

**MINUTES OF
THE UNIVERSITY FACILITIES PLANNING BOARD
January 9, 2007**

Members Present: Banziger-Acting Chair, Burns, Butler, Garnick, Jacobsen, McIlhattan, Miles, Rimpau, Stump, Thull York

Members Absent: Dooley, Johns, Johnson, (ASMSU)

Members Excused: Llewellyn-Chair,

Members Represented: LaCrone for McCoy, Lashaway for Roloff

Guests: Al Bertelsen, Director-Strand Union; Victoria Drummond-Associate Planner; Lisa Duffy-Assistant to the Dean of Agriculture; Carlene Nolan-Pederson-Ayers-Saint-Gross; Loras O'Toole-University Engineer

The University Planning Board met beginning at 3:30 pm, to discuss the following:

ITEM No. 1 – APPROVAL OF MINUTES

Minutes from the November 28th, 2006 meeting were approved as distributed.

ITEM No. 2 – UFPB EXECUTIVE COMMITTEE REPORT

The University has hired a new Associate Planner. Victoria Drummond received her Masters degree from Arizona State University. She holds AICP planning certification through APA, and was formerly a long-range planner for Gallatin County. Her expertise also extends to subdivision planning and grant writing.

ITEM No. 3 – RENNE – ITC ELECTRICAL GENERATOR - ENCLOSURE

Loras O'Toole, University Engineer previously (November 28, 2006) presented location options for a generator to be installed as part of the electrical and air-handling upgrades needed for ITC. At that time, it was recommended to investigate the installation of the generator north of the existing transformer and installation of an "equipment yard" surrounded by an architectural screen at the western exposure of the Renne Library also be investigated. The results of these investigations were presented today.

The west side location was determined to provide adequate space for the placement of the proposed generator, north of the existing transformer, as well as provide room for the possible relocation of the condenser (currently located at the southern exposure) and several locations for potential future equipment. The concept for a visual screen that will appear to be architecturally part of the building will be conceived through collaboration between, Facilities – Planning, Design and Construction, Facilities-Operations and Maintenance, and the ITC group.

Bike parking pads may evolve in this area, and the timeframe of this development may determine the type of screening placed around this equipment yard. The recommendation is to design a screen that can be a model for additional screening projects.

York proposed a motion to approve the placement of the generator north of the existing transformer at the western exposure of Renne Library and to approve the “equipment yard” site as presented, with the contingency that an architectural screen design be developed by Facilities Planning, Design and Construction in partnership with ITC, and that ITC contribute reasonable funds toward long-range site design for this area. The motion was seconded by Thull, and passed unanimously.

ITEM No. 4 – BUILDING NAMING POLICY – PHILANTHROPIC NAMING GUIDELINES

Banziger presented information on proposals to the current Building Naming Policy.

Appendix A of the Naming Policy does not address the philanthropic naming of individual rooms or space within a building. In light of the Capital Campaign and that this form of naming is deemed to be a favorable method of recognition for gifting, it is proposed that Building Naming Committee seek input from the Alumni Foundation to develop a formula, and return to UFPB with guideline recommendations that will be attractive to potential donors. Victoria Drummond, Associate Planner, will coordinate with the Building Committee. Jeff Jacobson, Dean of Agriculture and Lisa Duffy, Assistant to the Dean of Agriculture were charged with representing this request.

This meeting adjourned at 5:00 p.m.

Respectfully submitted,

Anne K. McBee, Administrative Associate
For Walter Banziger, Director-Planning, Design & Construction

pc: Geoffrey Gamble, President
Al Bertelsen, Director, Strand Union
Patricia Chansley, Assistant to the Provost
Cathy Conover, Director, Communications & Public Affairs
Victoria Drummond, Associate Planner
Lisa Duffey, Assistant to the Dean, College of Agriculture/Agricultural Experiment Station
Michael Everts, Assistant Professor of Architecture
Joseph Fedock, Senior Vice-Provost
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Mandy Hansen, Financial Aid Officer
Linda LaCrone, Assistant to the Vice President for Research
Donna LaRue, Assistant Chief, University Police
Glenn Lewis, Assistant to Vice President for Student Affairs
Anne McBee, Administrative Associate, Planning Design & Construction
Shari McCoy, Assistant to the President
Becky McMillan, Administrative Associate, Auxiliary Services
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, University Police
Madeline Rogers, Assistant to the Chief Information Officer
Connie Shelhamer, Budget and Fiscal Director, Office of Agricultural Experiment Stations
Scott Stroh, Interim University Architect

ASMSU President