

## MEMORANDUM

TO: University Facilities Planning Board: Kregg Aytes - Chair, Walt Banziger - Vice Chair, Kurt Blunck, Allyson Brekke, Jeff Butler, ASMSU President, Michael Everts, Chris Fastnow, Greg Gilpin, Brett Gunnink, Neil Jorgensen, Kyle Glose – ASMSU, Terry Leist, Chris Kearns, Martha Potvin, Fatih Rifki, Tom Stump, Julie Tatarka, Jim Thull, Brenda York

FROM: Victoria Drummond, Assoc. University Planner; Campus Planning, Design & Construction

RE: **June 28, 2016**, meeting of the University Facilities Planning Board to be held in the **Facilities Meeting Quonset** at **3:30 pm**

### **ITEM No. 1 – APPROVAL OF NOTES**

Draft notes from March 8, 2016 and April 5, 2016 to be distributed before next meeting.

### **ITEM No. 2 – EXECUTIVE COMMITTEE REPORT**

Report on any current Executive Committee actions.

### **ITEM No. 3 – CONSENT AGENDA – No Items**

**ITEM No. 4 – RECOMMENDATION** - Expand NAIC Site  
Presenter – Sam Des Jardins

**ITEM No. 5 – RECOMMENDATION** - Wall Wrap Installation Evaluation Criteria  
Presenter – Candace Mastel

**ITEM No. 6 – RECOMMENDATION** - BART Farm AgEd Storage Building  
Presenter – Darryl Curfman

### **HORIZON ITEMS**

- Cobleigh Student Collaboration Space
- Verizon Small Cell Antenna
- Interior Public Spaces Signage
- Turf Fields Facility Concept
- Renne Library Spaces & Technology Renovation
- External Building Signage Policy
- Seminar Materials
- Master Planning Issues
- Revisit and Update Policies

CM/lsh

PC:

President Cruzado  
Amber Vestal, President's Office  
Maggie Hammett, President's Office  
Julie Heard, Provost Office  
ASMSU President  
Pam Schulz, VP Admin & Finance

Heidi Gagnon, VP Admin & Finance  
Jennifer Joyce, VP Student Success  
Linda LaCrone, VP Research Office  
Tony Campeau, Registrar  
Robert Putzke, MSU Police  
Becky McMillan, Auxiliaries Services

Julie Kipfer, Communications  
Jody Barney, College of Agriculture  
Susan Fraser, College of Agriculture  
Robin Happel, College of Agriculture  
Elizabeth Schmidt, College of Business  
Victoria Drummond, Campus Planning

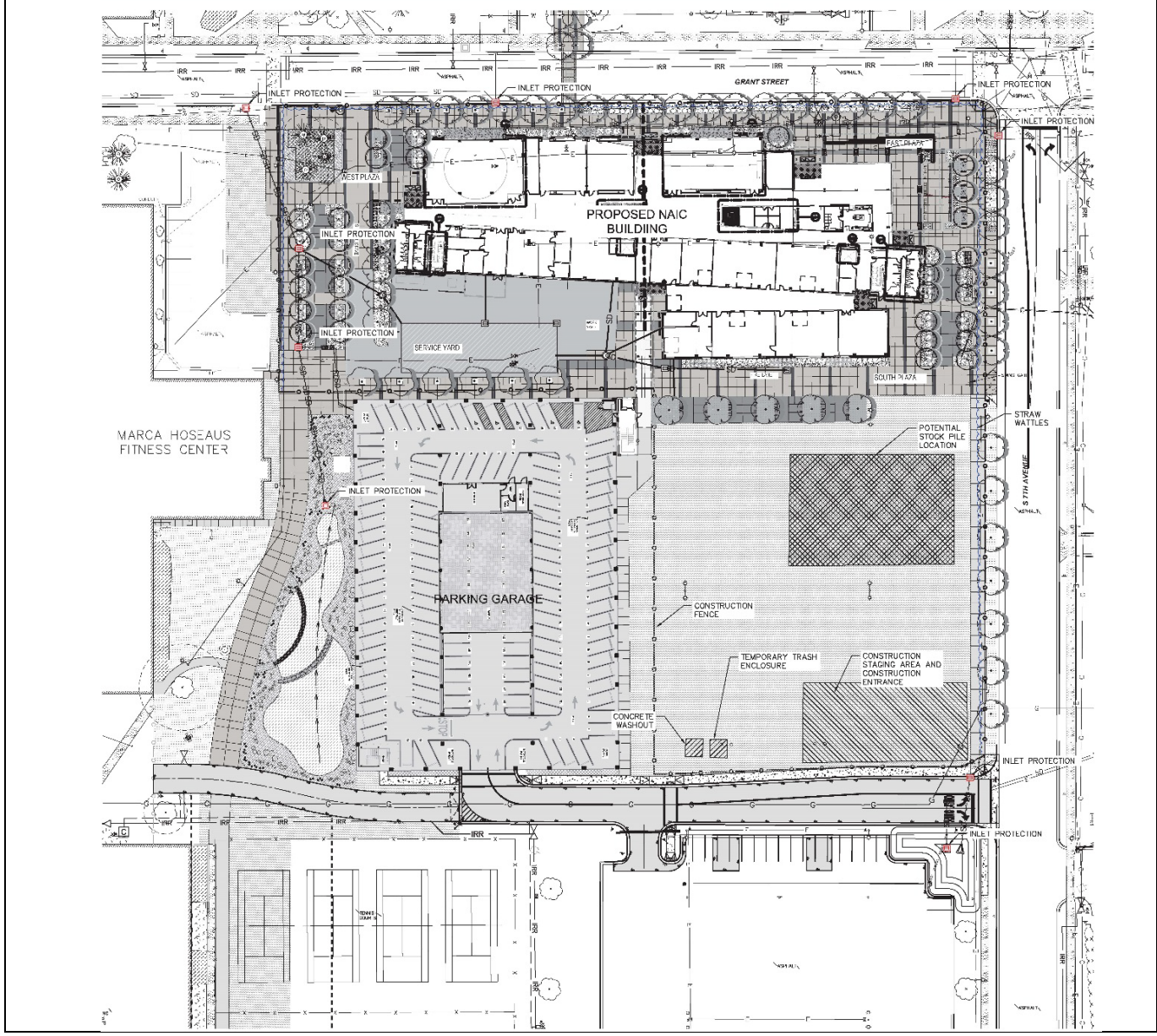
<b>ITEM # 4</b>	<b>Expand NAIC Site</b>
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**PRESENTERS:**

Sam Des Jardins, CPDC Project Manager

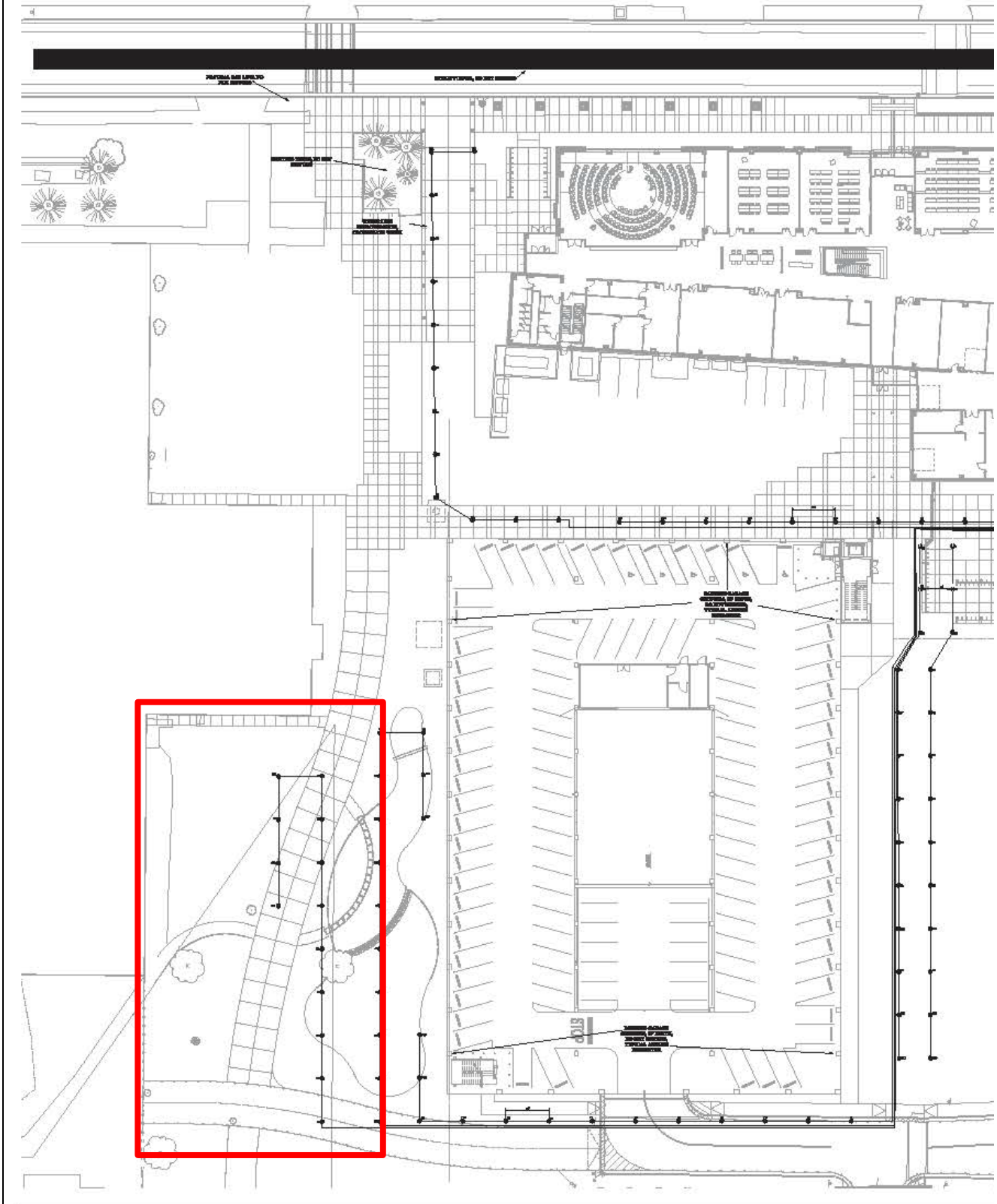
<b>PROJECT PHASE:</b>	<b>PLANNING</b>	<b>SCHEMATIC</b>	<b>DESIGN DOCUMENTS</b>	<b>X</b>	<b>CONSTRUCTION DOCUMENTS</b>
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**VICINITY MAP:**



**STAFF COMMENTS:**

The NAIC site will be expanded at the south west corner of the Marga Hoseaus Fitness Center, to include the sidewalk, geothermal wells, retention pond and the access road. This makes this area unusable as a future building site for expansion of the Fitness Center. This has been discussed with Auxiliaries and Sports Facilities.



<b>COMPLIANCE:</b>	<b>YES</b>	<b>NO</b>
<b>MSU POLICIES</b>	<b>X</b>	
<b>COMMITTEE OR APPROPRIATE REVIEW</b>	<b>X</b>	
<b>MASTER PLAN</b>	<b>X</b>	
<b>BOARD ACTION REQUIRED:</b>		
<b>Recommend approval of the request as proposed.</b>		

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<b>ITEM # 5</b>		<b>Wall Wrap Evaluation Criteria</b>				
<b>PRESENTERS:</b>						
Candace Mastel, Assistant Planner						
<b>PROJECT PHASE:</b>	<b>PLANNING</b>	<b>X</b>	<b>SCHEMATIC</b>	<b>DESIGN DOCUMENTS</b>	<b>CONSTRUCTION DOCUMENTS</b>	
<b>VICINITY MAP:</b>						
All Campus						
<b>STAFF COMMENTS:</b>						
<p>The University currently does not have any specific policies on the design and installation of wall wraps or vinyl wall treatments in public spaces. However, in several instances, these have been installed in Residence Hall, Recreation and Athletic facilities on campus. On April 5<sup>th</sup>, Assistant Planner Candace Mastel informed UFPB that several campus clients have inquired about the application and use of these in non-Auxiliaries buildings. Their interest mainly lies in the affordability, graphic quality, ease of installation, and ease of change that is associated with graphic wraps. Local installers are able to design and install these for affordable charges and create images that are very high quality. Much like the use of any visual, graphic display in public spaces, wall wraps should conform to all industry standards, regulatory, ADAAG, or other pertinent requirements or restrictions.</p> <p>During that April 5<sup>th</sup> discussion UFPB suggested that CPDC continue to work on developing a list of criteria by which proposals could be evaluated. CPDC worked collaboratively with members of their staff, UFPB and University Communications to draft up the following criteria:</p> <p><b>Criteria for Evaluation of Wall Wrap Proposals</b></p> <ol style="list-style-type: none"> <li>1. University standard wayfinding and signage elements shall be the dominate feature on all walls of buildings on campus. This includes campus standard interior room signage and building directories. Departmental, donor, wall wraps, and all other types of communication signage shall be considered only where it does not interfere with standard wayfinding signage and elements.</li> <li>2. Wraps should not create visual clutter in the building.</li> <li>3. Maintenance considerations, such as repair or removal of wraps, shall be the responsibility of the entity originally responsible for the purchase and installation of the wall wrap. In addition, wall wrap will not negatively affect integrity of the wall or construction materials. The party responsible for the purchase and installation of the wall wrap shall be responsible for restoration or damage mitigation, if necessary.</li> <li>4. Wall wrap should not negatively affect other assigned building occupants. Requesting entity should work closely with the Building Supervisor and other building occupants to ascertain if there are any issues with their proposal prior to requesting its approval by CPDC (UFPB).</li> <li>5. Wall wrap shall be removed by qualified vendor if damaged by wear or graffiti and party responsible for purchase shall pay for removal.</li> </ol>						

6. Wall wraps shall be installed for no longer than two years. Cost of removal and surface repairs are the responsibility of the requesting campus entity.
7. Much like classrooms or other assignable spaces within a building, wall space could be considered valuable real estate for building occupants. Walls are not to be wrapped to the extent that they negatively impact other necessary wall installations, architectural features, signage, or fire code.
8. All wall wrap proposals are to be reviewed by Campus Planning, Design & Construction, Facilities Services, and University Communications
9. All wall wraps shall adhere to other university policies, including but not limited to:
  - a. Film and Photography Policy
  - b. Facilities Use Manual
  - c. Freedom of Expression Policy
  - d. Media Policy and Guidelines
  - e. Graphic Identity and Branding Policy
  - f. Sales/Promotions and Commercial Activities
  - g. Trademarks and Licensing Policy
  - h. Construction Activities Policy

CPDC is requesting that UFBP accept the criteria above and recommend to the President that in future proposals from campus clients that these are met prior to review and recommendation by UFBP. UFBP may also want to discuss not needing to see future proposals and simply have CPDC and University Communications evaluate the proposals with the campus client and approve in-house.

	<b>YES</b>	<b>NO</b>
<b>MSU POLICIES</b>	<b>X</b>	
<b>COMMITTEE OR APPROPRIATE REVIEW</b>	<b>X</b>	
<b>MASTER PLAN</b>	<b>X</b>	
<b>BOARD ACTION REQUIRED:</b>		
<b>Recommendation to approve the criteria for evaluation of wall wrap proposals.</b>		

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<b>ITEM # 6</b>	<b>BART Farm AgEd Storage Building</b>
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**PRESENTERS:**

Darryl Curfman, CPDC Project Manager

<b>PROJECT PHASE:</b>	<b>PLANNING</b>	<b>SCHEMATIC</b>	<b>DESIGN DOCUMENTS</b>	<b>X</b>	<b>CONSTRUCTION DOCUMENTS</b>
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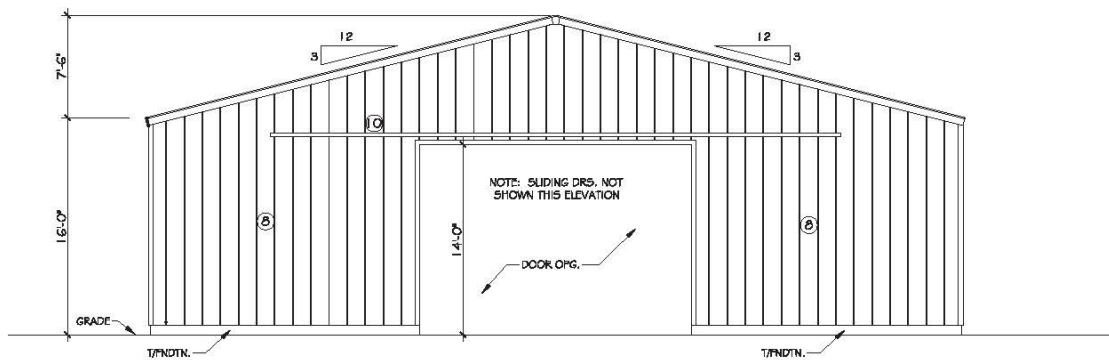
**VICINITY MAP:**



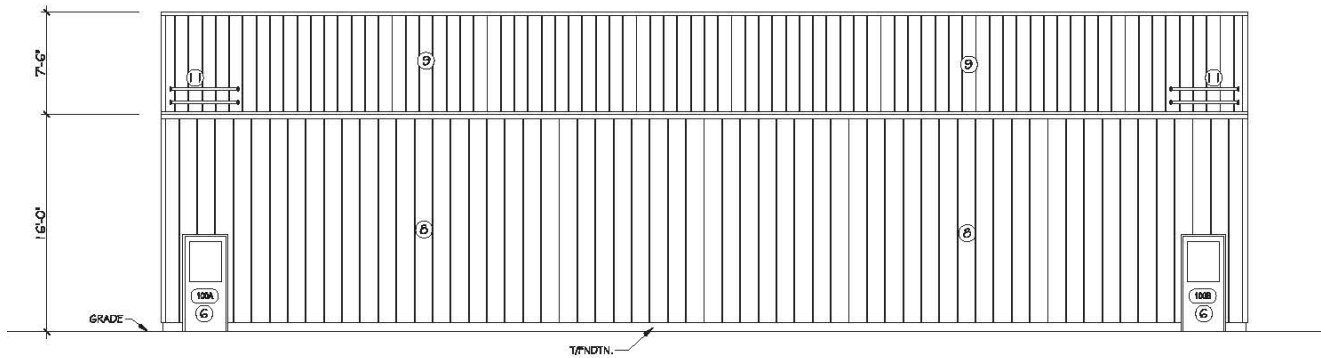
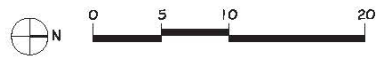
**STAFF COMMENTS:**

At the BART Farm, an engineered metal building will be constructed to be used for storage and BART Farm Agricultural equipment and materials. The building has a partial interior slab, is uninsulated and unheated, with basic electrical services for lighting and power tools.

The building will look similar to this:



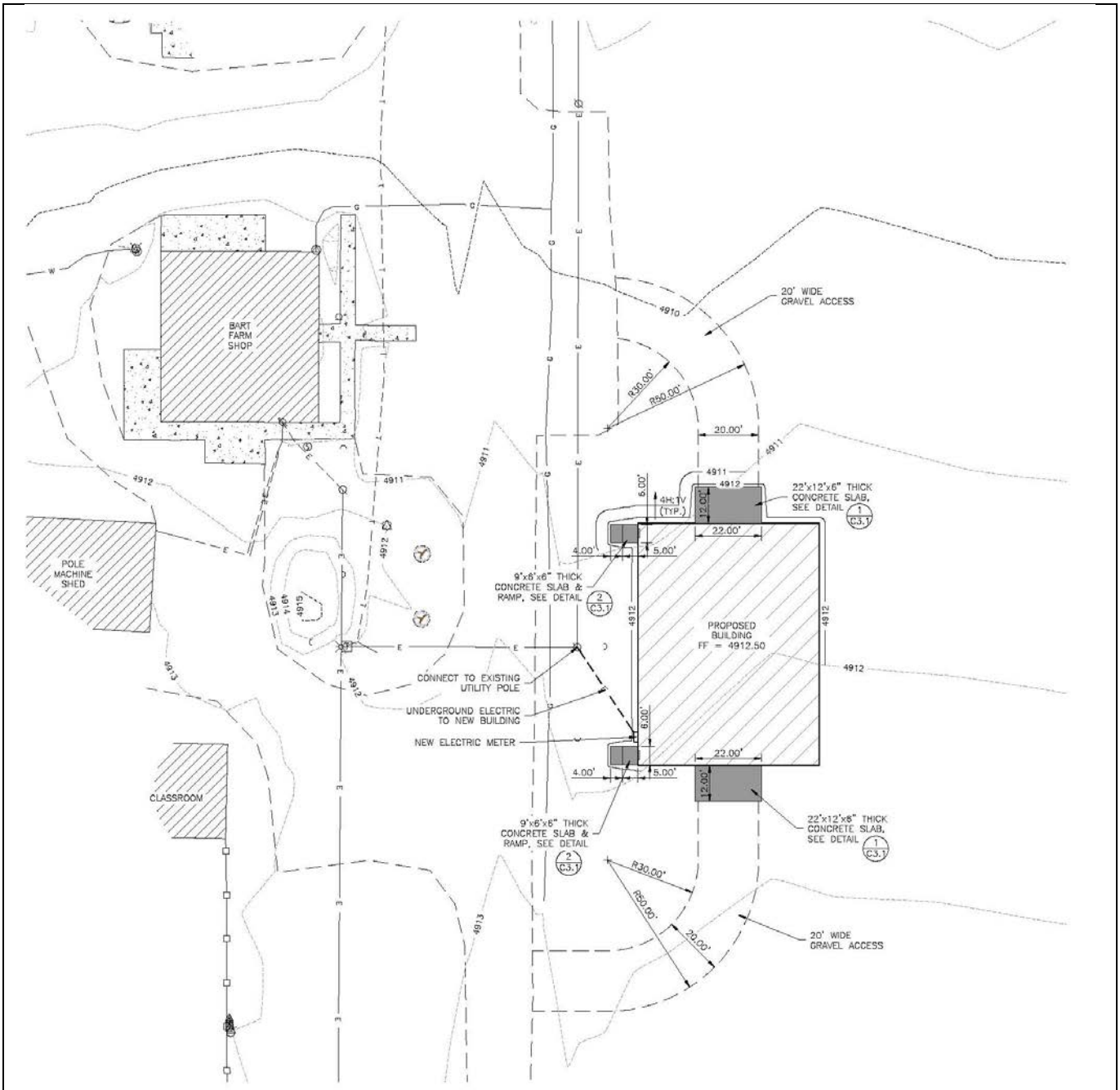
1 SOUTH ELEVATION  
2.0 SCALE: 1/4" = 1' - 0"



2 EAST ELEVATION  
2.0 SCALE: 1/4" = 1' - 0"







<b>COMPLIANCE:</b>	<b>YES</b>	<b>NO</b>
<b>MSU POLICIES</b>	<b>X</b>	
<b>COMMITTEE OR APPROPRIATE REVIEW</b>	<b>X</b>	
<b>MASTER PLAN</b>	<b>X</b>	
<b>BOARD ACTION REQUIRED:</b>		
<b>Recommend approval of the request as proposed.</b>		

P:\UFPB\AGENDA & MEMOS\2016 Agenda\Meeting 06-28-2016\#6 Bart Farm AgEd Storage Building.docx