

**MINUTES OF
THE UNIVERSITY FACILITIES PLANNING BOARD
July 10, 2007**

Members Present: Banziger, Butler, Hansen, Rimpau, York, Garnick, Thull, Miles, Drummond

Members Absent: Dooley, Johnson, Rutherford (ASMSU), Burns, Llewellyn, Sharrock, Stump

Members Excused: McIlhattan, Yarnell, Agre-Kippenhan, McCoy, Roloff, Jacobsen

Members Represented: LaCrone for McCoy, Duffey for Jacobsen, Lashaway for Roloff

Guests: Scott Stroh, Dan Archer, Jon Ford, Candace Mastel, Bill Jameson, Larry Hayden, Robert Putzke

The University Planning Board met beginning at 3:30 pm, to discuss the following:

ITEM No. 1 – APPROVAL OF MINUTES

Minutes from the June 26, 2007 meeting were approved unanimously with one correction: to change Mark Jutila to Mark Quinn.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

- The naming issue from the previous UFPB meeting on June 26 was discussed, which covered the naming of the BLS-2 and BLS-3 buildings.
 - The university naming policy revision is moving forward, and UFPB will not need to name or recommend names of any new buildings.
 - Quinn was notified of this change in policy.
- A formal announcement of the new chair was made. Susan Agre-Kippenhan is the new Chair for UFPB, and will be taking over meetings soon.
- Banziger has been in contact with Gale Gough regarding the replacement faculty appointments for Ferd Johns and others.
- The student wooden sculptures outside Traphagen and Leon Johnson were discussed.
 - The agreement stated that the sculptures must be removed by the students after the 2007 commencement.
 - Facilities will be in contact with the College of Arts and Architecture soon to discuss the dismantling of the sculptures.
 - It was noted that the sculptures are falling apart and being filled with garbage.
 - Butler stated that they need to be taken down by the start of fall term.

ITEM No. 3 – FDC – FIRE DEPARTMENT CONNECTION

Victoria Drummond presented information regarding the ports for fire suppression throughout campus.

- She presented a sample red and white metal reflective sign that would be placed five feet above ground and affixed to buildings.
- If the fire suppression port is located away from a building, the signage would be kept consistent in height and location.

- A strobe light above all ports will be considered for the future.
- Drummond also handed a document to attendees that listed the buildings that require this signage.
- Banziger inquired as to the difference between the signs and strobe lights. Dan Archer responded by noting that strobes are the future, but signs are less costly and readily available at this time. The signs would be an interim warning system, and strobes would be placed on the most important ports as soon as possible.
- Lashaway moved to approve the signs and added that they should become standard on all campus buildings.
- Rimpau seconded the motion, and it received unanimous approval.

ITEM No. 4 – WTI ANTENNA ON 7TH AND KAGY

Stroh presented a proposal by the Western Transportation Institute to erect a traffic tracking camera and antenna on the corner of 7th Avenue and Kagy.

- The proposed location of the antenna is just inside the fence on 7th and Kagy, next to the Stadium and tailgate area.
- The antenna and camera would be attached to a pole standing 35 to 40 feet above ground, exactly the same size as a regular utility pole. The equipment would stand 25 feet above ground.
- The equipment would be used to help with traffic studies, and would transmit information wirelessly to the WTI.
- ITC did review the proposal, and they saw no possible risks for interference with other technology equipment.
- The pole would become a permanent fixture in that area.
- University Police would also use the equipment for surveillance during football games and for basic traffic research.
- Ford inquired about the possibility of vandalism by fans because of its location in the tailgate area. However, because the pole is the same size as a standard power pole, the chances of this are slim, according to the WTI representatives.
- Northwestern Energy would install the pole, and the power used by the equipment would be run from the corner pole to the WTI antenna. Northwestern Energy wants the equipment placed on a separate pole from the power pole located there.
- Lashaway suggested that WTI and University Police work with the events staff to work around the pole.
- WTI would like to begin this project as soon as possible.
- Putzke noted that the traffic information gathered by WTI could help University Police with their own plan to alleviate traffic problems after large events.
- Butler asked if the pole could be moved closer to the fence. If the Department of Transportation decides to expand Kagy in the future, the pole would still be inside university property. WTI would like it located inside the fence.
- Butler moved to accept the proposal, and Thull seconded the motion.
- Lashaway moved to accept the proposal with the addition that Western Transportation Institute coordinate their plans with Sports Facilities.
- The proposal received unanimous approval.

ITEM No. 5 – CONSTRUCTION STAGING AREAS

Banziger, Drummond and Mastel presented an informal discussion of current construction staging practices and proposed options for future staging guidelines.

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- Drummond noted that this presentation was already given to PTAC, as it involves parking lot usage.
- They noted that 85% of construction projects are staged in grass areas, to avoid paying for parking spots in the lots.
- Drummond and Mastel looked at the associated costs with parking lot remediation versus full construction, as well as resodding versus reseeding.
 - Resodding and reseeding a grass lot varies little, and is estimated to cost around \$6 per square foot.
 - Repairing a parking lot costs approximately \$1.50 per square foot, including the cost of 30 rental spaces. Reconstructing a parking lot costs approximately \$5.00 per square foot, which also includes the rental of 30 parking spaces.
 - They noted that it typically takes at least a month for the repair of grass areas, and takes years for full repair. A parking lot requires one week for repairs, which give the lot the appearance of being new.
- The pros and cons of using parking lots for construction staging were discussed.
 - Mastel noted that the open space east of Montana Hall and west of Hamilton Hall, as well as the area west of McCall Hall, are used as staging areas on a regular basis.
 - It was suggested that contractors could store material and equipment in parking lots.
- Banziger noted the secondary issues associated with the staging areas.
 - Parking lot users are inconvenienced when spaces are taken by construction companies, and this can often result in public relations issues.
 - When staging is done on grass areas, dirt is dragged into street, and cleaning costs are carried by the projects. In addition, fields regularly used by students are occupied by construction equipment, which can also result in public relations issues.
 - Banziger also noted that when staging is done on a parking lot the damage usually only requires repair, rather than full reconstruction of the lot.
- The staging area needs to be in somewhat close proximity to the construction location.
- Banziger noted that the parking lot option would only be used for major projects, usually \$1 million or more.
- Lashaway discussed the negative comments regarding the staging on the S/B parking lot by the new Chemistry Research building.
 - Lashaway suggested there be a philosophy developed for construction staging.
 - He also noted that UFPB will need to think of a staging plan for Cooley Lab. A proposal with the parking committee (PTAC) will come in the future.
- Miles noted that parking displacement is a huge issue.
- Drummond noted that the parking spaces are still paid for, as the companies are required to rent the lot spaces used during construction.
- Hansen suggested that “Option 1” and “Option 2” language be replaced with “example” or “scenario”. Drummond agreed that the language should be changed.

The meeting adjourned at 4:35 pm.

Respectfully submitted,

Amanda V. Mead,

For Walter Banziger, Director-Planning, Design & Construction

pc: Geoffrey Gamble, President
Al Bertelsen, Director, Strand Union
Patricia Chansley, Assistant to the Provost
Cathy Conover, Director, Communications & Public Affairs
Victoria Drummond, Associate Planner
Lisa Duffey, Assistant to the Dean, College of Agriculture/Agricultural Experiment Station
Michael Everts, Assistant Professor of Architecture
Joseph Fedock, Senior Vice-Provost
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Mandy Hansen, Financial Aid Officer
Linda LaCrone, Assistant to the Vice President for Research
Donna LaRue, Assistant Chief, University Police
Glenn Lewis, Assistant to Vice President for Student Affairs
Anne McBee, Administrative Associate, Planning Design & Construction
Shari McCoy, Assistant to the President
Becky McMillan, Administrative Associate, Auxiliary Services
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, University Police
Madeline Rogers, Assistant to the Chief Information Officer
Connie Shelhamer, Budget and Fiscal Director, Office of Agricultural Experiment Stations
Scott Stroh, Interim University Architect
ASMSU President