

**MINUTES OF
THE UNIVERSITY FACILITIES PLANNING BOARD**

February 19, 2008

Members Present: Susan Agre-Kippenhan, Chair, Walt Banziger, Allyson Bristol, Jeff Butler, Brad Garnick, Sheron McIlhattan, Tom Stump, Jim Thull, Brenda York

Members Absent: Scott Davis, Dave Dooley, Michael Everts, Jeff Jacobsen, Mary Miles, Tom McCoy, Mark Pernarowski, Jim Rimpau, Craig Roloff, Jay Rutherford (ASMSU), Allen Yarnell

Members Represented: Linda LaCrone for Tom McCoy, Bob Lashaway for Craig Roloff

Guests: Kurt Blunck, Victoria Drummond, Jon Ford

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – APPROVAL OF MINUTES

No minutes were presented for approval.

ITEM NO. 2 – EXECUTIVE COMMITTEE REPORT

- At the special meeting called on Wednesday, February 13, 2008, Susan Agre-Kippenhan made the following Motion:
“The location of the chemical storage containers is a temporary solution and within one year from the installation of the containers at their temporary location, a permanent solution must be approved or the entire issue is returned to UFPB for either an extension or new location. A condition of temporary use and the location is that the chemical storage containers include security measures that meet the requirements of all authorities and local jurisdictions.”
Allyson Bristol Seconded the Motion and it was unanimously approved.
- Banziger invited Board members to attend a videoconference on February 20, at 9:45 am in the Linfield conference room with the architects designing the USDA project. This is an informal presentation of the building elevations for preliminary discussion. This Project will be coming before the UFPB for formal review and approval in the future.

ITEM NO. 3 – ROMNEY OVAL FLAG DISCUSSION

ASMSU passed a resolution expressing support to hang an oversized flag in the Romney Oval and President Gamble has asked the UFPB to review the request. Jon Ford reported that the flag display in Romney Oval at the present time is a size larger than is required for state agencies (American Flag – 5’ x 8’; Montana Flag – 3’ x 5’). The flag pole is approximately 40 ft high and is pieced-together pipe which would not likely support a larger flag. A pole large enough to support a larger flag would need to be anchored in concrete and set by crane at an estimated cost of \$15,000. In addition, larger flags tatter faster from the wind and need to be replaced more

often (approximately four times a year) at a cost of \$750 each. After further discussion, the Board determined that the current flag display is dignified, fits the character of the space and is appropriate and maintainable.

Lashaway made the following Motion:

“After considering ASMSU Resolution 2007-R-15, and in consideration for the facts that the existing flag display in the Romney Oval is consistent with standard displays at many other state agencies; is consistent with the scale, character and use of the Romney Oval; is adequately lit to comply with standards for 24 hour display; and, does not require an inefficient amount of scarce human and financial resources to operate and maintain;

The UFPB recommends that the President approve maintaining the current flag display in Romney Oval with the existing flagpole and a 5’x8’ US flag and a 3’x5’ Montana Flag.”

York seconded the Motion and it was unanimously approved by the Board.

ITEM NO. 4 – POSTER DISPLAY DESIGN STANDARD

Victoria Drummond presented information and photos of options to address requests for new bulletin boards to be located in public spaces. In the past bulletin boards (aka poster display boards) were required to have a glass front, however due to a change in fire code regulations, the glass front is no longer mandatory. The proposed bulletin boards would be made of ¼” plexiglass and the pieces to be displayed would be attached to it. Advantages to the plexiglass are that it can be cleaned, it is a lighter material than wood, and allows for flexibility of color. At the present time there is not a design standard for bulletin boards but the proposed bulletin boards are able to be built on campus and would allow for possible customization capabilities as well as create an opportunity to begin to set design standard options. Drummond advised that Facilities Planning, Design & Construction is creating a design catalog which would contain approved options from which departments would be able to choose a design to meet their needs. Board members noted that plexiglass is not rated Class A, and is also not a green material. In addition it was noted that, as the poster display design standard catalog is developed, the current fire code should be referenced for changes.

Lashaway moved to accept the proposed bulletin board as one of the options in the catalog of options for this type of display. Butler Seconded the Motion after which Stump called for a vote. The Motion was unanimously approved by the Board.

There being no further business before the Board, the meeting adjourned at 4:10 pm

Respectfully Submitted,

Sharon Morrison

Facilities Services

cc: Geoffrey Gamble, President
ASMSU President
Al Bertelsen, Director, Strand Union

Patricia Chansley, Assistant to the Provost
Cathy Conover, Director, Communications & Public Affairs
Victoria Drummond, Associate University Planner
Lisa Duffey, Assistant to the Dean, College of Agriculture/Agricultural Experiment Station
Joseph Fedock, Senior Vice Provost
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Mandy Hansen, Financial Aid Officer
Linda LaCrone, Assistant to the Vice President for Research
Donna LaRue, Assistant Chief, University Police
Glenn Lewis, Assistant to Vice President for Student Affairs
Shari McCoy, Assistant to the President
Becky McMillan, Administrative Associate, Auxiliary Services
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, University Police