

MEMORANDUM

TO: University Facilities Planning Board: Kregg Aytes - Chair, Walt Banziger - Vice Chair, Kurt Blunck, City of Bozeman, Jeff Butler, ASMSU President, Michael Everts, Chris Fastnow, Greg Gilpin, Brett Gunnink, Neil Jorgensen, ASMSU, Terry Leist, Robert Mokwa, Chris Kearns, Renee Reijo Pera, Faith Rifki, Tom Stump, Julie Tatarka, Jim Thull, Brenda York, David Kack

FROM: Candace Mastel, Planner; Campus Planning, Design & Construction

RE: **February 21, 2017** meeting of the University Facilities Planning Board to be held in the **Facilities Meeting Quonset at 3:30 pm**

ITEM No. 1 – APPROVAL OF NOTES

Approval of the draft notes from January

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current Executive Committee actions

ITEM No. 3 – CONSENT AGENDA **None**

ITEM No. 4 – RECOMMENDATION **Langford Hall RD Apartment Exterior Space Enclosure**

HORIZON ITEMS

- **BART Farm AgEd Storage Building**
- **Proposed Equipment Locations for Tietz Hall**
- **Interior Public Spaces Signage**
- **Turf Fields Facility Concept**
- **Renne Library Spaces & Technology Renovation**
- **External Building Signage Policy**
- **Seminar Materials**
- **Master Planning Issues**
- **Revisit and Update Policies**

CM/am

PC:

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| President Cruzado | Heidi Gagnon, VP Admin & Finance | Julie Kipfer, Communications |
| Amber Vestal, President's Office | Jennifer Joyce, VP Student Success | Jody Barney, College of Agriculture |
| Maggie Hammett, President's Office | Linda LaCrone, VP Research Office | Susan Fraser, College of Agriculture |
| Julie Heard, Provost Office | Tony Campeau, Registrar | Robin Happel, College of Agriculture |
| ASMSU President | Robert Putzke, MSU Police | Elizabeth Schmidt, College of Business |
| Pam Schulz, VP Admin & Finance | Becky McMillan, Auxiliaries Services | Candace Mastel, Campus Planning |

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
January 24th, 2017**

Members Present: Kregg Aytes – Chair, Walt Banziger – Co-Chair, Kurt Blunck, Tom Stump, Jeff Butler, David Kack, Matthew Campbell, Chris Fastnow, David Singel, James Thull, and Michael Everts

Proxy: Tom Stump for Brenda York and Kregg Aytes for Neil Jorgenson

Members Absent: Tom McNab for Faith Rifki, Rebecca Owens, Chris Kearns, Susan Fraser for Charles Boyer, Bob Mokwa, Terry Leist, and Renee Reijo Pera

Staff & Guests: Randy Stephens, Melanie Stocks, Spencer Sorenson, Steve Erickson, Darryl Curfman, Candace Mastel, EJ Hook, and James Shepherd

The University Facilities Planning Board met at the Facilities Meeting Quonset beginning at 3:30 pm to discuss the following:

ITEM No. 1 – APPROVAL OF MEETING NOTES

Kregg Aytes moved to approve the draft notes from January 10th, 2017. The meeting notes were approved unanimously.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT – No Items

ITEM No. 3 – CONSENT AGENDA – No Items

ITEM No. 4 – RECOMMENDATION Turf Field Site

Randy Stephens presented the recommended synthetic turf field site that has been requested by ASMSU. Three different sites were presented in December, and the Lambert Field was chosen for the location. At the last UFPB meeting, two issues were discussed. The first issue was parking and the second issue was how the field could potentially be laid to accommodate different sports.

Stephens proposed three different approaches to the parking issue. Option one would be to have parking off the designated site; potentially the gravel lot at the corner of South 19th Avenue and West Lincoln Street. Option two would take the parking on as part of the project and create a parking lot within the proposed site, which would amount to about 100 parking spaces. Option three would be within the proposed site, as well, but it would be along South 15th street with either angled or parallel parking. This would create about 50 to 60 parking spaces, and would be the approximate length of Harrison Street.

Melanie Stocks said that she and Duane Morris are very supportive of parking option one because it's a logical lot to use for this. She suggested paving the lot and improving the overall appearance of it. Kurt Blunck interjected that he's assuming she does not want the trailers and boats that are currently permitted to park there, which she agreed. He said that it is possible to not allow people to park their trailers and boats in that lot or anywhere on campus. Darryl Curfman noted that the lot could accommodate 220 parking spaces.

Regarding parking option two, it was mentioned that the proposed parking lot would take up some of the field space, and would therefore be difficult to host multi-purpose activities. For parking option three, the proposed layout might put parked cars at risk for getting hit by balls. Parking option one is a great central location, and if it was paved and lit, it would be a great option for evening games.

Blunck said they are planning on clearing out the proposed parking lot this summer, and bringing in new gravel. However, if this lot becomes part of the project, we could increase the capacity of the parking lot by paving it. He said it would cost about \$500,000.

David Kack questioned whether we need to address the parking issue right now. Stocks and Jeff Butler emphasized that it is very important that we address it now because we already have parking problems, and it's very important to keep the future in mind with the population growth of the university.

Stephens noted that if the playtime is extended to 4:00 to 10:00, you could be spreading the demand for parking out rather than its concentrated time from 4:00 to 6:00. Walt Banziger also made mention that in the past when we've added buildings to campus, we have never made it a requirement to consider parking as part of the project.

Tom Stump clarified for the group that the purpose for today's meeting is to decide on a site so that ASMSU can move forward with their student referendum, which will be voted for in March. Stump observed that there is enough concern with parking for this project, and therefore it will need to be addressed by ASMSU and Montana Hall Administration (VPAF). We would be developing the referendum, which is what the students are willing to tax themselves, and then would go to a student vote. Information will be submitted as part of the tuition fees package. If it passes, it will be approved in May. If it doesn't pass, the item would be pulled before the Regents vote on it.

Matt Campbell clarified that if parking does get tied to the project, it would increase the amount of money that would be proposed for the student referendum, which he believes will be a big challenge. He said that \$20 per student per semester is already huge. If fees are increased because of parking, the proposal will be in danger of not passing.

Blunk discussed where there have been parking problems with certain events. People evidently have been parking in the Fish, Wildlife and Parks parking area, which is not permitted. The north side of Lincoln Street, which is a no parking zone, is another area people have been parking illegally. In some cases, people are parking their cars on other people's property who live next to MSU. Therefore, it's reasonable to minimize these impacts if we can anticipate an increase in usage of this area.

Stocks said that she receives the phone calls about parking issues at MSU, and has a better understanding than most regarding the challenges the campus faces with parking. She said that there are multiple events all over campus occurring at the same time. The parking issue will never get better, it will only get worse, and therefore needs to be a part of the plan for this project.

The discussion eventually concluded with Stump stating that we are recommending the Lambert Field site with the caveat that Joe Shaw understands what we are attempting to do (he studies light pollution), and the parking concern is addressed with ASMSU and VPAF. We recommend the gravel lot at the corner of South 19th Avenue and West Lincoln Street if something is done related to parking, and do not want the parking to encroach on the Lambert Field.

The motion was approved unanimously.

The Vote:

Yes: 13

No: 0

ITEM No. 5. RECOMMENDATION Tietz Hall Engineered Systems Replacement

Darryl Curfman discussed the upgrades for the engineered systems in Tietz Hall, including the addition of a new transformer and new exhaust fans. Curfman is recommending the location for the new transformer and exhaust fans, as presented in supporting imagery and description, based on existing conditions and cost.

The exhaust fans would be installed on the roof, and the transformer would be placed next to the service entrance, which is rarely used. Part of the reason for the proposed location of the transformer is that it provides some cost savings due to the direct entry to the building. Also, it is the closest they can get to the primary without obstructing its surroundings and there would be limited landscaping work. In addition, part of the project is the removal of an

existing duct unit on the roof (south side) and the removal of a generator and transformer in the “pit” area between Lewis Hall and Tietz Hall. They addressed the noise level in the design phase for this project to ensure that the noise level remains at a low decimal.

Matt Campbell moved to approve the recommendation. David Kack seconded the motion. The Tietz Hall replacement/upgrade was approved unanimously.

The Vote:

Yes: 13

No: 0

ITEM No. 6. RECOMMENDATION Modify UFPB Meeting Schedule

Candace Mastel presented the recommendation for a new UFPB schedule, as well as a new Pre-UFPB schedule. The proposed change would change the meeting days for UFPB to the first and third Tuesday of the month versus every other Tuesday. Pre-UFPB would then be set for the second and fourth Tuesday of the month. The one conflict for the proposed Pre-UFPB schedule is that Gregg Aytes would miss one meeting per month due to the Dean Council’s Meeting he attends.

Chris Fastnow moved the recommendation to approval. The recommendation was unanimously approved.

The Vote:

Yes: 13

No: 0

This meeting was adjourned at 4:34.

CM:am

PC:

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| President Cruzado | Heidi Gagnon, VP Admin & Finance | Julie Kipfer, Communications |
| Amber Vestal, President’s Office | Jennifer Joyce, VP Student Success | Jody Barney, College of Agriculture |
| Maggie Hammett, President’s Office | Linda LaCrone, VP Research Office | Susan Fraser, College of Agriculture |
| Julie Heard, Provost’s Office | Tony Campeau, Registrar | Robin Happel, College of Agriculture |
| ASMSU President | Robert Putzke, MSU Police | JoDee Palin, College of Arts & Arch |
| Pam Schulz, VP Admin & Finance | Becky McMillan, Auxiliaries Services | Candace Mastel, Campus PDC |

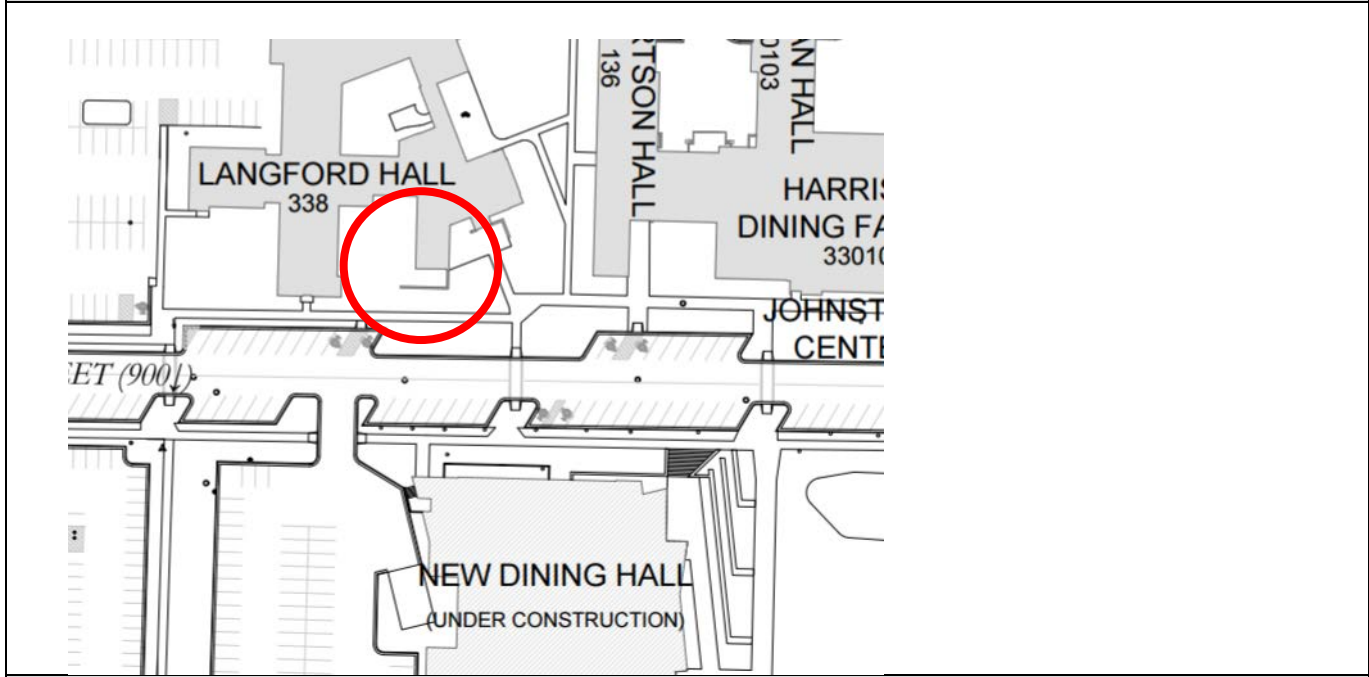
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| ITEM # 4 | Langford Hall RD Apartment Exterior Space Enclosure |
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PRESENTERS:

Randy Stephens, University Architect

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| PROJECT PHASE: | PLANNING | X | SCHEMATI C | DESIGN DOCUMENTS | CONSTRUCTION DOCUMENTS |
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VICINITY MAP:



STAFF COMMENTS:

In 2012, an open exterior space was constructed for the Resident Director apartment on the southern wing of Langford Hall. To create more privacy for the RD, and to prevent non-authorized users from entering, a prefinished metal screen wall enclosure is proposed and is planned to match other recent screen installations (*reference Cobleigh service yard*).



Solution below:



| COMPLIANCE: | YES | NO |
|--|-----|----|
| MSU POLICIES | X | |
| COMMITTEE OR APPROPRIATE REVIEW | X | |
| MASTER PLAN | X | |
| BOARD ACTION REQUIRED: | | |
| Recommend approval of the proposed enclosure for the RD apartment in Langford Hall. | | |

