

MEMORANDUM

TO: University Facilities Planning Board: Kregg Aytes - Chair, Walt Banziger - Vice Chair, Kurt Blunck, City of Bozeman, Jeff Butler, ASMSU President, Michael Everts, Chris Fastnow, Greg Gilpin, Brett Gunnink, Neil Jorgensen, ASMSU, Terry Leist, Robert Mokwa, Chris Kearns, Renee Reijo Pera, Faith Rifki, Tom Stump, Julie Tatarka, Jim Thull, Brenda York, David Kack, Leslie Schmidt

FROM: Candace Mastel, Planner; Campus Planning, Design & Construction

RE: **March 7, 2017** meeting of the University Facilities Planning Board to be held in the **Facilities Meeting Quonset at 3:30 pm**

ITEM No. 1 – APPROVAL OF NOTES

Approval of the draft notes from February

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current Executive Committee actions

ITEM No. 3 – CONSENT AGENDA **None**

ITEM No. 4 – RECOMMENDATION – **Haynes Hall Paint Booth within Exterior Kiln Yard**
Presenter: Randy Stephens

ITEM No. 5 – RECOMMENDATION – **Appointment of David Kack as Chair of the Parking and**
Transportation Committee (PTAC)
Presenter: Kurt Blunk

ITEM No. 6 – RECOMMENDATION – **Appointment of Keely Holmes as the Staff Senate**
Representative to the Public Art Committee (PAC)
Presenter: Walt Banziger

ITEM No. 7 – RECOMMENDATION – **Appointment of Scott Killian as ASMSU Representative to the**
PAC
Presenter: Walt Banziger

ITEM No. 8 – RECOMMENDATION – **Instructional Lab Improvements**
Presenter: Walt Banziger

HORIZON ITEMS

- **BART Farm AgEd Storage Building**
- **Proposed Equipment Locations for Tietz Hall**
- **Interior Public Spaces Signage**
- **Turf Fields Facility Concept**
- **Renne Library Spaces & Technology Renovation**
- **External Building Signage Policy**
- **Seminar Materials**
- **Master Planning Issues**
- **Revisit and Update Policies**

CM/am

PC:

President Cruzado

Amber Vestal, President's Office

Maggie Hammett, President's
Office

Julie Heard, Provost Office

ASMSU President

Pam Schulz, VP Admin & Finance

Heidi Gagnon, VP Admin &
Finance

Jennifer Joyce, VP Student Success

Leslie Schmidt, Asst.VP Research
Office

Tony Campeau, Registrar

Robert Putzke, MSU Police

Becky McMillan, Auxiliaries
Services

Julie Kipfer, Communications

Jody Barney, College of Agriculture

Susan Fraser, College of Agriculture

Robin Happel, College of
Agriculture

Elizabeth Schmidt, College of
Business

Candace Mastel, Campus Planning

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
February 21st, 2017**

Members Present: Rebecca Owens, Kurt Blunck, Jeff Butler, David Kack, Matthew Campbell, Chris Fastnow, and Leslie Schmidt

Proxy:

Members Absent: Tom McNab for Faith Rifki, Chris Kearns, Susan Fraser for Charles Boyer, Bob Mokwa, Terry Leist, Renee Reijo Pera, Kregg Aytes – Chair, Walt Banziger – Co-Chair, Tom Stump, David Singel, James Thull, and Michael Everts

Staff & Guests: Randy Stephens, Candace Mastel, and EJ Hook

The University Facilities Planning Board met at the Facilities Meeting Quonset beginning at 3:30 pm to discuss the following:

ITEM No. 1 – APPROVAL OF MEETING NOTES

Jeff Butler moved to approve the draft notes from January 24th, 2017. The meeting notes were approved unanimously.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT – No Items

ITEM No. 3 – CONSENT AGENDA – No Items

ITEM No. 4 – RECOMMENDATION -- Langford Hall RD Apartment Exterior Space Enclosure

Randy Stephens presented a proposed screen, which provides enclosure for the Langford Hall RD apartment. Students and others use the patio space not knowing it is an RD apartment. Due to this problem, Auxiliaries has requested help with this issue.

The screen enclosure would be built around the existing concrete pad and it would be made with a similar material as the one on the east side of Cobleigh Hall, which is a durable, pre-finished, long-lasting, fence/screen. There will be a gate that will be locked from the inside so that the space is only accessed by the RD.

The overall purpose of this enclosure is to keep students out and preserve the RD's privacy. Fastnow moved to approve the motion if the screen is made with a darker color/better matching color. Campbell seconded the motion. The motion was unanimously approved.

This meeting was adjourned at 4:10 pm.

CM:am

PC:

President Cruzado	Heidi Gagnon, VP Admin & Finance	Julie Kipfer, Communications
Amber Vestal, President's Office	Jennifer Joyce, VP Student Success	Jody Barney, College of Agriculture
Maggie Hammett, President's Office	Linda LaCrone, VP Research Office	Susan Fraser, College of Agriculture
Julie Heard, Provost's Office	Tony Campeau, Registrar	Robin Happel, College of Agriculture
ASMSU President	Robert Putzke, MSU Police	JoDee Palin, College of Arts & Arch
Pam Schulz, VP Admin & Finance	Becky McMillan, Auxiliaries Services	Candace Mastel, Campus PDC

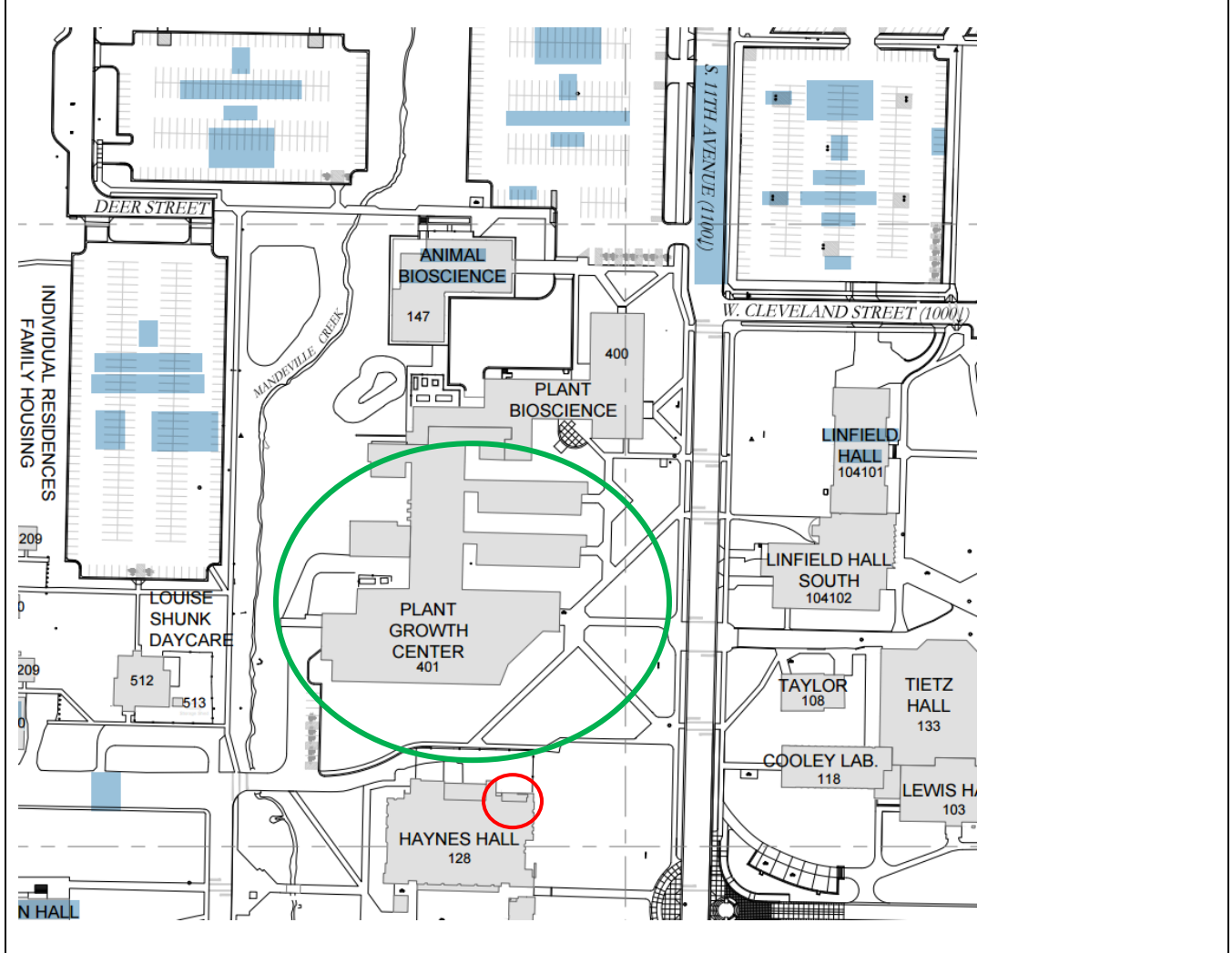
ITEM # 4	Haynes Hall Paint Booth within Kiln Yard
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PRESENTERS:

Randy Stephens, University Architect

PROJECT PHASE:	PLANNING	SCHEMATI C	DESIGN DOCUMENTS	X	CONSTRUCTION DOCUMENTS
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VICINITY MAP:



STAFF COMMENTS:

During the seismic improvement project for Haynes Hall in 2014, the existing paint booth was displaced by added structural elements within studio space. The School of Art has requested its replacement to be an exterior, industrial-grade, modified shipping container, spray paint booth that

would allow instruction to continue in an environmentally-safe, code-compliant (NFPA 33) facility, removing any spraying activity from the interior of Haynes Hall. The approximate size of the booth is 8'W x 8'H x 20'L with exterior rooftop mounted equipment. The proposed location of the new booth is within the Haynes kiln yard currently screened by enclosure fence and adjacent to existing storage units of similar size previously approved by UFPB.











COMPLIANCE:	YES	NO
MSU POLICIES	X	
COMMITTEE OR APPROPRIATE REVIEW	X	
MASTER PLAN		N/A
BOARD ACTION REQUIRED:		
Recommend approval of the location proposed.		

ITEM # 8		Instructional Labs Projects 2017 – Student Building Fee Request					
PRESENTERS:							
Walter Banziger Director Campus Planning Design and Construction. Randy Stephens University Architect.							
PROJECT PHASE:	PLANNING	X	SCHEMATI C		DESIGN DOCUMENTS		CONSTRUCTION DOCUMENTS
VICINITY MAP:							
<p><u>Procedure for preparing a Vicinity Map for UFPB documents</u></p> <p>Renovations and updates of instructional labs will occur in various buildings throughout campus including</p> <ul style="list-style-type: none"> • Gaines Hall – Labs 210, 216, 218, 245, 247, and 249 • Cobleigh Hall – Labs 602 and 620 • Lewis Hall – 107 and 401 (if funding is available) • Linfield Hall – 120 							
STAFF COMMENTS:							
<p>At the request of the President’s Office and Provost, CPDC will look to renovate, update and modernize up to 11 different instructional labs in various building on campus. The project scopes of work vary between buildings but include aesthetic upgrades to room finishes, functional improvements to MEP systems, and furniture fixture and equipment modernization. Individual scopes of work for the proposed renovations are attached for reference and magnitude of work.</p> <p>The renovation and modernization costs for all projects is expected to total approximately \$1,000,000. The requested funding source to be used is the Non- Resident Student Building Fee. An outline for the use of the fee is attached for reference. Upon recommendation for approval by UFPB, the project will be proposed to ASMSU for endorsement as it exceeds \$200,000.</p> <p>Initiation of design and execution of projects is expected to begin immediately with the hopes of completing some of the labs the summer of 2017 and the balance in the summer of 2018.</p>							
COMPLIANCE:						YES	NO
MSU POLICIES						X	
COMMITTEE OR APPROPRIATE REVIEW						X	
MASTER PLAN						X	
BOARD ACTION REQUIRED:							
Recommendation for approval.							

