

**THE UNIVERSITY FACILITIES PLANNING BOARD**  
**May 13, 2008**

Members Present: Susan Agre-Kippenhan, Walt Banziger, Kurt Blunck, Jeff Butler, Shane Colvin (ASMSU Pres), Brad Garnick, Jeff Jacobsen, Sheron McIlhattan, Mary Miles, Jim Rimpau, Tom Stump, Jim Thull

Members Represented: Craig Roloff (Bob Lashaway) Michael Everts (Victoria Drummond)

Members Absent: Allyson Bristol, Scott Davis, Dave Dooley, Tom McCoy, Allen Yarnell, Brenda York

Guests: Victoria Drummond, Jeff Davis, Candace Mastel, Stephen Boie (KDW), Kevin Galik (Realcom), Bijal Shah (Verizon Wireless), Brett Tallman (KDW)

The University Facilities Planning Board met beginning at 3:30pm, to discuss the following:

**ITEM No. 1 – APPROVAL OF MINUTES**

Approval of minutes from April 29, 2008 – Walt Banziger moved to approve the minutes and Bob Lashaway seconded the motion. The minutes were approved unanimously with the discussed changes.

**ITEM No. 2 – EXECUTIVE COMMITTEE REPORT**

Report on any current UFPB Executive Committee actions.

The Executive Committee received a request from Karen Hedglin, Project Manager of Gaines Hall for a webcam camera to capture, record, and make available to constituents statewide images of the Governor's highest priority construction project, the Gaines Hall renovation.

Other info:

- o Small camera
- o Cost \$2,000
- o Aimed at the south facade of Gaines Hall from the vantage point of the NW corner of Fitness Center roof
- o Data uploaded to a state maintained website as a real time video (still photos every 30 seconds)
- o Data will be used as a permanent record of the construction project and for accountability of state funds
- o Computer firewall issues addressed by Facilities IT department
- o Tom Stump verbally approved the use of the Fitness Center's roof
- o In use for duration of project which is approximately two years (2010)

The executive Committee unanimously approved the request.

**ITEM No. 3 – Recommendation – Verizon antenna recommendation from the Telecommunications Antenna Committee**

Victoria Drummond introduced the recommendation, a request by Verizon Wireless representative Kevin Galik to lease Leon Johnson Hall rooftop space for additional antennas. The packet included two PDF's: two sets of pictures (before and after) focusing on an antenna proposal, this is the third set of six antennas to be placed on Leon Johnson since 2004.

The TAC (Telecommunications Antenna Committee) reviewed Verizon's written application and required Harmonic Study. The evaluation criteria used by the TAC to review the application included aesthetics, technical, legal, and philosophical. Facilities Services also reviewed the application. A majority of the TAC voted to approve Verizon's request. Kurt Blunck was concerned about how many antennas would be added in the future. Kevin Galik responded that eighteen was the most that could be added now, but there was no way of knowing how many might be needed in the future.

Jim Thull moved to approve the recommendation and Tom Stump seconded the motion. The motion passed unanimously.

**ITEM No. 4 – Recommendation – Culbertson dish – continued from April 29, 2008**

Victoria met with Dave Revere, Communications and Public affairs officer, who needs this receiver-only dish to connect with the news service to keep the President and senior executives informed. Dave Revere was asked to check into alternatives to make sure that a dish was the best option and was absolutely necessary at this location. Other option discussed: To extend the cable television service from Mullen Hall to their location would be \$15,000. SIRIUS could only provide a three channel service, which was not

enough for what they wanted to do. Facilities would install the communication dish; it would be weighted down and there would be only one penetration in the roof for the cable run. Jeff Butler showed concern about putting a hole in the roof and he also questioned the estimate to connect from Mullen to the new location. Tom Stump would like to talk to Bresnan. Unless conduit is associated with the installation, it shouldn't cost so much.

It was decided to table the item. Tom Stump will follow up on the contract and Jeff Butler will also investigate.

**ITEM No. 5– Presentation – Facilities Energy Manager – Sustainability Presentation**

Jeff Davis, Assistant Director of Facilities Services, gave a Sustainability Presentation at MSU. Sustainability issues at MSU are increasingly getting more attention because of the rise in energy cost and the awareness of the, sustainability movement, carbon footprint issues, and climate change. Facilities found itself frequently being questioned by various entities as to what action and programs Facilities was utilizing to address these issues. In order to get in front of the issue, Facilities prepared a presentation both to inform various University entities what was going on and to garner support for some of the initiatives we have under way. Facilities has given this presentation to several different bodies, to let everyone know what they are doing. Environmental issues and climate change are driving this issue; economic impacts, resource availability and political tensions are increasing the awareness of this.

Facilities is currently concentrating mainly on Buildings Energy Conservation, which falls in with the governor's 2010 plan. A Facilities key idea is to take energy savings as we perform these high return projects and put those funds into a pool of energy resources to fund other conservation ideas. Facilities is working on an RFP for a consultant to be hired to work with everyone on campus to change behavior patterns. Facilities would like to have this person in place this fall. Part of the consultant's task would be to set up an energy management system that tracks the consumption of each of the buildings on an individual building basis for heating and cooling data which reflects the savings. The savings is actually an avoided cost. Facilities has a utilities budget; if the consultant saves us money on that budget, the consultant receives a capped percentage of the savings. If the consultant does not save money, they do not receive payment. The contract being contemplated is a one year term renewable for up to five years.

Establishing sustainability practices and programs at MSU is a requisite for membership to the AASHE. Right now a task force has been formed to develop a proposal to send to President Gamble as to how to structure a MSU Sustainability Committee. The committee now consists of Bruce Maxwell, Robin Gerlach, Tom Wood, Walt Banziger, Bob Lashaway, and Jeff Davis.

Shane Colvin noted ASMSU hired a sustainability advocate within Student Government to research the issues the Sustainability Committee will speak to. It was decided that the ASMSU sustainability advocate should have a member role on the Sustainability Committee to help the Sustainability Committee communicate with the ASMSU.

Bob Lashaway referred to this move as the kind of thing we need to do to improve sustainability efforts. Also, it would help the committee to approach the students to set a student fee for recycling that could help fund the sustainability effort and this could actually set some things in motion. We could combine the resources, the dollars accrued by the student fee and the funds from the pool of energy resources. The student will begin work position in the next two weeks and will contact the Sustainability Committee for an initial meeting.

Bob Lashaway moved that the UFPB recommend that President Gamble endorses the proposal to solicit a contractor to provide Energy Conservation/Audit Services and that avoided energy costs (savings) be allocated as proposed:

- Self-fund the annual contract costs;
- Fund conservation-related FO&M operations costs (additional controls, energy monitoring, conservation contract administration, data analysis/reporting and 2010-related energy conservation project management ~1 new FTE Facilities Engineer);
- FO&M Major Maintenance budget to increase deferred maintenance projects w/energy conservation focus; and,
- An "Energy Conservation" Plant Fund to fund energy conservation projects that are endorsed by a Campus Sustainability Advisory Committee.

Shane Colvin seconded. There was no discussion and the motion passed unanimously.

**ITEM No. 6– Recommendation – LRCDP final sign off**

Victoria Drummond presented the Long Range Campus Development Plan page by page discussing some of the features. There were picture changes on the front and back covers. It was explained that Montana Hall remains on the front and back cover. The table of content is clean and has a nice look to it. Chapters Two and Three were reversed so that chapter two is actually the Planning Process and chapter three is now the Existing Conditions. An editor was hired to correct grammatical errors and refine the text. These changes have not been incorporated into the final document yet, but are currently being reviewed. The pages will be numbered consecutively. The planning process has taken over two years. Additional photos were inserted in chapter two because it was text heavy. Some of the new buildings were included here, Blackbox, Biocenter, and the Fitness Center. There is now a photo every two pages. In chapter three, a section of the page is cut off; Candace will check on the problem. The framework in chapter four identifies things that are important for successful future development and outlines those elements. In this chapter there are fewer photos and more renderings. Open space is a critical element: formal open space and open space for gathering. Hopefully, this will become a resource chapter. Chapter five will be updated every five years. The ten year projected section of chapter five is a pictorial and a list of bulleted items that may occur at this ten year period. The same thing will be done at the twenty-five year period. Agriculture and Auxiliary Housing has been added to this section. Chapter six is Acknowledgements - the names of the UFPB members and their involvement and everyone else involved. After that, is a list of credits to be included. The last thing is a glossary. There will be no index in the back.

Jeff Jacobson would like all maps to represent the existing use of the agricultural lands better so they stand out more instead of it looking like open space. Jeff would like to get rid of the overlay of green and show what is going on in the field areas. It was explained by Walt Banziger that this would dilute, or draw attention away from the purpose of the maps and is not a standard practice. Jeff's request also would take several months to make such graphic changes to all maps. Bob pointed out in order to change a color; the committee would need presidential approval, because it would be changing a fundamental parameter of the ongoing planning process. It was discussed that an appropriate compromise would be reasonable to demonstrate agricultural use of the land west of 19<sup>th</sup> street. The option to be pursued will create one map showing existing agricultural land use in chapter 3 and modify the 10 year, 25 year and long term vision maps. It was decided to table the recommendation for formal LRCDP approval until the EOC could weigh in on Jeff's request.

The meeting adjourned at 5:25 pm.

Respectfully Submitted,

Donna Abel  
/vcd

cc: Geoffrey Gamble, President  
ASMSU President  
Al Bertelsen, Director, Strand Union  
Patricia Chansley, Assistant to the Provost  
Cathy Conover, Director, Communications & Public Affairs  
Victoria Drummond, Associate University Planner  
Lisa Duffey, Assistant to the Dean, College of Agriculture/Agricultural Experiment Station  
Joseph Fedock, Senior Vice Provost  
Heidi Gagnon, Assistant to the Vice President, Administration & Finance  
Mandy Hansen, Financial Aid Officer  
Linda LaCrone, Assistant to the Vice President for Research  
Donna LaRue, Assistant Chief, University Police  
Glenn Lewis, Assistant to Vice President for Student Affairs  
Shari McCoy, Assistant to the President  
Becky McMillan, Administrative Associate, Auxiliary Services  
Charles Nelson, Registrar and Director of Admissions  
Robert Putzke, Director, University Police