

MEMORANDUM

TO: University Facilities Planning Board: Nancy Cornwell - Chair, Walt Banziger - Vice Chair, Kurt Blunck, Allyson Brekke, Jeff Butler, ASMSU President, Anne Camper, Glenn Duff, Michael Everts, Chris Fastnow, Greg Gilpin, Mandy Hansen, Carsten Kirby – ASMSU, Terry Leist, Robert Marley, Martha Potvin, Fatih Rifki, Tom Stump, Julie Tatarka, Jim Thull, Brenda York

FROM: Victoria Drummond, Assoc. University Planner, Planning, Design & Construction

RE: **March 25, 2014**, meeting of the University Facilities Planning Board to be held in the **Strand Union Building Procrastinator Theater at 3:30 pm**

ITEM No. 1 – APPROVAL OF NOTES

Approval of the draft notes from March 11, 2014.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current Executive Committee actions.

ITEM No. 3 – CONSENT AGENDA -

ITEM No. 4 – INFORMATIONAL - **Residence Hall Update**
Presenter – Andy Allen

ITEM No. 5 – INFORMATIONAL - **College of Engineering Site Presentation and Discussion**
Presenter – Walt Banziger

HORIZON ITEMS

- **External Building Signage Policy**
- **Seminar Materials**
- **Master Planning Issues**
- **Revisit and Update Policies**
- **HBO5 Amendment for lab Facility**

VCD/aw

PC:

President Cruzado

Melissa Hill, President's Office

Maggie Hammett, President's Office

Keely Holmes, Provost Office

ASMSU President

Diane Heck, VP Admin & Finance

Heidi Gagnon, VP Admin & Finance

Jennifer Joyce, VP Student Success

Linda LaCrone, VP Research Office

Bonnie Ashley, Registrar

Robert Putzke, MSU Police

Becky McMillan, Auxiliaries Services

Julie Kipfer, Communications

Jody Barney, College of Agriculture

Susan Fraser, College of Agriculture

Robin Happel, College of Agriculture

JoDee Palin, College of Arts & Arch

Victoria Drummond, Facilities PDC

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
March 11, 2014**

Members Present: Nancy Cornwell - Chair, Walt Banziger - Vice Chair, Kurt Blunck, Chris Saunders for Allyson Brekke, Jeff Butler, Michael Everts, Greg Gilpin, Mandy Hansen, Bob Lashaway, Linda LaCrone,

Proxy: Michael Everts for Fatih Rifki, Walt Banziger for Ritchie Boyd

Members Absent: Anne Camper, Glenn Duff, Chris Fastnow, Terry Leist, Robert Marley, Julie Tatarka, Tom Stump, Victoria Drummond, Carsten Kirby, Brenda York, Jim Thull,

Guests: Sam DesJardins, Andy Allen, Randy Stephens, Tom Pike, Anne Cantrell

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes

Lashaway moved to approve the meeting notes from February 25, 2014. Blunck seconded the motion. The meeting notes were approved unanimously.

ITEM No. 2 – Executive Committee Report

There was no action from the Executive Committee to report.

ITEM No. 3 – Consent Agenda – No items

ITEM No. 4 – Information – Stadium DAS Hub Location

Sam DesJardins presented an update on the location for the Distributed Antenna System project, which was originally presented to UFPB on June 18, 2013. The DAS Hub structure will house the electrical communication equipment for the DAS project. The original presented location was under the east side bleachers, behind the concessions stand. Due to grade beams not shown on the as-built drawings of the Stadium, the location is no longer feasible. Facilities Services, Sports Facilities and Athletics have coordinated to determine that the best location for the structure is the north east corner of the nursery (located south of the Stadium).

DesJardins described the building as 20 feet wide by 38 feet long, and 15 feet tall. It will match the nearby Track storage building with white medal siding. The fence and building location will allow service access to the building and will have minimal impact on the area.

Blunck commented that this area gets crowded during Football games and suggested leaving the fence up to help with parking and to keep access to the building open. There was further discussion about the fence location, including that it is not preferred to have access to the nursery when needing to access to the building.

Banziger questioned if the building could be relocated if we were to expand the Stadium in the future. DesJardins said moving the building would not be difficult. UFPB consensus was to continue to move forward with proposed location.

ITEM No. 5 – Information – Cheever 215 Design Concept

Andy Allen presented the plan for the renovation of Cheever 215, and the new lighting, sound and mechanical systems. The project returned for follow up discussion as to whether or not the room will be mechanically cooled.

Allen explained there are three options for cooling Cheever 215. The first is to keep the existing size and equipment, and only do new duct work. The second option is to put in new equipment, without cooling. Lastly, the third option is to put in new equipment with cooling. Allen noted that the mechanical system is in need of replacing. The new duct work would be replaced as part of the project. There was discussion of the concern of energy usage that was brought up at a previous UFPB meeting, January 14, 2014. J. Thull suggested exploring evaporative cooling as an alternative, but this option is more expensive.

Allen discussed the cost of cooling Cheever 215 is about \$11,000, with the cost of the project being \$578,000 that includes an all new mechanical system. Cooling Cheever 215 would bring the budget to \$589,000 exclusive of AV equipment, which

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still leaves the project under the allotted amount of funding, \$630,000. The possibility of using EFAC funds to fund some of the AV components of the project will not be guaranteed until June, but could range \$40,000-70,000. The projector (possibly film quality), sound system and equipment rack would be covered in the EFAC funds.

Cornwell expressed concern of having the audio and visual equipment installed and ready to use in time for the national conference that is coming up. Allen addressed the issue of start date based on class schedule; the large Tuesday and Thursday classes cause a conflict as they cannot be relocated. Langlas (the contractor) is willing to start the project in April and work Thursday through Monday around classes, and keep the room as usable as possible the rest of week. The Monday, Wednesday, Friday classes would still need to be relocated.

Cornwell addressed the likelihood of this room being used more as a 12 month use in the long term, and cooling the room will be a benefit to MSU.

Lashaway said that this project has already been approved and that a motion is not needed. There was a general agreement that cooling this room with new mechanical equipment is worth what it will cost.

ITEM No. 6– RECOMMENDATION – Haynes Hall Exterior

Andy Allen presented the Haynes seismic project, with exterior brace frames similar to Howard and Cheever Halls. Allen discussed the material options for the brace frame cover, including concrete options, and that the metal panels with CMU (Concrete Masonry Unit) are the most cost effective. There will be two exterior brace frames in this project; one will wrap the elevator tower on two sides, and one will be on the south wall closest to the pathway.

Cornwell expressed concern of bee’s nests forming between the walls. Allen noted this as a good question to be addressed and he will look into it.

Allen explained that the exterior brace frames will be least disruptive to the internal function allowing for upgrades in the interior of Haynes. The upgrades will be made to the wood working and metal shop room and include new counter tops. Cornwell added that this will enhance the student experience.

Banziger moved to move forward with the Haynes Hall Exterior project. Blunck and Hansen seconded the Motion.

The vote:

Yes:	9
No:	0
Abstain:	2 - Michael Everts and proxy vote of Rifki

ITEM No. 7– INFORMATIONAL – College of Engineering Project Update

Banziger introduced the College of Engineering complex project that is funded by a \$50 million gift from Norm Asborjnsen, and discussed the plan of how to move the site selection forward. The building is expected to be comprised of multiple components, including a presentation hall and a plaza, and the total project is estimated to be about \$70 million. To secure the gift, preliminary ideas, concept studies and site studies were worked on. See attached for proposed site presentation/discussion plan and stake holders to be contacted. The plan outlines a schedule for public forums that will be held in the Procrastinator Theater in order to recommend the final site with public comment. The schedule will be advertised to the public in many ways, such as MSU Today, the President’s list serve, the Exponent, table tents in the Residence Halls, and a meet and greet in the Strand Union Building Mondays and Tuesdays before these meetings.

Sites under consideration for this building are similar to sites that were looked at for the College of Business building. Lashaway addressed why the location options are narrower for this project and that it should fit in with the master plan. Sites initially considered include north of the College of Business, adjacent to Hamilton Hall, the current location of Facilities, and the pay parking lot near the SUB and the EPS Building. The latter is the most likely site, unless there is another site with very compelling reasons to expand the Engineering neighbor and proximities.

The proposed schedule for getting site input is compressed by several factors: approval from President Cruzado, getting input from campus and the public before Commencement, and having an architect on board by July 1, 2014. The timeline at this point is to ask for authority to construct during the 2015 session.

There were additional questions and discussion of scope of the project, location, and impact. There was also mention of previous objection to the site during the Residence Hall site selection. A previously reviewed sewer issue was mentioned and

discussed, and will likely be an issue for this project as well. Also discussed were traffic patterns, in relation to the city streets and the surrounding neighborhoods. Saunders stated that Montana Department of Transportation controls Kagy Boulevard, and the traffic impact at Kagy & 7th Avenue should be considered.

Cornwell raised the issue that the site would displace parking, and asked what the \$50-70 million would include, such as parking, traffic mitigation or just construction of the building and the plaza. Lashaway stated that it is very early to know this, but this would be considered with this project.

Lashaway reinforced that the question in front of the Board is if everyone is okay with the proposed process and schedule. Cornwell asked for clarification on what will be discussed at the open forums, and Lashaway stated that any input would be taken. Banziger explained that none of the internal programming has been discussed and developed yet, and he would like to keep open forums contained to site discussions and big picture topics, like a plaza, a presentation hall and parking, due to time constraints.

Announcements

Stephens reminded the Board that Design Guidelines are in the process of being developed, as well as Classroom Standards are being updated. These can be commented on so anyone who would like to see them should refer to the FPDC website or contact Randy to get the link. Banziger added that the Design Guidelines are brand new and will be reviewed by UFPB, in order to endorse for the President to approve.

This meeting was adjourned at 5:00 p.m.

WB: LSB

PC:

President Cruzado
Melissa Hill, President's Office
Maggie Hammett, President's Office
Keely Holmes, Provost Office
ASMSU President
Diane Heck, VP Admin & Finance

Heidi Gagnon, VP Admin & Finance
Jennifer Joyce, VP Student Success
Linda LaCrone, VP Research Office
Bonnie Ashley, Registrar
Robert Putzke, MSU Police
Becky McMillan, Auxiliaries Services

Julie Kipfer, Communications
Jody Barney, College of Agriculture
Susan Fraser, College of Agriculture
Robin Happel, College of Agriculture
JoDee Palin, College of Arts & Arch
Victoria Drummond, Facilities PDC

Lashaway

Anticipated Unveiling Schedule:

- MSU Press Release – Monday, 3Mar2014
- MSU Donor Event at BOR – Wednesday, 5Mar2014
- BOR Item – Discussion – Thurs, 6Mar2014
- BOR Approval vote – Fri, 7Mar2014

UFPB Site Input Process Schedule:

- 11Mar - Introduce to UFPB – general concepts developed to date; discuss process, forums, participants/stakeholders, advertising, notifications; mechanisms for decisions; schedule; etc.
- 25Mar – Open Campus Forum – SUB (large space) – UFPB + PTAC joint session *Public Forums*
- 8April – Regular UFPB meeting – include PTAC in joint session in Planning Quonset
- 22April – UFPB meeting – include PTAC in joint session in Planning Quonset - vote on recommendation to forward to President Cruzado

Open Forum Considerations:

- Go from 3:30-5:30p to allow some to come after work
- Advertisements:
 - MSU Today (deadline = Friday, 14Mar for 17Mar; 19Mar; 21Mar; 24Mar)
 - Exponent
 - Table tents in Res Halls and SUB (week of 17Mar + day of 24Mar)
 - MSU Home Page?
 - FPDC web page
- Special Notifications re Forum:
 - Adjacent Neighborhood Orgs – Walt coord with City Neighborhood Coordinator
 - PTAC
 - Res Hall Associations
 - ASMSU
 - Governance Councils (Faculty; Staff; Professional)

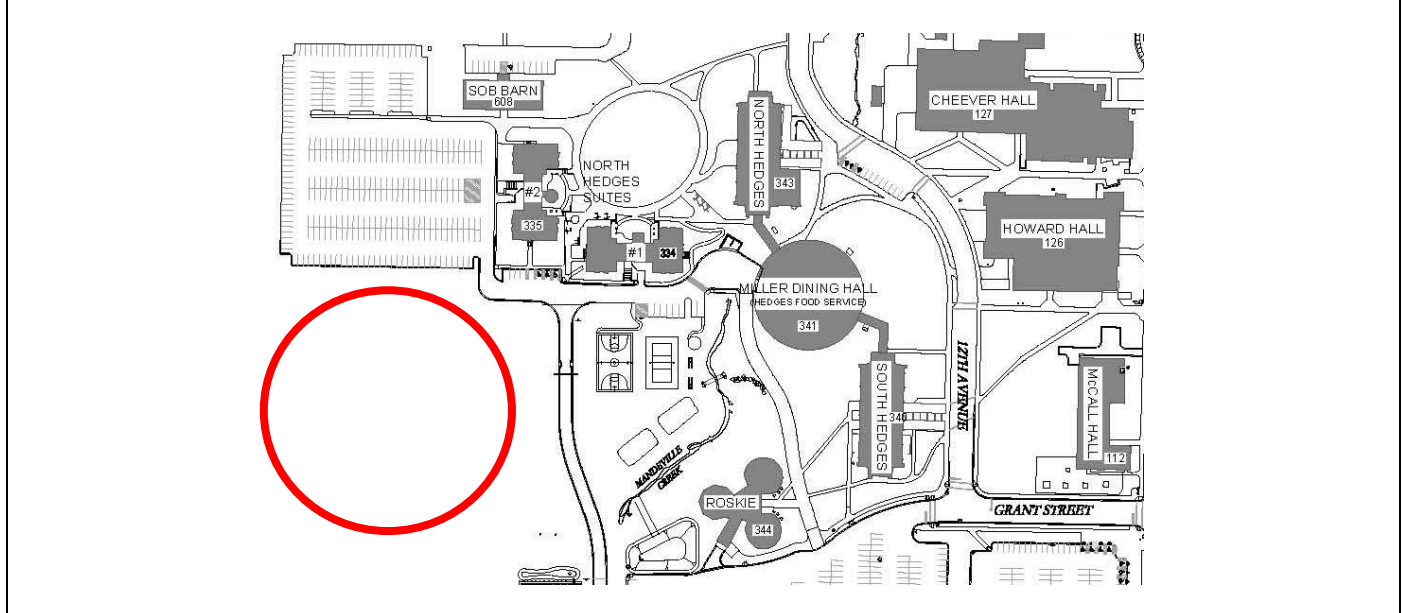
ITEM # 4	Freshman Residence Hall Update
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PRESENTERS:

Andy Allen, Project Manager FPDC

PROJECT PHASE:	PLANNING	SCHEMATIC	DESIGN DOCUMENTS	CONSTRUCTION DOCUMENTS	X
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VICINITY MAP:



STAFF COMMENTS:

Andy Allen will be presenting an update on the Freshman Residence Hall.

COMPLIANCE:	YES	NO
MSU POLICIES	X	
COMMITTEE OR APPROPRIATE REVIEW	X	
MASTER PLAN	NA	

BOARD ACTION REQUIRED:

No action needed as this is informational only

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UNIVERSITY FACILITIES PLANNING BOARD
(3/25/2014)

ITEM # 4		College of Engineering Site Presentation and Discussion				
PRESENTERS:						
Walt Banziger, Project Manager FPDC						
PROJECT PHASE:	PLANNING		SCHEMATIC		DESIGN DOCUMENTS	CONSTRUCTION DOCUMENTS X
VICINITY MAP:						
N/A						
STAFF COMMENTS:						
Based on several factors, including a need for a site large enough to accommodate the building's footprint and a need to locate the building in close proximity to other campus facilities that serve the College of Engineering, the university is focusing on a site south of the SUB for the new building. This informational open session will focus primarily on taking input regarding impacts and conditions related to that site.						
COMPLIANCE:					YES	NO
MSU POLICIES					X	
COMMITTEE OR APPROPRIATE REVIEW					X	
MASTER PLAN					X	
BOARD ACTION REQUIRED:						
No action needed as this is informational only						

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