

**MEMORANDUM**

**TO:** University Facilities Planning Board: Royce Smith - Chair, Walt Banziger - Vice Chair, Gregg Aytes, Kurt Blunck, City of Bozeman, Chris Catlett, ASMSU President, Ian Eastes, Michael Everts, Chris Fastnow, Greg Gilpin, Brett Gunnink, Keith Hamburg, Neil Jorgensen, ASMSU, Terry Leist, Robert Mokwa, Chris Kearns, Renee Reijo Pera, Fatih Rifki, Tom Stump, Julie Tatarka, Jim Thull, David Kack, Leslie Schmidt, and Nicole Redding

**FROM:** Candace Mastel, Planner; Campus Planning, Design & Construction

**RE:** **March 20, 2018** meeting of the University Facilities Planning Board to be held in the **Facilities Meeting Quonset at 3:30 pm**

**ITEM No. 1 – APPROVAL OF NOTES**

Draft notes from March 6, 2018 to be distributed before March 20, 2018 meeting.

**ITEM No. 2 – EXECUTIVE COMMITTEE REPORT**

Report on any current Executive Committee actions

**ITEM No. 3 – CONSENT AGENDA**      **None**

**ITEM No. 4 – RECOMMENDATION**      **Lambert Field Design**  
**Presenter: Grant Petersen**

**HORIZON ITEMS**

- **Interior Public Spaces Signage**
- **Turf Fields Facility Concept**
- **Renne Library Spaces & Technology Renovation**
- **External Building Signage Policy**
- **Master Planning Issues**
- **Revisit and Update Policies**
- **Second Phase of Garage Art**
- **Transportation Master Plan**
- **New Residence Hall Site Proposal**

CM/as

PC:

President Cruzado  
Amber Vestal, President's Office  
Maggie Hayes, President's Office  
Julie Heard, Provost Office  
ASMSU President  
Lisa Hespen, VP Admin & Finance

Heidi Gagnon, VP Admin & Finance  
Jennifer Joyce, VP Student Success  
Leslie Schmidt, Asst. VP Research Office  
Tony Campeau, Registrar  
Frank Parrish, MSU Police  
Becky McMillan, Auxiliaries Services

Julie Kipfer, Communications  
Jody Barney, College of Agriculture  
Susan Fraser, College of Agriculture  
Robin Happel, College of Agriculture  
Elizabeth Schmidt, College of Business  
Candace Mastel, Campus Planning

**MEETING MINUTES OF THE  
UNIVERSITY FACILITIES PLANNING BOARD  
March 6, 2018**

**Members Present:** Royce Smith – Chair, Walt Banziger – Vice Chair, Kurt Blunck, Leslie Schmidt, Chris Catlett, Duane Morris, Glen Steinhoff, Kregg Aytes, Kylar Clifton, David Singel, and Keith Hamburg by proxy (Kurt Blunck), David Kack by proxy (Walt Banziger), and Fatih Rifki by proxy (Royce Smith)

**Members Absent:** Tom Rogers, C Mike Everts, Christina Fastnow, Chris Kearns, Tom Stump, Dan Stevenson, and Jim Thull

**Staff & Guests:** Randy Stephens, Candace Mastel, Allie Stimatze, Leslie Schroeder

**ITEM No. 1 – APPROVAL OF NOTES**

Duane Morris moved to approve the draft notes from February 20, 2018.  
Leslie Schmidt seconded the motion.  
The meeting notes were unanimously approved.

**ITEM No. 2 – EXECUTIVE COMMITTEE REPORT**      **None**

**ITEM No. 3 – CONSENT AGENDA**      **None**

**ITEM No. 4 – Recommendation – Sola Sandwich Board**

Candace Mastel presented the proposal for the Sola Sandwich Board for approval.

Sola Café currently resides in the east end of Jabs Hall. In light of the upcoming opening of the new dining hall, Sola Cafe would like to enhance it's presence with typical plastic sandwich boards, 30"x40", placed outside of Jabs Hall on the east and west in appropriate places that won't impede traffic flow or snow removal. The sandwich boards will only be up during Sola Café business hours.

Tiffany, the owner of Sola Café, has talked with Mike in Food Services, and Food Services is supportive of allowing the Sola Café sandwich boards. Jabs staff is fine with the sandwich boards also. During the initial design of Jabs Hall, Jake Jabs specifically requested a private vendor to encourage entrepreneurship. This recommendation request is being made to UFPB, because there is little precedence for allowing private advertising in, near, or on an academic building. Dean Smith suggested that this is good donor stewardship.

Kregg Aytes motioned to approve the recommendation for the Sola Café Sandwich Board.

Kurt Blunck seconded the motion.

The motion was unanimously approved.

The Vote:

Yes: 13

No: 0

**HORIZON ITEMS**

- **None**

CM/ls

PC:

President Cruzado

Amber Vestal, President's Office

Maggie Hayes, President's Office

Heidi Gagnon, VP Admin & Finance

Jennifer Joyce, VP Student Success

Leslie Schmidt, Asst. VP Research

Julie Kipfer, Communications

Jody Barney, College of Agriculture

Susan Fraser, College of Agriculture

Julie Heard, Provost Office  
ASMSU President  
Lisa Hespen, VP Admin & Finance

Office  
Tony Campeau, Registrar  
Frank Parrish, MSU Police  
Becky McMillan, Auxiliaries Services

Robin Happel, College of Agriculture  
Elizabeth Schmidt, College of Business  
Candace Mastel, Campus Planning

DRAFT

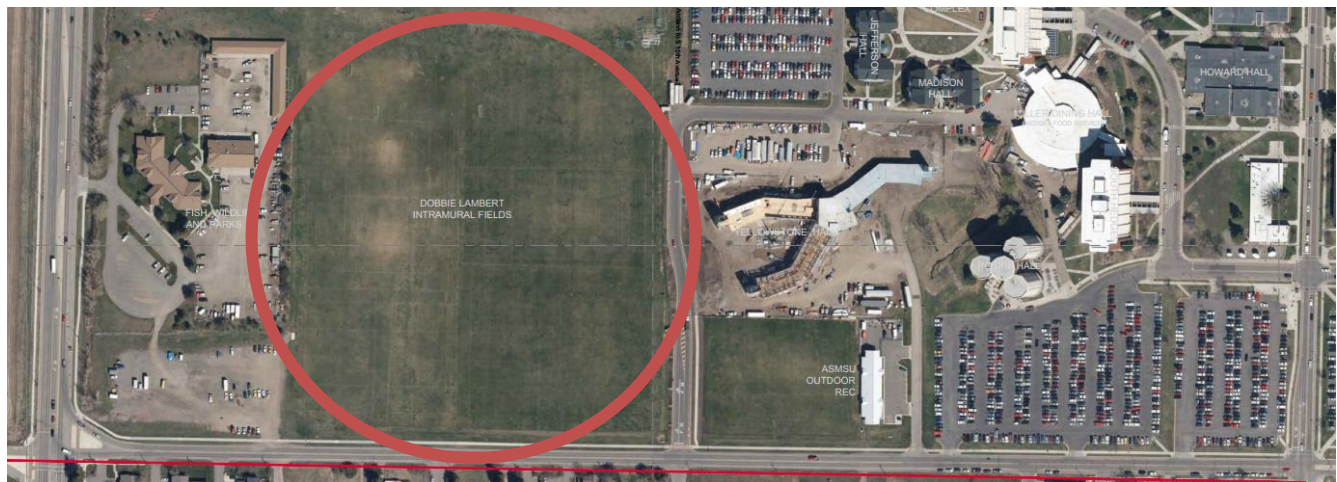
<b>ITEM # 04</b>	<b>Lambert Field Sports Facility Improvements</b>
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**PRESENTERS:**

Grant Petersen – Project Manager, Campus Planning, Design and Construction

<b>PROJECT PHASE:</b>	<b>PLANNING</b>	<b>SCHEMATIC</b>	<b>DESIGN DOCUMENTS</b>	<b>CONSTRUCTION DOCUMENTS</b>	<b>X</b>
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**VICINITY MAP:**



**STAFF COMMENTS:**

As Montana State University continues to see enrollment growth, demand for recreational sports opportunities is also increasing. In an effort to improve year-round student access to recreation on campus, the MSU Student Body voted in April of 2017 to self-impose a recreation fee to fund a turf field project. Student groups including club sports teams and ASMSU have been heavily involved in developing this plan for a turf field and support building.

On January 24, 2017 UFPB unanimously recommended the use of the Lambert Field site to develop this student funded field project. Based on the UFPB recommendation, President Cruzado approved the selection of Lambert Field to host this project on February 2, 2017. On January 16, 2018 UFPB unanimously recommended the site-use and layout of the Lambert Field design. Based on the UFPB recommendation, President Cruzado approved the site-use and layout on February 8, 2018.

As an opportunity to save in design and construction costs, the University has partnered with the Bozeman School District (BSD) to develop the Lambert Field project in conjunction with the Bozeman High School turf field at Van Winkle Stadium. To improve the efficacy of this collaboration, BSD and MSU have jointly selected a common design team, and a common construction manager, general

contractor. The contractor was brought into the project early as a GC/CM to assist with the scheduling complexities of our joint effort with BSD, the technical nature of turf fields, and to manage budget limitations.

#### DESIGN CONSIDERATIONS:

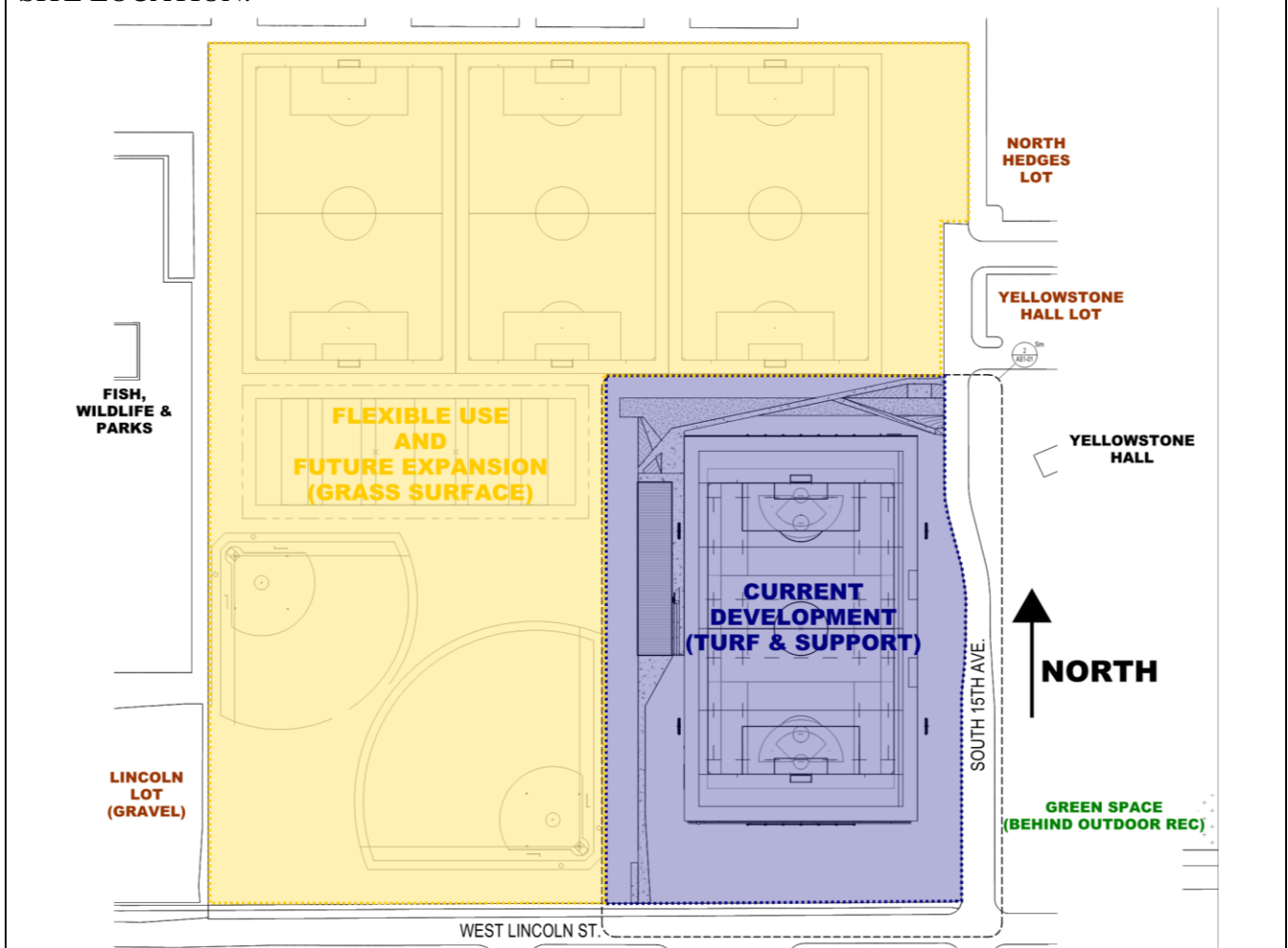
- Accessibility – Create an accessible and inviting environment for all
- Planning – Accommodate future expansion and flexible use of facility
- Function – Focus on elements essential to improving use of field facilities for all user-groups
- Appearance – Provide a tasteful and aesthetic building central to field
- Finishes – Balance simplicity with Bobcat pride

#### SITE LAYOUT CONSIDERATIONS:

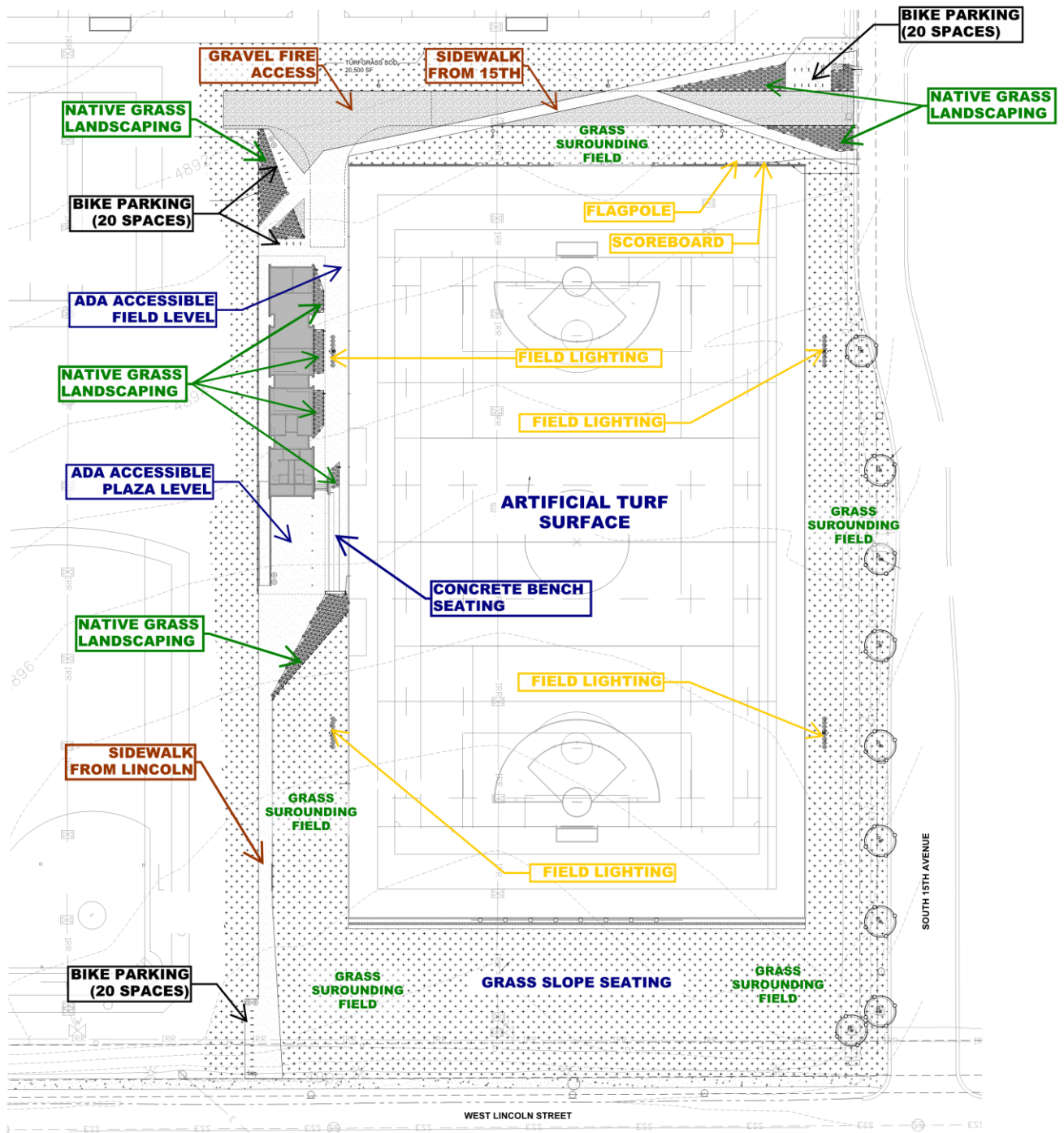
- “Be a Good Neighbor” – Minimize impact on FGH to North and homes to South
- Plan for future expansion and flexible use of surrounding grass field space
- Provide access corridors
- Make the site ADA accessible

The Lambert Field design is presented for recommendation of approval that the turf field, support building, landscape, and associated features may be constructed as illustrated here.

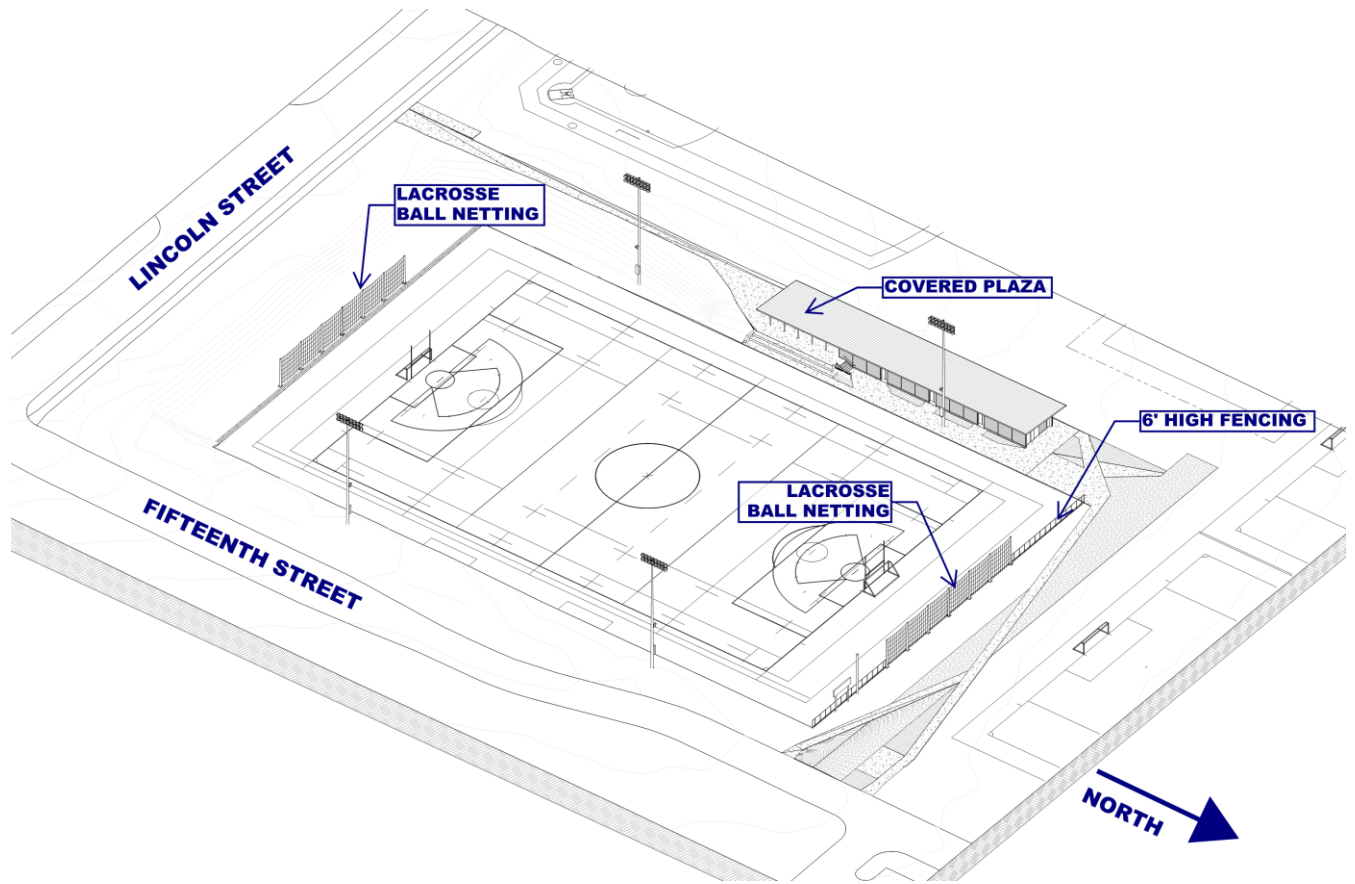
#### SITE LOCATION:



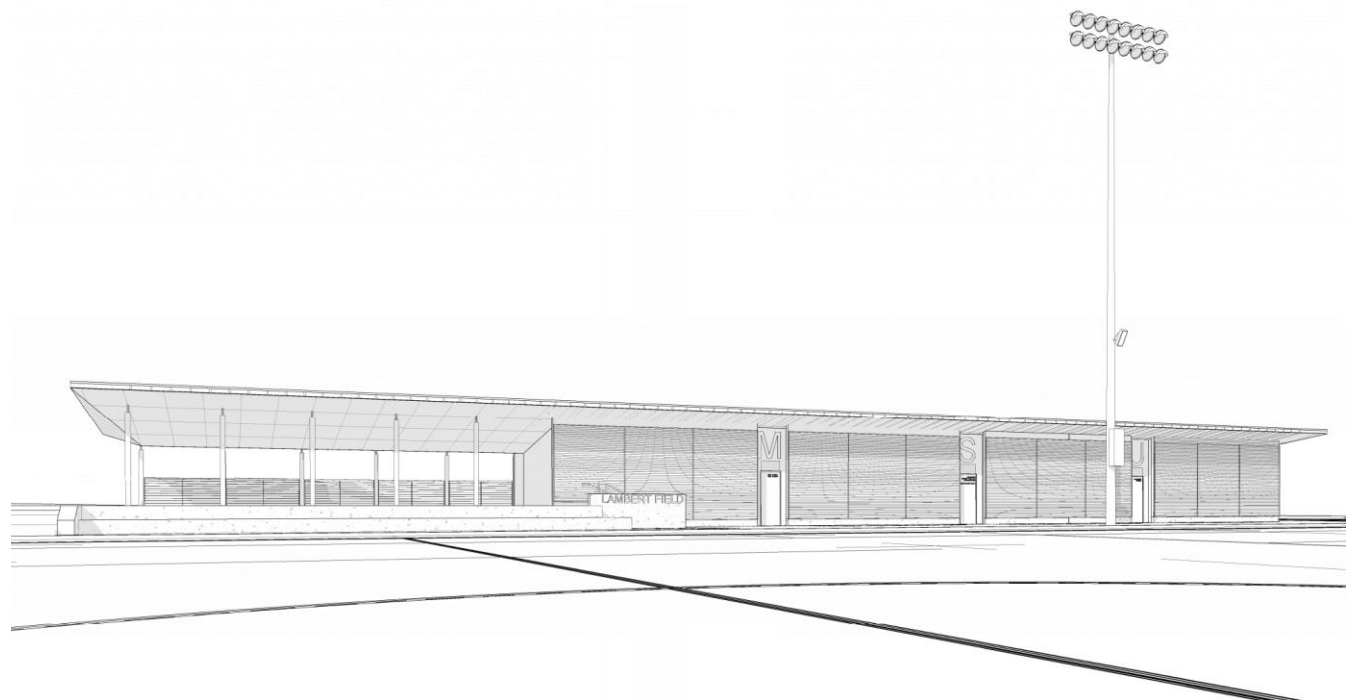
SITE PLAN:



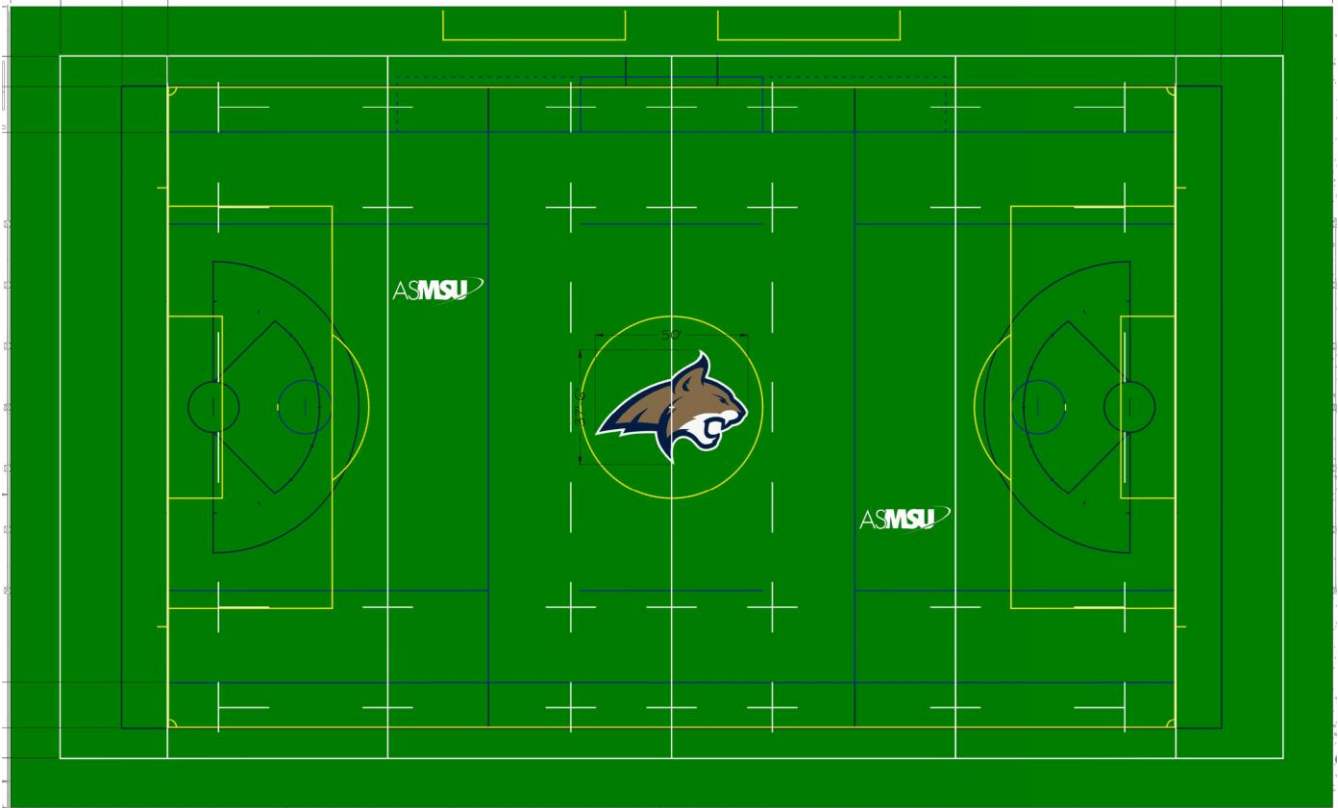
ABOVE PERSPECTIVE PLAN:



FIELD LEVEL PERSPECTIVE PLAN:



Turf Striping and Logo Plan:



<b>COMPLIANCE:</b>	<b>YES</b>	<b>NO</b>
<b>MSU POLICIES</b>	<b>X</b>	
<b>COMMITTEE OR APPROPRIATE REVIEW</b>	<b>X</b>	
<b>MASTER PLAN</b>	<b>X</b>	
<b>BOARD ACTION REQUIRED:</b>		
<b>Recommend approval of the proposed design for construction.</b>		