

MEMORANDUM

TO: University Facilities Planning Board: Nancy Cornwell - Chair, Walt Banziger - Vice Chair, Kurt Blunck, Allyson Brekke, Jeff Butler, ASMSU President, Anne Camper, Glenn Duff, Michael Everts, Chris Fastnow, Greg Gilpin, Mandy Hansen, Carsten Kirby – ASMSU, Terry Leist, Robert Marley, Martha Potvin, Fatih Rifki, Tom Stump, Julie Tatarka, Jim Thull, Brenda York

FROM: Victoria Drummond, Assoc. University Planner, Planning, Design & Construction

RE: **December 3, 2013**, meeting of the University Facilities Planning Board to be held in the **Facilities Meeting Quonset at 3:30 pm**

ITEM No. 1 – APPROVAL OF NOTES

No notes to be approved.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on the Executive Committee's approval to upgrade the Molecular Beam Buildings.

ITEM No. 3 – CONSENT AGENDA

No items.

ITEM No. 4 – RECOMMENDATION – **2013 MSU Pre-Disaster Mitigation Plan Update**
Presenters – **Victoria Drummond and Daphne Digrindakis**

ITEM No. 5 – INFORMATIONAL – **LEED Campus Master Site**
Presenter – **Walt Banziger**

HORIZON ITEMS

- **External Building Signage Policy**
- **Seminar Materials**
- **Master Planning Issues**
- **Revisit and Update Policies**
- **HBO5 Amendment for lab Facility**

VCD/lk

PC:

President Cruzado
Jayson O'Neill, President's Office
Maggie Hammett, President's Office
Allen Yarnell, President's Office
Lisa Duffey, Provost Office
Diane Heck, Provost Office
Victoria Drummond, Facilities PDC

ASMSU President
Heidi Gagnon, VP Admin & Finance
Jennifer Joyce, VP Student Success
Linda LaCrone, VP Research Office
Bonnie Ashley, Registrar
Robert Putzke, MSU Police

Becky McMillan, Auxiliaries Services
Julie Kipfer, Communications
Jody Barney, College of Agriculture
Susan Fraser, College of Agriculture
Robin Happel, College of Agriculture
JoDee Palin, College of Arts & Arch

STAFF COMMENTS:

In 2007, FEMA approved MSU's first Pre-Disaster Mitigation Plan for the Bozeman campus. The PDM Plan is a useful resource to assist with disaster mitigation planning. As a community stakeholder process, it enabled the university core committee to collaborate with emergency responders, public agencies, and disaster planners of the greater community in drafting the updated PDM Plan. If the PDM Plan is approved by FEMA, MSU will be again qualified for certain FEMA grants, and without the PDM Plan would not be eligible.

Facilities Planning applied for a \$33,333 grant with FEMA. In 2012, MSU received a \$25,000 grant from FEMA for the PDM Plan update. MSU was required to provide a 25% match and was able to surpass the match requirement with in-kind contributions.

The consultant, Tetra Tech, Inc. managed a website www.universitypdm.com of the plan development process. It included public meeting information as well as sections of the draft document for review. Since early fall 2013, the final draft PDM Plan document has been on the website - available for review and comments. The review period closes in December 2013.

The PDM Plan is just one of the disaster planning tools MSU is working on. It includes strategies and goals to mitigate damage to facilities and reduce personal injury during events.

COMPLIANCE:	YES	NO
MSU POLICIES	X	
COMMITTEE OR APPROPRIATE REVIEW	X	
MASTER PLAN	X	
BOARD ACTION REQUIRED:		

Recommend approval as presented.