

**MINUTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
June 24, 2008**

- Members Present:** Susan Agre-Kippenhan - Chair, Walt Banziger, Shane Colvin - ASMSU, Jeff Butler, Allyson Bristol, Michael Everts, Sheron McIlhattan, Jim Thull
- Members Absent:** Kurt Blunck, Scott Davis, Dave Dooley, Brad Garnick, Mark Pernarowski, Jim Rimpau, Tom Stump, Brenda York
- Members Represented:** LaCrone for McCoy; Lashaway for Roloff, Lisa Duffy for Jeff Jacobson
- Guests:** Gary Gramer, Phil Iverson

The University Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – APPROVAL OF MINUTES

Walt Banziger moved to approve the minutes from June 10, 2008, and Michael Everts seconded the motion. The minutes were approved unanimously with the discussed changes.

ITEM No. 2 – Executive Committee Report

There was no action from the executive committees to report.

ITEM No. 3 – Recommendation –Fitness Center and Romney Gym new service drive – continued from June 10, 2008

Jeff Butler presented the continuation of the June 10th meeting request for a Fitness Center and Romney Gym new service drive. ASMSU wanted to further discuss the issue; therefore, Jeff Butler and Victoria Drummond met with Shane Colvin to discuss ASMSU concerns. ASMSU was aware of the need of a service drive, but wanted more landscaping in terms of trees to make up for the loss of green space, and the added condition that parking area would truly be used for service parking and not turn into reserved parking. Jeff Butler stated that these ASMSU provisions would be included in the proposal.

Jim Thull moved to approve the recommendation. Shane Colvin seconded the motion. The motion passed unanimously.

ITEM No. 4 – Recommendation – EPS Plasma Display

Phil Iverson introduced the recommendation, a request by Jeremy Gay from the Physics Department to mount a 50” Plasma monitor to the wall of the second floor EPS atrium. The Plasma monitor will eliminate the display board used to display events, departmental messages, and student information. The plasma display would be easier to read and would be more noticeable than a display board. It would be controlled by someone assigned within the department. The install was reviewed with Dean Robert Marley, Dean Kathy Osen and BTC’s Kim Obbink.

Jeff Butler moved to approve the recommendation. Sheron McIlhattan seconded the motion. The motion passed unanimously.

ITEM No. 5 – Recommendation –Exterior Signage for EPS 132/136 Loading Docks

Gary Gramer presented the recommendation, a request for exterior signage for the Engineering and Physical Sciences, 132 and 136 loading docks. There is a need to identify the loading docks behind the EPS Building to eliminate confusion during deliveries. Included in the project will be the installation of a No Parking sign and a Tow-Away Zone sign.

The second part of the recommendation was the adoption of the following signage manual and supplements as part of MSU standards for signage:

- Manual on Uniform Traffic Control Devices for Streets and Highways (MUTCD)*, 2003 edition, with revisions 1 & 2 (760 pages)
- Standard Highway Signs (SHS)*, 2004 edition (733 pages)
- Montana SIS Catalog* (142 pages)

Sheron McIlhattan moved to adopt the exterior signage project for EPS 132/136 Loading Docks; the manual and standards for signage will be brought back on a case by case basis. Allyson Bristor seconded the motion. The motion passed unanimously.

ITEM No. 6 – Recommendation –EPS Room 256 Glass Door

Phil Iverson introduced the recommendation, a request by David McKenzie to replace the current solid wood door to EPS 256 with a full-light tempered glass door with the same fire rating as the existing door.

EPS 256 is the location of the MSU satellite operations, where some of our grad students command the telescopes on some satellites in our partnership with NASA. The Physics Department would like to showcase this activity to visiting dignitaries as well as the public. The Physics Department also features the operations space in lab tours for groups of students considering MSU for university. Replacing the door with glass will aid in this showcasing by enhancing the visibility of the satellite operations space with minimal intrusion of the visitors into the active operations.

Michael Everts suggested matching the other doors in the building or replacing the current door with a half-light door. Phil Iverson had suggested a smaller light, but David McKenzie was adamant about the size.

Jeff Butler moved to approve the recommendation. Sheron McIlhattan seconded the motion. The motion passed.

Those in favor: 10

Those opposed: 1, Michael Everts

This meeting was adjourned at 4:10 p.m.

Respectfully submitted,

Donna Abel, Administrative Associate
Planning, Design and Construction

pc: Geoffrey Gamble, President
ASMSU President
Al Bertelsen, Director, Strand Union
Patricia Chansley, Assistant to the Provost
Cathy Conover, Vice President, Communications & Public Affairs
Lisa Duffy, Assistant to the Dean of Agriculture
Victoria Drummond, Associate Planner
Joseph Fedock, Senior Vice Provost
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Mandy Hansen, Financial Aid Officer
Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology
Donna LaRue, Assistant MSU Chief of Police
Glenn Lewis, Assistant to Vice President for Student Affairs
Shari McCoy, Assistant to the President
Becky McMillan, Administrative Associate, Auxiliary Services
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, MSU Police
Jennifer Joyce, Assistant to the Vice President for Planning and CIO
Jody Barney, Budget and Fiscal Director, Office of Agricultural Experiment Stations