

**MINUTES OF
THE UNIVERSITY FACILITIES PLANNING BOARD
January 8, 2008**

Members Present: Butler, Everts, Garnick, Blunck, Lashaway, McIlhattan, Miles, Rimpau, Stump, York, Hansen, Bertelsen, Putzke

Members Represented: Linda LaCrone for Tom McCoy

Member Absent: ASMSU Pro Temp, Banziger, Agre-Kippenhan, Bristor, Dooley, Jacobsen, McCoy, Roloff, Sharrock, Thull, Yarnell

Guests: David Single (chemistry), Victoria Drummond, Karen Hedglin, Meagan Walker, Sharon Morrison

The University Facilities Planning Board met beginning at 3:30pm to discuss the following:

ITEM No. 1 – APPROVAL OF MINUTES

Approval of the minutes from the last meeting (previously sent).

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current UFPB Executive Committee actions.

ITEM NO. 3 – CHEMISTRY BUILDING – USE OF WHITE BOARDS IN THE HALLS

Hedglin presented a request by the Chemistry Department to place white boards in public spaces in the new Chemistry Building. Singel advised that the white boards would be used in casual, collaborative spaces (identified on the handout previously provided). There are no insurance, code, Safety and Risk, or janitorial issues involved with the proposed locations of the white boards.

Lashaway moved to approve the request to install white boards in the designated locations of the Chemistry Building. Stump Seconded the Motion and it was unanimously approved by the Board.

ITEM NO. 4 – COOLEY – FINAL CONSTRUCTION APPROVAL

Hedglin presented information for UFPB approval of the final construction design of the Cooley Lab renovation. Board members had previously expressed concerns, in September 2007, that the proposed shed roof and materials were not in keeping with the surrounding buildings. The Building Committee has since determined that there is not sufficient funding in the budget for the gabled roof and is requesting approval to proceed with the project with a flat roof design. The flat roof design will include large mechanical equipment, including exhaust fans which will be visible and audible from Centennial Mall. Although mechanical equipment which can be enclosed is less expensive than “outdoor” mechanical equipment, the difference is not significant enough to provide for the gabled roof. The window sunshades shown on the original plans will be included. There will also be some mechanical equipment located at the ground level which will be shielded by a brick wall.

UFPB prefers the gabled roof design. The Board acknowledges the budget limitations, however, given the sensitivity and proximity of the location of this building to the Centennial Mall, it is the opinion of the Board that the mechanical equipment located on the roof of the building needs to be screened. Hedglin advised that the screen could be bid as an alternate, however there is no guarantee that it would become part of the project. Board members proposed that Hedglin bring back drawings showing an alternative 3-sided screen design.

Everts moved that it be noted that the Board prefers the gabled roof design, however would agree to accept proceeding with the construction bid for the building renovation with the flat roof design, with the caveat that the mechanical equipment on the west end of the roof, has a 3-sided screen that is designed and brought before UFPB and included in the bid as an alternate. Butler Seconded the Motion and it was unanimously approved by the Board.

ITEM NO. 5 – VISCOM – MT PBS LOBBY IMPROVEMENTS

Drews and Walker provided information for a proposed design for the Montana PBS lobby. The focus of the project is to provide an improved and more defined entrance to PBS at a minimum cost. Improvements include:

- Painting to match the upstairs color scheme
- New signage
- Installation of two plasma screens
- New lighting
- New Tackboards

NON-AGENDA ITEM – GAINES INSTRUCTIONAL LABS SITING

During the demolition and renovation of Gaines, it will be necessary to relocate instructional labs currently located in Gaines. Previously, Hedglin had discussed using temporary trailers as facilities for these labs. Recently, information regarding temporary buildings that can be used as labs has become available. The temporary buildings are made of SIPS (structural insulated panels) and are manufactured in Belgrade. They are easy to assemble, functional, safe, and will contain proper restrooms. The location for the buildings will be the same as previously discussed for the trailers (the lawn area north of the Chemistry Building). It is anticipated that these buildings will be used for two years during the Gaines renovation and is important to note that the students have expressed concerns that this space be left open in the future for use by the students. Hedglin noted that neither the State nor the University want to keep these buildings on a permanent basis and we are planning to write a Memorandum of Understanding between the State and the University stating that the buildings will be disassembled and disposed of at the end of the Gaines renovation by the contractor.

Lashaway moved that the Board recommends that location be used as a temporary location of lab facilities for the duration of the Gaines project alone and that the Board will rely on the project committee to decide what is the most cost efficient manner to deliver that temporary lab facilities in that location. Butler seconded the Motion and it was unanimously approved by the Board.

Hedglin advised that there is money in the project budget to restore the area to grass. Hedglin will return to UFPB with further information regarding the size and number of the buildings. These buildings will need to be in place for use in May, 2008.

ITEM NO. 6 – FUNCTIONAL USE NAME CHANGE – MARGA HOSAEUS HEALTH AND PHYSICAL EDUCATION BUILDING (H&PE)

Victoria Drummond provided information to the Board regarding the description of the building's use and its occupants establishing a functional-use portion of the building name, and occasionally when a building is renovated, it no longer is an accurate description of the building. This is the case with the Marga Hosaeus H&PE Building. The honorary portion of the name has not been affected but it has been suggested that the functional portion of the name be changed to better reflect what is happening in the building. One suggestion from Auxiliary Services, would be for the official name to be "Marga Hosaeus Recreational Sports and Fitness Center" with a shortened name for the building sign. Butler advised that as a very long name, the letter would be smaller.

Lashaway moved that the official building name be changed to "Marga Hosaeus Fitness Center" and the building sign shown as "Hosaeus Fitness Center". Stump seconded the Motion and it was unanimously approved by the Board.

ITEM NO. 7 – FUNCTIONAL USE NAME ASSIGNMENT – NEW CHEMISTRY BUILDING

Hedglin, Project Manager for the new Chemistry Building, surveyed occupants of the building, as well as the Provost, the VP, Research, the Dean and Department Heads regarding a name for the building. The suggestion was to give the building a functional name, which would leave it open for a future honorary name to be added. This suggestion is the "Chemistry and Biochemistry Building". Victoria Drummond read into the record an e-mail request from Jeff Jacobsen that the word "Research" be included in the name and noted that there will be other functions in the building that are Ag related.

Rimpau moved that the official name be “Chemistry and Biochemistry Building and shown on the building sign as “Chemistry/Biochemistry Building”. York seconded the Motion and it was unanimously approved by the Board.

There being no further business before the Board, the meeting adjourned at 5:00 pm

Respectfully Submitted,
Sharon Morrison
Facilities Services

/vcd

cc: Geoffrey Gamble, President
ASMSU President
Al Bertelsen, Director, Strand Union
Patricia Chansley, Assistant to the Provost
Cathy Conover, Director, Communications & Public Affairs
Victoria Drummond, Associate University Planner
Lisa Duffey, Assistant to the Dean, College of Agriculture/Agricultural Experiment Station
Michael Everts, Assistant Professor of Architecture
Joseph Fedock, Senior Vice Provost
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Mandy Hansen, Financial Aid Officer
Linda LaCrone, Assistant to the Vice President for Research
Donna LaRue, Assistant Chief, University Police
Glenn Lewis, Assistant to Vice President for Student Affairs
Shari McCoy, Assistant to the President
Becky McMillan, Administrative Associate, Auxiliary Services
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, University Police
Madeline Rogers, Assistant to the Chief Information Officer
Scott Stroh, University Architect