

MEMORANDUM

TO: University Facilities Planning Board: Nancy Cornwell - Chair, Walt Banziger - Vice Chair, Kurt Blunck, Allyson Brekke, Jeff Butler, ASMSU President, Anne Camper, Glenn Duff, Michael Everts, Chris Fastnow, Greg Gilpin, Mandy Hansen, Carsten Kirby – ASMSU, Terry Leist, Robert Marley, Martha Potvin, Fatih Rifki, Tom Stump, Julie Tatarka, Jim Thull, Brenda York

FROM: Victoria Drummond, Assoc. University Planner; Planning, Design & Construction

RE: **April 22, 2014**, meeting of the University Facilities Planning Board to be held in the **Strand Union Building Procrastinator Theater at 3:30 pm**

ITEM No. 1 – APPROVAL OF NOTES

Approval of the draft notes from April 8, 2014.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current Executive Committee actions.

ITEM No. 3 – CONSENT AGENDA - NONE

**ITEM No. 4 – RECOMMENDATION - College of Engineering Site Presentation and Discussion – 3rd of 3 Presentations
Presenter – Walt Banziger**

**ITEM No. 5 – INFORMATIONAL - Landscape Advisory Committee
Presenters – Candace Mastel and EJ Hook**

**ITEM No. 6 - RECOMMENDATION - Commemorative Tribute at Miller Pavilion for Carolyn Thompson
Presenter – Walt Banziger and Glenn Duff**

**ITEM No. 7 - RECOMMENDATION - PAC Recommendation for Library Mural
Presenter – Victoria Drummond**

HORIZON ITEMS

- External Building Signage Policy
- Seminar Materials
- Master Planning Issues
- Revisit and Update Policies
- HBO5 Amendment for Lab Facility

VCD/aw

PC:

President Cruzado
Melissa Hill, President's Office
Maggie Hammett, President's Office
Keely Holmes, Provost Office
ASMSU President
Diane Heck, VP Admin & Finance

Heidi Gagnon, VP Admin & Finance
Jennifer Joyce, VP Student Success
Linda LaCrone, VP Research Office
Bonnie Ashley, Registrar
Robert Putzke, MSU Police
Becky McMillan, Auxiliaries Services

Julie Kipfer, Communications
Jody Barney, College of Agriculture
Susan Fraser, College of Agriculture
Robin Happel, College of Agriculture
JoDee Palin, College of Arts & Arch
Victoria Drummond, Planning D&C

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
April 8, 2014**

Members Present: Nancy Cornwell - Chair, Kurt Blunck, Michael Everts, Greg Gilpin, Mandy Hansen, Tom Stump, Carsten Kirby, Brenda York, Fatih Rifki, Robert Marley, Ritchie Boyd, Chris Fastnow, Terry Leist, Linda LaCrone, Jeff Butler, Julie Tatarka, Jim Thull

Members Absent: Walt Banziger - Vice Chair, Glenn Duff, Allyson Brekke, Martha Potvin, Brett Gunnick, Renee Riejo Pera

Staff & Guests: Bob Lashaway, Dan Stevenson, Victoria Drummond, Bill Mackin, Darryl Curfman, Candace Mastel, Sam DesJardins, Bill Walker, Randy Stephens, Matt Caires, Ron Larsen, Nathan Stark, John Trapp, Brenden Bellows, Robert Putzke, Jason Smith, Christy Montgomery, Mark Frisby, Katie Erickson, David Knickerbocker, Kenning Arlitsch, Steve Erickson, Abbey Keene, David Zeter, David Kack, Katie Noland, Thijs Goossens, Jared Burnham, Denise Albrecht, Nicole Morgan, Kevin Amende, Judi Haskins, Joan Ford, Brad Haderlie, Todd Kaiser, Erik Garberg, Dylan Erwin, Jeremiah Johnson, Alexis Hogart, Edward Mott, Amanda Gibson, Amber Grubbs, Kade Falls Down, Lillian Deford, Susan Bilo, Bob Franzen, (others not signed in possible)

The University Facilities Planning Board met at the SUB Procrastinator Theatre beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes

Stump moved to approve the meeting notes from March 25, 2014. Blunck seconded the motion. The meeting notes were approved unanimously.

ITEM No. 2 – Executive Committee Report

There was no action from the Executive Committee to report.

ITEM No. 3 – Consent Agenda – No items

ITEM No. 4 – Informational – College of Engineering Site Presentation and Discussion - 2nd of 3 Presentations

Bob Lashaway presented the plan for the new College of Engineering building and the site selection.

The sites have been considered similarly to other recent projects including the new residence hall and the College of Business building, but the process has been expedited forward by exploring four sites. These three sites are south of SUB, west of Hamilton Hall, and north of the College of Business. The fourth site that was explored is the current location of Facilities Services. The purpose of this discussion is to recommend a site to the board and take input from public.

The proposed site is the one south of the SUB, bordered by Grant Street, S. 7th Ave and the Fitness Center. The priority issues that are being looked at in developing the site are a building that is about 120,000 square feet, beginning to expand the College of Engineering neighborhood with a possible plaza and presentation, and proximity to the current Engineering buildings. The site next to Hamilton Hall is too small for this size building. Connectivity to campus infrastructure, utilities, transportation, roadways and tunnel systems are also important. Availability of the site to build quickly eliminates the current location of Facilities, based on the timeline to build and amount of time and cost involved in relocating these operations. The timeline for this project is to have the architect on board by the end of June and break ground a year from now. The site north of the College of Business is too far from existing College of Engineering facilities.

The design criteria for the building includes expanding existing College of Engineering laboratory, classroom, collaborative and study spaces, multi-modal user access for both Engineering students and campus as a whole, buildings connected aesthetically and physically to campus, connectivity to campus utility systems, accommodating current and projected college growth, facilitating collaborative opportunities with other colleges, and room for expansion. The sustainability considerations are compliance with State of Montana High Performance Building Standards for a minimum of LEED Silver construction, consideration of impact on existing natural environmental on campus such as trees, solar orientation, connecting to utilities, transportation opportunities, and being a planned building site in the campus master plan. Lashaway reviewed the advantages

and challenges of this site that are related to planning, multi-modal user access, experience and environment, staging the activities, and utilities and energy availability.

Lashaway then invited questions from the audience. Question 1 - Currently the Marching Band practices on Gatton Field; where will they be able to practice if this field is not available because of this project? The main concern there is that relocating their space is not an after thought. New locations for the Marching Band to practice are being considered, based on their needs. It is understood that they will need a suitable place and that this group is an important part of the campus environment and community. UFPB would make a recommendation on this as part of this discussion. Question 2 - Follow up by the Marching Band: They need some sort of alternative for a practice location, since this space allows for central area on campus for spirit and location in proximity to Howard Hall and their equipment trailer is important. An additional note is that Gatton Field is a historic site, as the old football complex until about 1972. Question 3 – The Hosaeus Fitness Center uses the Gatton Field for a variety of activities, including ACT (there will be over 1000 students in these classes in Fall 2014) and HHD classes, kids groups, yoga classes, and youth summer camps; will there be consideration of this? Question 4 – What are the plans for parking in regards to large events at the SUB? Any parking that is displaced will need to be replaced in some manner and somewhere in the vicinity and this will be addressed within the project. Possible options, such as surface parking at another location, a parking garage in the proximity, or remote parking shuttle, for visitor parking will be considered. It is understood that convenient parking is important to SUB users and customers. The Master Plan envisions that new buildings will no longer be set back from the roads and other buildings, and there are a couple examples of this on campus now. The pedestrian development will be more on the interior of campus and buildings. Question 5 - Athletics uses the tennis courts for Conference matches, summer camps, and public tennis renters which creates an income; what would happen to the tennis courts that are on the site? The affect on the tennis courts will be considered during the planning process but they would likely be relocated to somewhere in the vicinity, possibly to the south. It is possible that the tennis courts will not be affected. Question 6 - Has the orientation of building been considered, to take advantage of solar opportunities, and is the site geothermal conducive? Stevenson commented that there are pilot wells in this area, so this could be considered. Lashaway explained that there is a geothermal component to the Jake Jabs College of Business and Entrepreneurship building, with 52 wells, and this may be able to be connected to. Question 7 - Will pedestrian safety on Grant be considered in the location of the building on the site? Some sort of traffic structure at S. 7th Ave and Grant St may be considered. The intersection of Kagy and S. 7th Ave will also be looked at. Changes in the Streamline bus route and the stop at the SUB will be looked at with a transportation consultant. One person noted that the safety of pedestrians seems to decrease with a building closer to the street as opposed to set back; Rifki commented that in general a building closer to the street encourages slower moving vehicles. Question 8 - It seems like this site is a long distance from the Residence Halls; has it been considered that this too far for students to walk to and from other classes? Kirby responded that this distance is equal to other distances on campus and students are used to this. Another student commented that the class schedule sometimes makes getting across campus on time difficult. Lashaway mentioned that many other campuses are larger and have the same amount of time between classes. Question 9 - Can you elaborate on the committees that will have input on this project? Two committees, that will report to UFPB and the Space Management Committee, will be developed to have input on the design process; the first will be a building committee including students, faculty, and staff, and the second is the oversight committee on the VP and Provost level which directs big concept ideas. There will also be additional public presentations and open forums throughout the process. Lastly, Campus Sustainability Advisory Council member Katie Noland explained idea of the Bike Share program that is being considered and how this could be beneficial with this new building and parking.

Lashaway showed the website for this project: www.montana.edu/us/pdc/allPrjs/NormAbjornson/comment.php. Additional questions and comments after this meeting can be directed to Lauren Sherman-Boemker at 994-5413 or pdc@montana.edu.

ITEM No. 5 –RECOMMENDATION - Cobleigh Hall Antenna

Victoria Drummond and Darryl Curfman presented the replacement of the antenna for Cobleigh Hall rooftop, and are seeking approval to install the antenna. This is submitted by Rob Maher and the Electrical Engineering Department and has been reviewed by the Telecommunications and Antenna Committee. This antenna is a better model and is less intrusive than the previous one, but will be installed in exactly the same location. It is a nesting style antenna and a frequency and preliminary investigation has been done to insure that there is not any interference. During the time between the old antenna being taken down and the new one being put up, the Ham Radio club would like to test a piece of equipment. Maher added that the new antenna was donated by Don Ward so there are no costs associated with purchasing it. It was asked about the access to this location and the ladder is only access. It was also noted that the Ham Radio does have a connection to emergency services and this is supported by the Office of Emergency Management.

Butler moved to approve the recommendation as presented. Thull seconded the motion. The motion passed unanimously.
The vote:

Yes: 17
No: 0

ITEM No. 6 – RECOMMENDATION -Public Art Committee – Sculpture Presentation

Victoria Drummond presented the proposed sculpture for public art in an interior public space (Gaines Hall). On March 24, 2014 the Public Art Committee (PAC) reviewed the gift proposal of an existing bronze sculpture from Richard Helzer. The PAC voted unanimously in support of this piece. The dimensions are seven and a half feet tall by four feet wide and two and a half feet deep, weighs about 500 pounds, and is valued at \$50,000. It is titled *Paradise Lost* and there isn't a location for it at this time, but the artist developed it with a reference to man and nature and the artist hoped that a good location for it would be in a science building. The location will be reviewed by the PAC and UFPB and others on campus. Helzer is retired MSU faculty and a former Director of the MSU School of Art, and he would be honored to have this piece on campus. A plaque would be needed and the cost of this will be determined and reviewed. It was asked what the time frame for finding location for this piece is; this will be less than a year but probably about 6 months. It was also asked if this piece is designed to be interior or exterior; it is meant to be an interior piece. The last question was if it can be placed or if there is a cost of installation; it does not require installation.

York moved to approve the recommendation as presented. Rifki seconded the motion. The motion passed unanimously.
The vote:

Yes: 17
No: 0

This meeting was adjourned at 4:45p.m.

VCD: LSB

PC:

President Cruzado	Heidi Gagnon, VP Admin & Finance	Julie Kipfer, Communications
Melissa Hill, President's Office	Jennifer Joyce, VP Student Success	Jody Barney, College of Agriculture
Maggie Hammett, President's Office	Linda LaCrone, VP Research Office	Susan Fraser, College of Agriculture
Keely Holmes, Provost Office	Bonnie Ashley, Registrar	Robin Happel, College of Agriculture
ASMSU President	Robert Putzke, MSU Police	JoDee Palin, College of Arts & Arch
Diane Heck, VP Admin & Finance	Becky McMillan, Auxiliaries Services	Victoria Drummond, Facilities PDC



UNIVERSITY FACILITIES PLANNING BOARD
(4/22/2014)

ITEM # 4		College of Engineering Site Presentation and Discussion				
PRESENTERS:						
Walt Banziger, Project Manager FPDC						
PROJECT PHASE:	PLANNING	X	SCHEMATIC	DESIGN DOCUMENTS	CONSTRUCTION DOCUMENTS	
VICINITY MAP:						
N/A						
STAFF COMMENTS:						
Based on several factors, including a need for a site large enough to accommodate the building's footprint and a need to locate the building in close proximity to other campus facilities that serve the College of Engineering, the university is focusing on a site south of the SUB for the new building. This informational open session will focus primarily on taking input regarding impacts and conditions related to that site.						
COMPLIANCE:				YES	NO	
MSU POLICIES				X		
COMMITTEE OR APPROPRIATE REVIEW				X		
MASTER PLAN				X		
BOARD ACTION REQUIRED:						
Recommendation of selected sight.						

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ITEM # 5		Landscape Advisory Committee – Proposed UFPB Subcommittee				
PRESENTERS:						
Candace Mastel and EJ Hook						
PROJECT PHASE:	PLANNING	X	SCHEMATIC	DESIGN DOCUMENTS	CONSTRUCTION DOCUMENTS	
VICINITY MAP:						
N/A						
STAFF COMMENTS:						
<p>In an effort to provide a more comprehensive and holistic approach towards site and landscape planning and execution of projects on campus, it is recommended that a new committee of UFPB be formed. At this time the exact members of this committee are not being proposed. UFPB is presented today with the proposal for this new committee based on the charge outlined below, with ultimate membership to be decided upon in the next few weeks. The membership will then be brought back to UFPB for review and recommendation.</p> <p><u>Landscape Advisory Committee - Charge</u></p> <p>The Landscape Advisory Committee is a standing committee of the University Facilities Planning Board and functions in an advisory capacity to recommend policy and give advice on all aspects relating to plans, proposals, projects, and activities in the outdoor environment of the MSU-Bozeman campus.</p> <p>The Landscape Advisory Committee members collectively employ a wide range of experience and expertise to help attain and maintain a high quality outdoor environment and provide oversight, assessment and evaluation of all activities that impact this environment. Specifically the Landscape Advisory Committee will—</p> <ul style="list-style-type: none"> • Serve as the primary advocate for the outdoor environment on the campus of MSU-Bozeman • Promote an attractive and appropriate campus environment that encourages and fosters positive academic and social interactions. • Evaluate and encourage the functional and aesthetic organization of outdoor spaces and all they include. • Review plans and practices for site and landscape modifications or projects to promote appropriate design and maintenance, ensure long-term health of the plants and development of a landscape that supports the function and sustainability of a major research university. • Foster the adoption of landscape practices that are resource efficient. • Develop projects that maintain the historic and educational landscape features of the campus. 						

- Develop and maintain a list of prioritized landscape projects that meet the requirements listed above

COMPLIANCE:	YES	NO
MSU POLICIES	X	
COMMITTEE OR APPROPRIATE REVIEW	X	
MASTER PLAN	X	
BOARD ACTION REQUIRED:		
Recommend UFPB consider approval of the request for a new committee, that would report to UFPB, to be formed, called the Landscape Advisory Committee, with membership and final details to be brought back to UFPB at a future date.		

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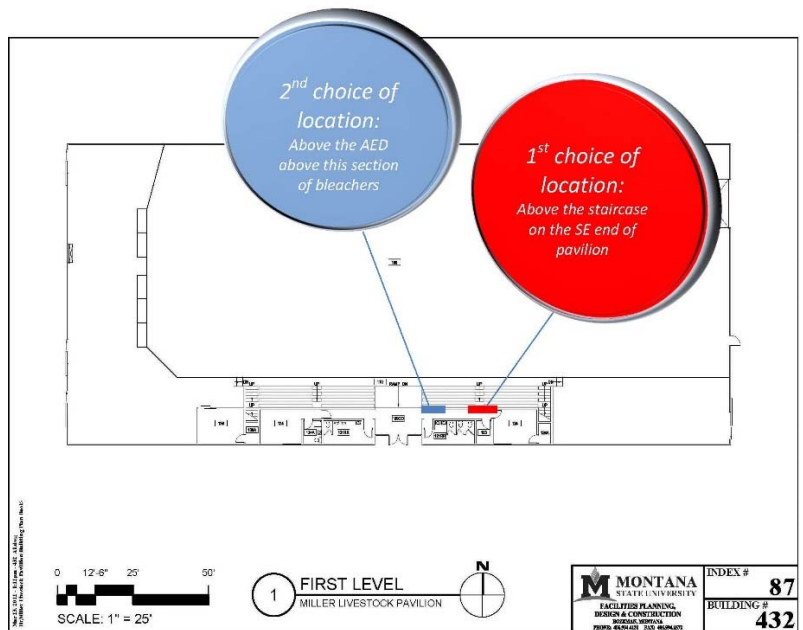
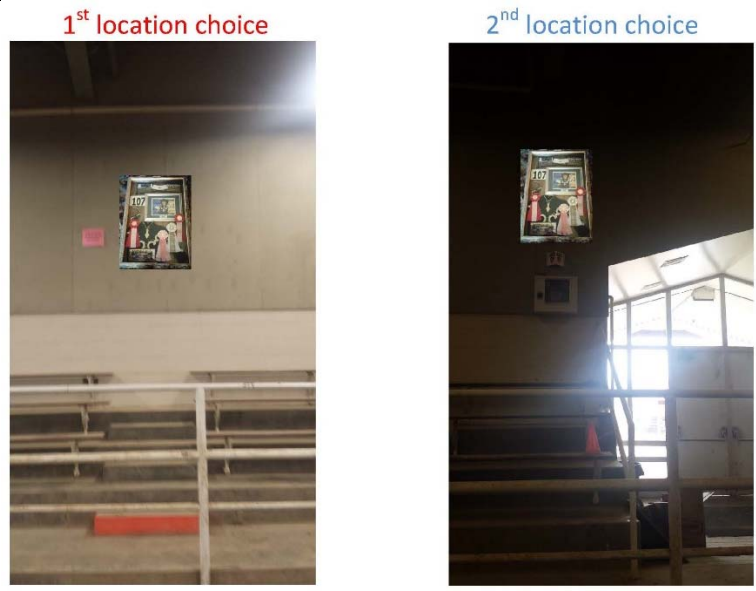
ITEM # 6	Commemorative Tribute at Miller Pavilion for Carolyn Thompson
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PRESENTERS:

Glenn Duff, Interim Dean of Agriculture

PROJECT PHASE:	PLANNING	X	SCHEMATIC	DESIGN DOCUMENTS	CONSTRUCTION DOCUMENTS
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VICINITY MAP:



STAFF COMMENTS:



Honoree: Carolyn Thompson, MSU student recently deceased

Proposed Tribute:

Carolyn Thompson was an integral part of our Equestrian Team. She competed both English and Western and never missed a practice, show, or meeting. As our secretary, she was the most welcoming part of the team, a friend to everyone. In memory of her, the team was donated a 26" by 39" by 4" shadow box from Robert Simpson. In this shadow box we plan to display her western show shirt, English collar, a photo, and some ribbons. We were also donated patches for our jackets from Chuck Gremp with her number on them, and we will also include one of those. The shadow box should be completed shortly as we plan to display it at her memorial service April 13th. I can forward a photo of it as soon as possible if that would help.

The Commemorative Tributes Committee has reviewed this request and recommend for approval.

COMPLIANCE:	YES	NO
MSU POLICIES	X	
COMMITTEE OR APPROPRIATE REVIEW	X	
MASTER PLAN	X	

BOARD ACTION REQUIRED:

Recommend approval to accept the Commemorative Tribute for a space in Miller Pavilion.

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ITEM # 7	Public Art Committee Recommends Library Commissioned Student Mural
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PRESENTERS:

Victoria Drummond, Associate University Planner, Co-Chair Public Art Committee

PROJECT PHASE:	PLANNING	SCHEMATIC	DESIGN DOCUMENTS	CONSTRUCTION DOCUMENTS	X
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VICINITY MAP:

STAFF COMMENTS:

In November 2013 the Library announced a student competition for a painted mural on the wall in the Burton K. Wheeler reading Room, adjacent to the Merrill G. Burlingame Special Collections, second floor, Renne Library.

On April 11, 2014, the Public Art Committee reviewed a sketch of the mural selected by the Library Committee (below). The mural is by Lara Vaienti. The PAC voted unanimously in support of UFPB's recommendation of approval to the President.



Mural details:

- Title:
- Approximate size 17.5 feet wide by 7.5 feet tall
- Painted directly on the wall
- Full color
- Adjacent to the Merrill G. Burlingame Special Collections in the Burton K. Wheeler Reading Room, 2rd Floor
- Library Committee selected the project
- To depict significant historical individuals to MSU and Montana
- Contest Prize: Art Materials budget and \$1,000 gift
- Paints are Liquitex gesso and matte finish sealer
- <http://www.lib.montana.edu/spotlight/msu-library-mural-contest>

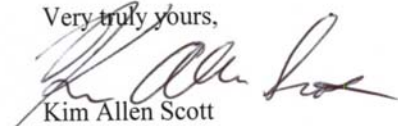
April 3, 2014
Public Arts Committee
Montana State University

Dear Committee Members:

The MSU Library has commissioned student artist Lara Vaienti to paint a mural on the wall immediately adjacent to the Special Collections/Archives reading room door on the building's second floor. Attached to this letter is a copy of her conception sketch. The figures she will be illustrating are: Peter Koch, Barney Old Coyote, Dr. Caroline McGill, Sara Jane Bessey Tracy, Merrill G. Burlingame, Roland Renne, George Horse Capture, Jeannette Rankin, Minnie Paugh, and James Willard Schultz. Smaller figures include Sacagawea and William Henry Jackson. Each person is significantly and historically tied to Montana State University and have been deemed appropriate subjects for the mural by our selection committee. Please note that these figures have changed since Lara's initial description of the project submitted in November 2013, also attached to this letter.

Please let me know if you need anything else.

Very truly yours,


Kim Allen Scott
Professor/University Archivist

Artist Name: Lara Vaienti
Email address: paperinger@gmail.com

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Bozeman, MT 59717-3320
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Mountains & Minds

When completed, it will be added to the MSU Public Art collection and will include a standard bronze plaque (~\$300) displaying the title of the artwork, artist's name and the year it was gifted to the university. The Library Committee is considering a recommendation by the PAC to include a second plaque that identifies the individuals depicted in the mural.

	YES	NO
MSU POLICIES	X	
COMMITTEE OR APPROPRIATE REVIEW	X	
MASTER PLAN	X	
BOARD ACTION REQUIRED:		
Recommend approval to accept the Vaianti Mural for a public space in the Renne Library as proposed.		