

MEMORANDUM

TO: University Facilities Planning Board: Nancy Cornwell - Chair, Walt Banziger - Vice Chair, Kurt Blunck, Allyson Brekke, Jeff Butler, ASMSU President, Anne Camper, Glenn Duff, Michael Everts, Chris Fastnow, Greg Gilpin, Mandy Hansen, Carsten Kirby – ASMSU, Terry Leist, Robert Marley, Martha Potvin, Fatih Rifki, Tom Stump, Julie Tatarka, Jim Thull, Brenda York

FROM: Victoria Drummond, Assoc. University Planner; Planning, Design & Construction

RE: **July 1, 2014**, meeting of the University Facilities Planning Board to be held in the **Facilities Meeting Quonset** at **3:30 pm**

ITEM No. 1 – APPROVAL OF NOTES

Approval of the draft notes from June 17, 2014.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current Executive Committee actions.

ITEM No. 3 – CONSENT AGENDA -

ITEM No. 4 –RECOMMENDATION - Outdoor Recreation Fence Screening Presenter – Victoria Drummond

HORIZON ITEMS

- External Building Signage Policy
- Seminar Materials
- Master Planning Issues
- Revisit and Update Policies
- HBO5 Amendment for Lab Facility

VCD/lsh

PC:

President Cruzado
Melissa Hill, President's Office
Maggie Hammett, President's Office
Keely Holmes, Provost Office
ASMSU President
Diane Heck, VP Admin & Finance

Heidi Gagnon, VP Admin & Finance
Jennifer Joyce, VP Student Success
Linda LaCrone, VP Research Office
Bonnie Ashley, Registrar
Robert Putzke, MSU Police
Becky McMillan, Auxiliaries Services

Julie Kipfer, Communications
Jody Barney, College of Agriculture
Susan Fraser, College of Agriculture
Robin Happel, College of Agriculture
JoDee Palin, College of Arts & Arch
Victoria Drummond, Planning D&C

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
June 17, 2014**

Members Present: Jeff Butler, Tom Stump, Kurt Blunck, Ritchie Boyd, Julie Tatarka, Carsten Kirby, Bob Lashaway (for Terry Leist), Brenda York

Proxy: Victoria Drummond for Jim Thull, Renee Riejo Pera, and Allyson Brekke; Bob Lashaway for Walt Banziger

Members Absent: Nancy Cornwell, Michael Everts, Fatih Rifki, Glen Duff, Martha Potvin, Mandy Hansen, Robert Marley, Brett Gunnick, Greg Gilpin

Staff & Guests: Randy Stephens, Candace Mastel, Miranda Kacer, Milana Lazetich

Chaired by Bob Lashaway for Nancy Cornwell, the University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes

Stump moved to approve the meeting notes from May 20, 2014. York seconded the motion. The meeting notes were approved unanimously.

ITEM No. 2 – Executive Committee Report

There was no action from the Executive Committee to report.

ITEM No. 3 – Consent Agenda – No items

ITEM No. 4 – Recommendation- Helzer Sculpture Site Selection

Candace Mastel presented a recommendation to locate the Helzer Sculpture in the Leon Johnson Annex lobby. On March 24, 2014 the Public Art Committee (PAC) reviewed the public art gift proposal and voted unanimously in favor of the recommendation. On April 8, 2014 UFPB voted unanimously in favor of the recommendation, and President Cruzado approved the sculpture on May 1, 2014. After approval, the PAC started looking at possible locations. The first location that was looked at was the Renne Library 2nd floor. This area has a low ceiling, and the sculpture is seven and a half feet tall. The second location that was considered was the Jake Jabs College of Business and Entrepreneurship; while this is a great opportunity for new works of art, it is still in the early stages of programming in terms of furnishings. Leon Johnson Annex was recognized as a potential space because is a highly used space with good light and open space. This lobby has earthy color brick floor and multiple sky lights. Helzer was excited about the space and the amount of exposure it would get to students. The committee discussed the needs, opportunities and constraints, and on June 11, 2014 voted to recommend the approval of this location.

If UFPB approves this location, this will go through a Planning and Design process, to look at the architecture, the flooring, and the space. The building supervisor of Leon Johnson is also involved in this process and is excited about having the sculpture in this location. The sculpture installation will be managed by Planning, Design & Construction, and Helzer will be present to install it. The sculpture can be disassembled for delivery and setup. Facilities Services will fund the installation of a base designed by Planning, Design & Construction for ADA and code compliance. The specific location of the sculpture is beneath the middle skylight, and there will not be any additional electrical lighting installed.

Butler moved to approve as presented. Drummond seconded the motion. The motion passed unanimously.

The vote:

Yes:	12
No:	0

ITEM No. 5 – Recommendation - Child Development Center Storage Shed

Victoria Drummond introduced the request made by the Child Development Center (CDC) for a storage shed and retroactive review of an existing greenhouse in the playground area south of Herrick Hall. Miranda Kacer, Director of the CDC program, continued with their request. The shed will be constructed by the Agriculture Education students in the fall; the building will be wood construction, have asphalt roof tiles, and will be 10'x12'x8', placed on a concrete pad. The cost for this shed is

\$1,000, and the CDC has been approved for up to \$10,000 for this project. The shed would be located inside the fenced playground area, where there are also other structures; the current greenhouse has not been approved and will also be reviewed as part of this item. Currently the CDC stores playground equipment in the basement of Herrick Hall, which makes it difficult for teachers to access.

The CDC previously had a similar size shed, which was removed in 2011 because it did not have a concrete pad and was in poor condition. At that point, they moved sleds, bicycles, sandbox toys, and other items into the basement. With this setup, teachers have a difficult time transitioning activities and retrieving items from the basement, so this would improve their operations. The greenhouse is used for a gardening project with the children.

Stump asked if the CDC would paint the shed; there was discussion about this and the colors and possible style to fit the environment, such as a small barn decorated whimsically for the children, instead of just a shed. Butler commented that there has previously been discussion about not having storage containers on the core of campus. There have been some similar requests denied, and we need to establish how this is different. Lashaway argued that this is different in that the enclosed area is occupied by the users for a specific purpose, and this is something that they need for their program and function. Blunck asked if there is something we can do to make this storage shed more appropriate, such as make it look like a playhouse. Drummond added that this is specifically proposed to benefit the children, and that the other structures in the yard are nicely laid out. There are some hedges and trees outside of the fence, which help with screening a little bit.

York moved to approve both structures (storage shed and greenhouse), with the requirement that Facilities Planning, Design & Construction be involved in managing the appearance of the storage shed. Tatarka seconded the motion. The motion passed affirmatively.

The vote:

Yes: 10
No: 2 (Banziger, Butler)

ITEM No. 6 – Information - Temporary Classroom Modulars

Victoria Drummond and Bob Lashaway presented an update on the Temporary Classroom Modulars located between Langford Hall and the Chemistry Modular Building. Temporary Classroom West has two classrooms with 32 seats each, and Temporary Classroom East has two classrooms with 40 seats each. The Registrar's Office has expressed that these classrooms are needed for another year, and that faculty enjoy using these spaces. These are temporary units and have the axels included. MSU originally signed a 2 year lease, and these are needed for classroom use until the Jake Jobs College of Business and Entrepreneurship is complete. The current plan is that when the College of Business building opens, the 11 classrooms there will be sufficient and we will be able to remove or relocate these temporary classrooms. In order to do this, we will need to extend the lease for one more year. The Temporary Classrooms were originally installed in Fall 2012 for additional enrollment.

Announcements

Lashaway noted that Consultant interviews for the Norm Asbjornson Innovation Center will be interviewed on July 10th and 11th. When the Consultant is selected site parameters will be developed pretty quickly. UFPB will be the primary focus of how the project will evolve. The Planning, Transportation Advisory Committee (PTAC) has been asked to attend the related UFPB meetings so that the information can be presented fewer times.

This meeting was adjourned at 4:30p.m.

VCD: lsb

PC:

President Cruzado
Melissa Hill, President's Office
Maggie Hammett, President's Office
Julie Heard, Provost Office
ASMSU President
Diane Heck, VP Admin & Finance

Heidi Gagnon, VP Admin & Finance
Jennifer Joyce, VP Student Success
Linda LaCrone, VP Research Office
Bonnie Ashley, Registrar
Robert Putzke, MSU Police
Becky McMillan, Auxiliaries Services

Julie Kipfer, Communications
Jody Barney, College of Agriculture
Susan Fraser, College of Agriculture
Robin Happel, College of Agriculture
JoDee Palin, College of Arts & Arch
Victoria Drummond, Facilities PDC

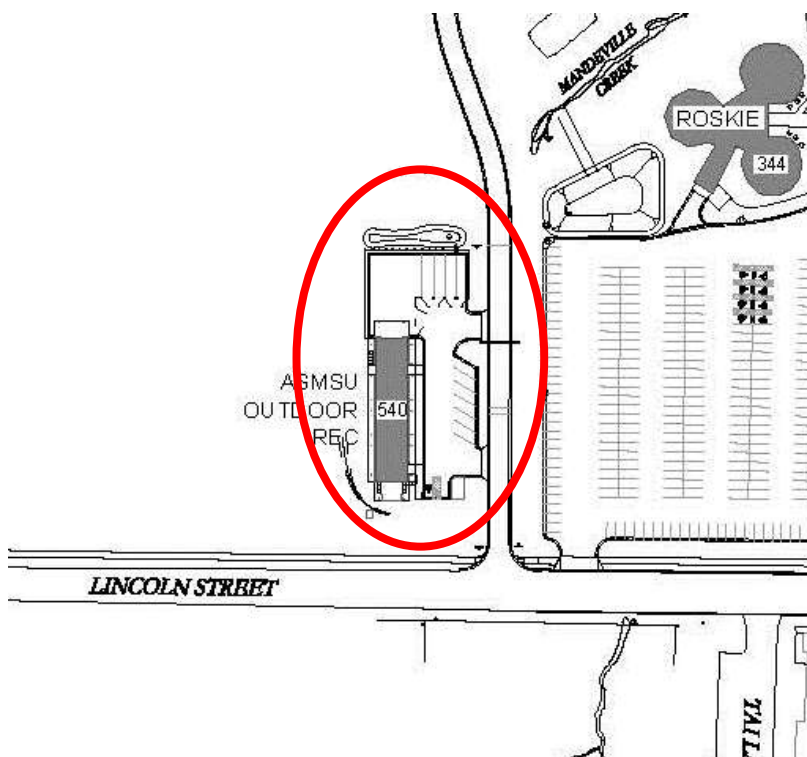
ITEM # 4	Outdoor Recreation Fence Screening
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PRESENTERS:

Victoria Drummond, Associate University Planner
 Ryan Diehl, Director ASMSU Outdoor Recreation Program

PROJECT PHASE:	PLANNING	X	SCHEMATIC	DESIGN DOCUMENTS	CONSTRUCTION DOCUMENTS
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VICINITY MAP:



STAFF COMMENTS:

On June 6, 2014 Facilities Planning was advised that a blue tarp was added to the chain link fence surrounding the parking area of the ASMSU Outdoor Recreation Building on W Lincoln Avenue.

In review with the Program Director, Ryan Diehl, the tarp was purchased and installed following the theft of a 13-foot inflatable raft from the locked fenced area. The fenced area does not have overhead or flood lights, or a motion sensor alarm. Outdoor Recreation programs are expanding and the inventory is increasing. During full seasonal operations there is not enough room indoors to store the equipment and it needs to be in the fenced area with boat racks, trailers and program vehicles. The intent of the fence covering is to reduce the full view of the items in the yard and deter theft.



The fabric color is blue to match the building. The request is to obtain retroactive approval of the fence covering and to leave it installed until after the new Residence Hall is constructed. Allowing the covering to remain in place will allow ASMSU and Outdoor Recreation time to consider a more permanent UFPB-approved mitigation plan.

COMPLIANCE:	YES	NO
MSU POLICIES		X
COMMITTEE OR APPROPRIATE REVIEW		X
MASTER PLAN	X	
BOARD ACTION REQUIRED:		
Recommend approval of the request as proposed.		

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