

MEMORANDUM

TO: University Facilities Planning Board: Nancy Cornwell - Chair, Walt Banziger - Vice Chair, Kurt Blunck, Allyson Brekke, Jeff Butler, ASMSU President, Michael Everts, Chris Fastnow, Greg Gilpin, Brett Gunnink, Neil Jorgensen, Dana Dale – ASMSU, Terry Leist, Chris Kearns, Martha Potvin, Fatih Rifki, Tom Stump, Julie Tatarka, Jim Thull, Brenda York

FROM: Victoria Drummond, Assoc. University Planner; Campus Planning, Design & Construction

RE: **July 14, 2015**, meeting of the University Facilities Planning Board to be held in the **Facilities Meeting Quonset** at **3:30 pm**

ITEM No. 1 – APPROVAL OF NOTES

Approval of the draft notes from June 16, 2015.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current Executive Committee actions.

ITEM No. 3 – CONSENT AGENDA - No items

ITEM No. 4 – RECOMMENDATION - **Sola Café Signage & Wall Treatments at Jabs Hall** Presenter – Sam Des Jardins

HORIZON ITEMS

- **NAIC Parking Garage Schematic Design**
- **Freshman Residence Complex Name Recommendation**
- **Renne Library Spaces & Technology Renovation**
- **External Building Signage Policy**
- **Seminar Materials**
- **Master Planning Issues**
- **Revisit and Update Policies**

VCD/lsh

PC:

President Cruzado
Adam Arlint, President's Office
Maggie Hammett, President's Office
Julie Heard, Provost Office
ASMSU President
Diane Heck, VP Admin & Finance

Heidi Gagnon, VP Admin & Finance
Jennifer Joyce, VP Student Success
Linda LaCrone, VP Research Office
Tony Campeau, Registrar
Robert Putzke, MSU Police
Becky McMillan, Auxiliaries Services

Julie Kipfer, Communications
Jody Barney, College of Agriculture
Susan Fraser, College of Agriculture
Robin Happel, College of Agriculture
JoDee Palin, College of Arts & Arch
Victoria Drummond, Campus Planning

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
June 16, 2015**

Members Present: Walt Banziger – Vice Chair, Jeff Butler, Kurt Blunck, Mike Everts, Tom Stump, Julie Tatarka, Allyson Brekke, Bob Lashaway, Brenda York, Linda LaCrone, David Singel

Proxy: Victoria Drummond for Chris Fastnow

Members Absent: Brett Gunnink, Martha Potvin, Dana Dale, Neil Jorgensen, Fatih Rifki, Chris Kearns, Greg Gilpin, Charles Boyer

Staff & Guests: Randy Stephens, Darryl Curfman, EJ Hook, Kath Williams, Duane Morris

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes

Stump moved to approve the meeting notes from May 5, 2015 and June 2, 2015. York seconded the motion. The meeting notes were approved unanimously.

ITEM No. 2 – Executive Committee Report

There was no action from the Executive Committee to report.

ITEM No. 3 – Consent Agenda – No Items

ITEM No. 4 –RECOMMENDATION - Freshman Residence Complex Pedestrian Bridge

Darryl Curfman presented the design of the pedestrian bridge across Mandeville Creek, west of Miller Dining Hall, that will be replaced as part of the Freshman Residence Complex project. The existing bridge has been in place since about 2007. The project has expanded the walkways so the existing bridge is not wide enough. There is a similar bridge near the Animal Bioscience Building; it is made of weathered steel and the surface is brushed concrete. In that area the wetland restoration has been successful, and the proposal for the new bridge area is to do the same. The new bridge will be 8 feet wide and 18 feet long and will be ADA accessible.

Banziger asked if this concept of bridge will be a standard for crossing Mandeville Creek. Stephens responded that in the future a pathway along the creek may be developed and it should be consistent in how crossings are developed.

Lashaway moved to approve the bridge. Stump seconded the motion. The motion passed unanimously.

The vote:

Yes: 12
No: 0

ITEM No. 5 –RECOMMENDATION - LEED Campus Submittal

Victoria Drummond presented an update on the LEED Campus Submittal, which identifies prerequisites and fundamental credits for all projects within the Master Site. This allows for each project to have a starting place with prerequisites and credits that are pre-approved and should reduce some costs per project in getting a LEED certification. In Fall 2014, Kath Williams & Associates was selected as the consultant for this project and a team at MSU was assembled and has been working on collecting the information for the points. The spreadsheet that the team has been put together to outline the points shows some of the points are achievable but are project specific.

Drummond requested UFPB's endorsement of the work and consultation that has been done that can be submitted for the LEED for Campus. Kath Williams explained that the team started by looking at what other universities have done with LEED for Campus, including University of California, Irvine, and Carnegie Mellon. They learned that we should try for every credit that we could and find out what the result is upon review. She added that submit the MSU Design Guidelines will be submitted as part of the LEED Campus Submittal, in the next couple weeks. Four of the credits have already been used for the Gallatin Hall LEED certification, which received LEED Gold. Additionally,

two student interns from the MSU College of Engineering participated in services and mapping for the LEED Campus Submittal, which counts toward the Green Education credit. The amount of data gathering that has been done by the team has been a large task and a big accomplishment.

Lashaway moved to recommend approval by the President for the LEED for Campus Submittal. Brekke seconded the motion. The motion passed unanimously.

The vote:

Yes: 12

No: 0

ITEM No. 6 –RECOMMENDATION - Student Building Fees Fund Proposal

Drummond presented the Student Building Fees Fund Proposal. In 2011 UFPB discussed the establishment of operational guidelines for a new funding mechanism; on August 13, 2012 President Cruzado approved the Academic Building R & R Fund and procedures were established. Since then UFPB has approved 16 fund requests ranging from new seating and flooring in EPS Classroom 103 to University Testing Center Expansion in Renne Library. The current proposal is to incorporate the Academic Building R&R fund (about \$320,000 annually) with a similar student fee fund, the Non-Residential Student Building Fee fund, which may have about \$1.18M annually. Lashaway added that this fund would function the same as the Academic Building R&R fund has and there are no changes in student fees.

Singel clarified that UFPB does not solicit proposals from the constituents listed, and asked how well this works. For example, can the Classroom Committee propose a projects list to prioritize funding? He added that he does not think the Academic Building R&R fund has a good mechanism for proposals, so the Student Building Fees Fund should not be done the same way. Banziger responded that it has been discussed that there should be a way for solicitation of funds. Campeau added that he frequently receives emails from faculty requesting improvements to classrooms, and he does not know what to do with them. A work group will be established to discuss solicitation and marketing of Student Building Fee Funds.

Lashaway moved to recommend approval by the President of the Student Building Fees Fund, which consolidates the Academic Building R&R Fund and the Non-Resident Student Building Fee Fund, and the updated Guidelines as proposed. Stump seconded the motion. The motion passed unanimously.

The vote:

Yes: 12

No: 0

ITEM No. 7 –RECOMMENDATION - Bobcat Plaza Sidewalk Concept

Randy Stephens presented the proposal for improvements to the Bobcat Plaza near the stadium and the track, which could potentially solve three issues in the area. There is loose stone between the stadium concourse and Bobcat Plaza that is a tripping hazard and a maintenance issue. This could also help provide additional queuing space during football games, and connect the plaza to the concourse. The proposal is to replace the loose stone with concrete and sod.

Everts asked what the original plan for the plaza was; the plaza was built before the end zone expansion but there was not a plan for this at the time. Morris explained that a master plan for the area has been worked on but there is not currently funding for doing a large extent of work. The proposed work is donated, so it is slightly limited. Brekke recommended removing all of the stone in this area. Hook noted that the intention is the contractor will supply the sod, and Facilities Services will do the irrigation work.

Butler moved to approve the proposal as drawn, and have the remainder of the stone replaced with sod. Brekke seconded the motion. The motion passed unanimously.

The vote:

Yes: 12

No: 0

This meeting was adjourned at 4:40p.m.

VCD:lsb

PC:

President Cruzado

Adam Arlint, President's Office

Maggie Hammett, President's Office

Julie Heard, Provost's Office

ASMSU President

Diane Heck, VP Admin & Finance

Heidi Gagnon, VP Admin & Finance

Jennifer Joyce, VP Student Success

Linda LaCrone, VP Research Office

Tony Campeau, Registrar

Robert Putzke, MSU Police

Becky McMillan, Auxiliaries Services

Julie Kipfer, Communications

Jody Barney, College of Agriculture

Susan Fraser, College of Agriculture

Robin Happel, College of Agriculture

JoDee Palin, College of Arts & Arch

Victoria Drummond, Campus PDC

DRAFT

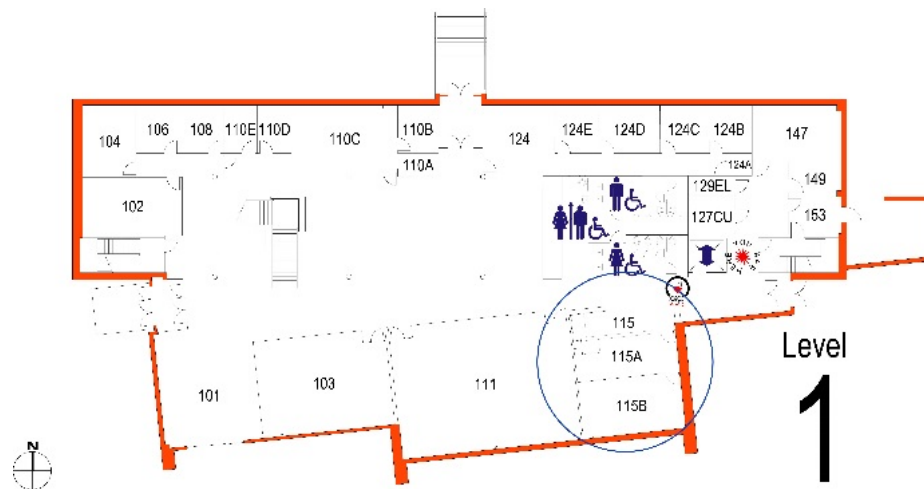
ITEM # 4	Sola Café Signage & Wall Treatments at Jobs Hall
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PRESENTERS:

Sam Des Jardins, CPDC Project Manager

PROJECT PHASE:	PLANNING	SCHEMATIC	DESIGN DOCUMENTS	X	CONSTRUCTION DOCUMENTS
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VICINITY MAP:



STAFF COMMENTS:

Background

The owner of Sola Café in Bozeman, Tiffany Latch, is setting up a café in Jobs Hall on the eastern end of the first floor. Ms. Latch has met recently with university staff, including Procurement Services, CPDC, Auxiliaries, and College of Business’ Dean Aytes and Assistant Dean Dana to discuss signage options for the space to be occupied by Sola Café.

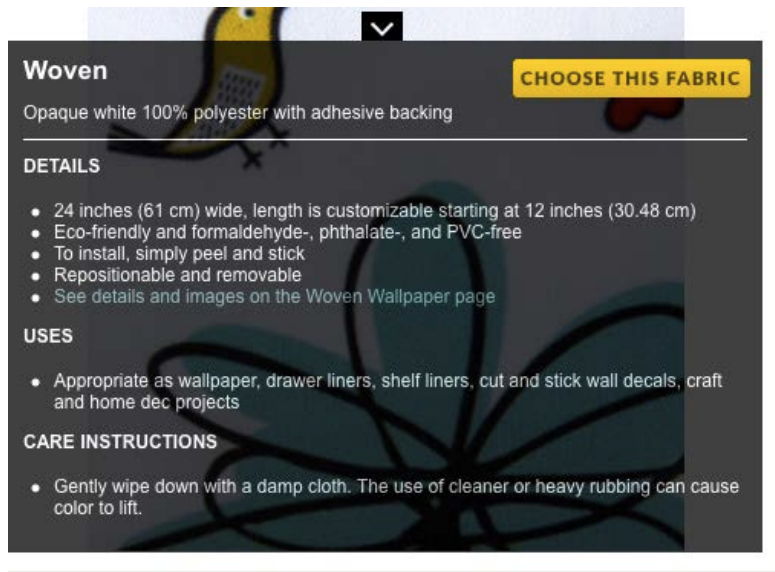
University staff has met with Ms. Latch and has worked with her to put together a package of signage that will work to express the image she is after for both wall treatments and wayfinding/signage.

University staff is supporting the installation of the identity and wayfinding signage, as proposed, for several reasons, including, but not limited to:

1. This is a unique case of an independent enterprise within an academic building (i.e. wayfinding and identity will be important for their success).
2. Sola Café is a commercial enterprise with limited opportunity to advertise outside the building or on campus.
3. The sign and wall treatments will be maintained by the tenant.
4. The College of Business, CommaQ (the building’s Architect), and university staff are supportive of the proposal.

Proposal

Sola Café proposes to spice up the wall surfaces in their café area with patterned and colored wall paper. The general description of the material is provided below:



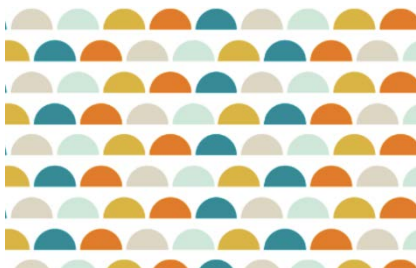
The wall with the glass shields by the food prep area will feature the gold chevron pattern, as illustrated in the image(s) below.



The wall that features the window that faces east will be bordered by the pattern below:



The wall that contains the fountain soda machines will feature the pattern below:



In addition to the patterned wall coverings, Sola Café is proposing the installation of several wayfinding sign features in the space, including order placement signs above the food prep area; a hanging rectangular sign in the hallway adjacent to the opening to the café; and on an as-needed basis, sandwich board signage in the opening to the café.



	YES	NO
MSU POLICIES	X	
COMMITTEE OR APPROPRIATE REVIEW	X	
MASTER PLAN	X	
BOARD ACTION REQUIRED:		

Recommendation is for UFPB to approve the overall wall treatment and signage proposal as illustrated and described in this staff report.