stair wells with the Fire Marshal. Josh stated that these issues will be looked at.

Brad Garnick asked about the service frequency of the bins. Are they flexible enough to get the areas serviced that need servicing in a timely manner? This issue will be addressed by the end of the first two weeks of implementation.

Jeff Butler requested more information about the plan. Josh responded that the ASMSU is proposing a pilot program for the fall. Funding is based on student fees, which will be collected in the spring of 2009. Full Circle Recycling agreed to provide the start up costs for the bins and the recycling coordinator's salary. Initially, in the fall, getting the material from the building to the external sites by student labor will be funded by President Gamble.

There will be three different money options for the student fee: \$10,000 for an intern, \$40,000 for part time, and \$70,000 for full time. All three of those amounts will go to the first senate meeting, be discussed, voted on in October, and then go to the Board of Regents in November. The budget will be fee based. Shane Colvin does not see this as a hand-off program to Facilities, but as a sustainable, stand alone program.

It was noted that glass will not be recycled because the city does not have a use for it; therefore, it is land filled.

Walt Banziger moved that UFPB accept the proposal for internal recycling bin sites with the caveat that ASMSU will work with the building supervisors, FPDC and the Fire Marshal for exact locations, and to include no expectation for current or future University funding at this point. Brad Garnick seconded the motion. The motion passed.

Yes: 9
Opposed: 0
Abstained: 1

ITEM No. 3 – Recommendation – (Postponed from last week) Cardboard Recycling Collection Site for Chemistry Biochemistry Building

Jon Ford presented the recommendation. Building occupants request allowing the City of Bozeman to place a front-load cardboard recycling container similar to those at recycling sites on Harrison and/or 13th Ave., at Chemistry in front of the fenced compound containing the building HVAC units, emergency generator and nitrogen tank. The servicing frequency of the container is estimated to be once every two to four weeks. The City has agreed to site and service the container for a fee to be paid by the occupants. An alternative service provider is Full Circle Recycling, which has talked about offering a no-fee service.

In light of the difficulties of the Chemistry Building site in terms of space and appearance, and the close relative proximity of an already existing cardboard recycling site, this proposal should be tabled for now and later folded into the larger, more comprehensive proposal to be brought by ASMSU and student groups such as Network of Environmentally Conscious Organizations (NECO) and Students in Free Enterprise (SIFE) this fall.

Jeff Butler moved to table it as in Jon’s summary. Bob Lashaway seconded the motion. The motion passed unanimously.

ITEM No. 4 – Recommendation – Campus Service Drives Conceptual Study

Karen Hedglin presented the need to address the inadequate access and service courts in various locations across campus. Facilities PDC chose to tackle the area with the most concern first, an access drive off of Grant, behind Gaines Hall, through to the parking area between Sherrick, Traphagen and Reid.

The concept design seeks to address pedestrian/vehicle conflict zones, service for daily operations for all six buildings in the area, in addition to the lower priority of planning for future construction project staging.

The proposed one-way drive will reduce the existing pedestrian/vehicle conflict at the sidewalk leading from the dorms and up to the Romney Oval. Additionally, the one-way proposal, with time and integration, will allow for some predictability in the traffic flow. The design team is investigating alternative materials, such as permeable paving.

A meeting was held with the Fire Marshal, Parking, and the building supervisors for each affected building in April and feedback was received. They had been invited to attend the presentation.

Ian Godwin, a Sherrick resident, was not enthusiastic about the road. As a parent, he thought a barrier would be a good idea to protect the children and the ducks.

Jeff Butler moved to approve the conceptual design. Brenda York seconded the motion. The motion passed.

Yes: 9
Opposed: 0
Abstained: 1

ITEM No. 5– Informational –Distribution of Updated Planning Pak

Megan Bergstedt introduced the information to UFPB. A new and updated planning pak was created and distributed to the UFPB members. Any comments from the members or suggested additions for the next planning pak would be greatly appreciated.

This meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Donna Abel, Administrative Associate
Planning, Design and Construction

UFPB MINUTES

9/17/2008

pc: Geoffrey Gamble, President
ASMSU President
Al Bertelsen, Director, Strand Union
Patricia Chansley, Assistant to the Provost
Cathy Conover, Vice President, Communications & Public Affairs
Lisa Duffy, Assistant to the Dean of Agriculture
Victoria Drummond, Associate Planner
Joseph Fedock, Senior Vice Provost
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Mandy Hansen, Financial Aid Officer
Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology
Donna LaRue, Assistant MSU Chief of Police
Glenn Lewis, Assistant to Vice President for Student Affairs
Shari McCoy, Assistant to the President
Becky McMillan, Administrative Associate, Auxiliary Services
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, MSU Police
Jennifer Joyce, Assistant to the Vice President for Planning and CIO
Jody Barney, Budget and Fiscal Director, Office of Agricultural Experiment Stations