

## MEMORANDUM

TO: University Facilities Planning Board: Nancy Cornwell - Chair, Walt Banziger - Vice Chair, Kurt Blunck, Allyson Brekke, Jeff Butler, ASMSU President, Anne Camper, Glenn Duff, Michael Everts, Chris Fastnow, Greg Gilpin, Mandy Hansen, Carsten Kirby – ASMSU, Terry Leist, Robert Marley, Martha Potvin, Fatih Rifki, Tom Stump, Julie Tatarka, Jim Thull, Brenda York

FROM: Victoria Drummond, Assoc. University Planner; Planning, Design & Construction

RE: **May 20, 2014**, meeting of the University Facilities Planning Board to be held in the **Facilities Meeting Quonset** at **3:30 pm**

### **ITEM No. 1 – APPROVAL OF NOTES**

Approval of the draft notes from May 6, 2014.

### **ITEM No. 2 – EXECUTIVE COMMITTEE REPORT**

Report on any current Executive Committee actions.

### **ITEM No. 3 – CONSENT AGENDA -**

**ITEM No. 4 –RECOMMENDATION -** **Replacing Butler Building**  
**Presenter – Kane Urdahl and Melanie Stocks**

### **HORIZON ITEMS**

- **External Building Signage Policy**
- **Seminar Materials**
- **Master Planning Issues**
- **Revisit and Update Policies**
- **HBO5 Amendment for Lab Facility**

VCD/aw

PC:

President Cruzado

Melissa Hill, President's Office

Maggie Hammett, President's Office

Keely Holmes, Provost Office

ASMSU President

Diane Heck, VP Admin & Finance

Heidi Gagnon, VP Admin & Finance

Jennifer Joyce, VP Student Success

Linda LaCrone, VP Research Office

Bonnie Ashley, Registrar

Robert Putzke, MSU Police

Becky McMillan, Auxiliaries Services

Julie Kipfer, Communications

Jody Barney, College of Agriculture

Susan Fraser, College of Agriculture

Robin Happel, College of Agriculture

JoDee Palin, College of Arts & Arch

Victoria Drummond, Planning D&C

**MEETING NOTES OF THE  
UNIVERSITY FACILITIES PLANNING BOARD  
May 6, 2014**

**Members Present:** Walt Banziger - Vice Chair, Kurt Blunck, Mandy Hansen, Tom Stump, Brenda York, Fatih Rifki, Jeff Butler, Julie Tatarka, Jim Thull, Chris Fastnow, Ritchie Boyd, Bob Lashaway (for Terry Leist)

**Members Absent:** Nancy Cornwell - Chair, Martha Potvin, Michael Everts, Robert Marley, Levi Birky, Glenn Duff, Brett Gunnick, Renee Riejo Pera, Linda LaCrone, Greg Gilpin

**Staff & Guests:** Victoria Drummond, Randy Stephens, Andy Allen, Tammie Brown

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

**Note:** We have corresponded with Faculty Senate and Staff Senate to get representatives for members whose term has expired or is expiring (Everts, Hansen, Thull).

**ITEM No. 1 – Approval of Meeting Notes**

Stump moved to approve the meeting notes from April 22, 2014. York seconded the motion. The meeting notes were approved unanimously.

**ITEM No. 2 – Executive Committee Report**

There was no action from the Executive Committee to report.

**ITEM No. 3 – Consent Agenda** – No items

**ITEM No. 4 – Recommendation – Freshman Residence Hall Concept**

Tom Stump and Andy Allen presented an update on the new Residence Hall concept and site orientation. The design team has held meetings and open forums with Residence Life, Sports Facilities, ASMSU, CSAC and NICO; the project is now in design development. The location has been identified and the design has stayed within the identified boundary. The new Residence Hall will have 400 beds, and the design team developed the layout based on the criteria of having a window in each room, and not designing a tower. Based on the building type and code requirements, the design team has decided on a four story building, with three wings in a Y-shape oriented east to west. One wing will have four stories of student rooms, and two wings will have three stories of student rooms, forming ten communities of 40 beds each. The first floor of the north west wing will have the Resident Director apartment, mechanical rooms, and other programming space.

The existing service drive west of Roskie Hall will be removed and that space will become part of Roskie Beach. During construction the existing service drive will be used for staging. A road will extend into campus from W. Lincoln St. and will have two drive lanes, two bike lanes, and a six foot sidewalk on the east side. The road will also be lit. The road has a slight curve as a traffic calming measure, and to line Willow Way to the south of W. Lincoln St. up with S. 15th Ave north of W. Garfield St. There will also be 90 parking spaces related to this Residence Hall off of the new road. There will be covered bike storage and secure bike storage for students, on the site.

Thull asked if the courtyard of the Y-shape will get sun. There are areas on the north side will not get direct sun, and this will have implications for snow removal and landscaping, but this will be further reviewed by UFPB at a later meeting as part of the landscaping plan. Fastnow followed up with a question of if there would be any issues with snow or water runoff in that area. Allen responded that there would be snow there but it should not cause any issues. Rifki asked for clarification on the layout of the floors; Allen explained the programming on the three wings and that there are two study lounges in each of the ten communities. Thull explained that if the building were more of a T-shape there would not be a shaded courtyard; Allen responded that during the solar studies the design team has found that there is more solar gain with the Y-shape. Butler commented that every building on campus there is a north side that is shaded, and the university has learned ways to affectively landscape on the north side of buildings. Thull asked if there is money built into project for solar; there is not but the solar options will be investigated and accommodations for brackets in the roof will be made. Allen added that this building will be plumbed for geothermal for the future.

Butler moved to approve the recommendation as presented. Blunck seconded the motion. The motion passed unanimously. The vote:

Yes: 13  
No: 0

**ITEM No. 5 – Recommendation – Parking Services Shed Replacement and Expansion**

Kurt Blunck presented a proposed new storage shed and expansion for Parking Services. The current Parking storage is a small shed, next to the Huffman Building parking lot, used for signs and a few Police bikes and is not large enough for all the items that Parking uses. There are many cones that are stored in the Huffman Building garage, which Police also uses. In order to consolidate both operations' storage, a 45'x30' asphalt pad and a 15'x20' shed will be constructed. Two trailers and kennels for temporary storage of lost animals will also sit on the asphalt pad. Irrigation water will be available on the outside of the building for washing off items, and there will be electricity for lighting inside the building. The shed will be 12 feet tall and there will be an open loft-type storage space and two windows in the building. The shed will be built on site by the Agriculture carpentry course in the fall. The estimated cost for the shed is about \$3,500 and this will be paid for by Parking. The construction of the asphalt pad will cost about \$8,000, and will be completed as part of parking maintenance project.

Butler noted that a permit and a foundation may be needed for this project, and Parking needs to work with Facilities Planning, Design & Construction. Stump asked if there will be ramps to back the trailers on to the asphalt pad; Blunck responded that there will be curb cuts to allow access to the pad. Thull suggested installing a small solar system to provide electricity to the shed. Stump asked if there would be any shading for the kennel; there is not anything in the plans for this at this point. Banziger suggested extending the overhang of the shed.

Stump moved to approve the recommendation as long as Parking works with Facilities Planning, Design & Construction for project management to meet code requirements and University compliance. Thull seconded the motion. The motion passed unanimously.

The vote:

Yes: 13  
No: 0

**ITEM No. 6 – Informational – Replacement of AT&T Antenna for Leon Johnson Rooftop**

Victoria Drummond presented the replacement of the AT&T antenna for Leon Johnson Hall rooftop. There was an original agreement in 2006, which can be renewed every five years, with AT&T that they are able to update their equipment as needed. AT&T is working on installing newer equipment, which also serves the University, and are not adding any new penetrations to the building. This project is being managed by Facilities Services. There were no questions or comments.

**ITEM No. 7 – Recommendation – Consider Removal of Damaged MSU Wayfinding Sign Located on S. 7<sup>th</sup> Avenue**

Victoria Drummond presented the MSU wayfinding sign that is located on S. 7<sup>th</sup> Ave and is in poor condition. Weather has shredded the vinyl roof of the sign. This is the only wayfinding sign on campus and is north-west of the Huffman Building, facing the sidewalk. The sign was installed by Facilities Services over 10 years ago, but has not been updated over time so it is no longer accurate. The intent of the sign is to help pedestrians understand their location on campus and how to get where they are going. This location is not at a bus stop and is not near visitor parking, so it does not serve the pedestrians as intended. This is brought to UFPB to consider if the sign should be temporarily removed for repairs and updating, or permanently retire the sign as we look to doing a comprehensive wayfinding system for campus. Drummond added that there is not currently funding for a comprehensive wayfinding system.

York added that many people use smart phones or other technology to find their way around campus. Lashaway explained that Facilities would need to maintain this sign if it is going to remain. He also is there a need for this sign. Banziger expressed that wayfinding may be important on campus in some format, particularly for alumni and families. Blunck added that Parking often allows visitors to park in the Huffman lot for campus events, and visitors also buy parking passes at the Huffman Building. Lashaway noted that the information kiosk at the pay parking lot will no longer be attended beginning in Fall 2014. The idea of a campus wayfinding system was further discussed with ideas including information technology with touch screens, but this sign is not what is imagined for the wayfinding system. Drummond explained that in studies of wayfinding systems, she has found that the design cues people to be drawn to the elements of the system. Blunck added that there is a sidewalk turnout at this location; Lashaway said that this would not be removed until it became part of another project.

Stump moved to permanently remove the sign. York seconded the motion. The motion passed unanimously.

The vote:

Yes:	13
No:	0

This meeting was adjourned at 4:25p.m.

VCD: lsb

PC:

President Cruzado

Melissa Hill, President's Office

Maggie Hammett, President's Office

Julie Heard, Provost Office

ASMSU President

Diane Heck, VP Admin & Finance

Heidi Gagnon, VP Admin & Finance

Jennifer Joyce, VP Student Success

Linda LaCrone, VP Research Office

Bonnie Ashley, Registrar

Robert Putzke, MSU Police

Becky McMillan, Auxiliaries Services

Julie Kipfer, Communications

Jody Barney, College of Agriculture

Susan Fraser, College of Agriculture

Robin Happel, College of Agriculture

JoDee Palin, College of Arts & Arch

Victoria Drummond, Facilities PDC

DRAFT

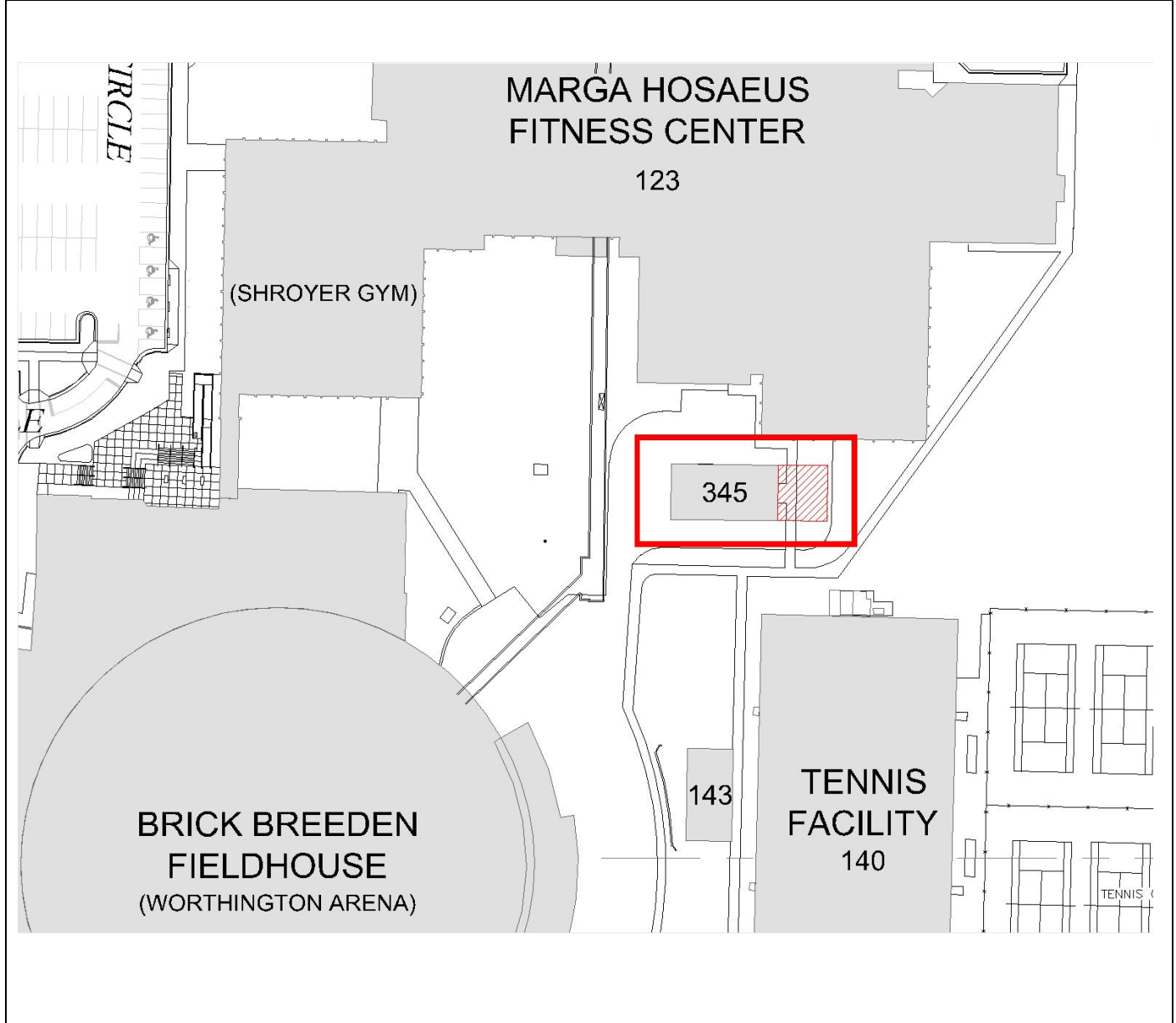
<b>ITEM # 4</b>	<b>Replacing Butler Building</b>
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**PRESENTERS:**

**Melanie Stocks, Director Sports Facilities**

<b>PROJECT PHASE:</b>	PLANNING	<b>X</b>	SCHEMATIC	<b>X</b>	DESIGN DOCUMENTS	<b>X</b>	CONSTRUCTION DOCUMENTS	<b>X</b>
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**VICINITY MAP:**



**STAFF COMMENTS:**

Sports Facilities will replace the current Butler Building, located along the service drive behind the Brick Breeden Fieldhouse and the Marga Hosaeus Fitness Center and next to the Tennis Facility building, with a new 2,700 square foot building expanding the building 30 feet to the east. The current building is light blue, and the new building will be changed to match the color of the Tennis Facility building. The new building will be 14.5 feet tall, with 12 foot side walls, and overhead garage doors on the east and west sides. Gravel will be added around the building for driveway access to the garage doors. There will be a power conduit included in this project for future addition of power.

This building is used for storage of equipment for events; some of which are only accessed a few times a year, such as Commencement items.

This project will be funded by Auxiliaries.





<b>COMPLIANCE:</b>	<b>YES</b>	<b>NO</b>
<b>MSU POLICIES</b>	<b>X</b>	
<b>COMMITTEE OR APPROPRIATE REVIEW</b>	<b>X</b>	
<b>MASTER PLAN</b>	<b>X</b>	
<b>BOARD ACTION REQUIRED:</b>		
<b>Approve replacement of the Butler Building storage shed.</b>		

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