

## MEMORANDUM

TO: University Facilities Planning Board: Nancy Cornwell - Chair, Walt Banziger - Vice Chair, Kurt Blunck, Allyson Brekke, Jeff Butler, ASMSU President, Michael Everts, Chris Fastnow, Greg Gilpin, Mandy Hansen, Jeff Jacobsen, Patricia Lane, Terry Leist, Tom McCoy, Martha Potvin, Fatih Rifki, Jim Rimpau, Tom Stump, Jim Thull, Cara Thuringer – ASMSU, Brenda York

CC: David Singel

FROM: Victoria Drummond, Assoc. University Planner, Facilities Planning, Design & Construction

RE: **December 18, 2012**, meeting of the University Facilities Planning Board to be held in the **Facilities Meeting Quonset at 3:30 pm**

### **ITEM No. 1 – APPROVAL OF NOTES**

Approval of the draft notes from December 4, 2012.

### **ITEM No. 2 – EXECUTIVE COMMITTEE REPORT**

Report on any current Executive Committee actions.

### **ITEM No. 3 – CONSENT AGENDA – None**

**ITEM No. 4 – RECOMMENDATION – Classroom Committee Recommendation of Proposed 2013 Classroom Renovations  
Presenter – Joe Bleehash, Project Manager**

**ITEM No. 5 – RECOMMENDATION - Public Art Committee Recommendation on Student Art Sculpture Gift  
Presenters – Victoria Drummond and Jim Thull, PAC Co-Chairs  
Information packet will be presented at the meeting.**

**ITEM No. 6 – RECOMMENDATION - Review of Proposed Changes to Crosswalk Signage on Grant Street and 11<sup>th</sup> Street.  
Presenter – Dennis Raffensperger**

### **HORIZON ITEMS**

- External Building Signage Policy
- Seminar Materials
- Master Planning Issues
- Revisit and Update Policies
- HBO5 Amendment for lab Facility
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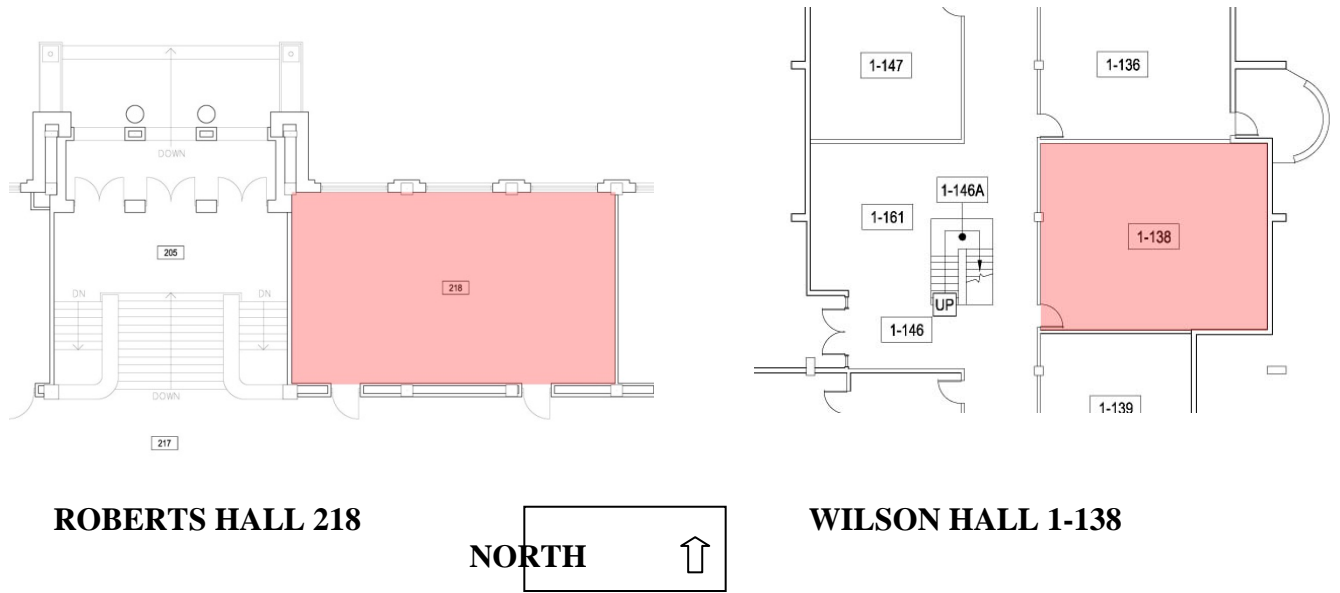
VCD/lk

PC:

President Cruzado  
ASMSU President  
Bonnie Ashley Registrar  
Jody Barney, College of Agriculture  
Julie Kipfer, Communications

Victoria Drummond, Facilities PDC  
Lisa Duffey, Provost Office  
Heidi Gagnon, VP Admin & Finance  
Diane Heck, Provost Office  
Jennifer Joyce, VP Student Success  
Linda LaCrone, VP Research Office

Shari McCoy, Presidents Office  
Becky McMillan, Auxiliaries Services  
Robert Putzke, MSU Police  
JoDee Palin, Arts & Architecture  
Allen Yarnell, Presidents Office

<b>ITEM # 4</b>		<b>Classroom Remodel 2013</b>				
<b>PRESENTERS:</b>						
Joe Bleehash						
<b>PROJECT PHASE:</b>	<b>PLANNING</b>	<b>X</b>	<b>SCHEMATIC</b>	<b>DESIGN DOCUMENTS</b>	<b>CONSTRUCTION DOCUMENTS</b>	
<b>VICINITY MAP:</b>						
						
<b>STAFF COMMENTS:</b>						
<p>The Office of the Provost has allocated funds for the remodel of classroom(s) in the summer of 2013. After discussion, the Classroom Committee has recommended ROBERTS 218 and WILSON 1-138 for these upgrades. The design portion of this work is estimated at less than \$20,000 and StudioFORMA Architects (who have completed the past 2 classroom remodels) will be retained for this project in order to maintain congruent design and detailing. The rooms will be available for use Fall semester 2013.</p>						
<b>COMPLIANCE:</b>				<b>YES</b>	<b>NO</b>	
<b>MSU POLICIES</b>				<b>X</b>		
<b>COMMITTEE OR APPROPRIATE REVIEW</b>				<b>X</b>		
<b>MASTER PLAN</b>				<b>X</b>		
<b>BOARD ACTION REQUIRED:</b>						
<b>Recommend approval of the request for remodel as proposed.</b>						

**MEETING NOTES OF THE  
UNIVERSITY FACILITIES PLANNING BOARD  
November 20, 2012**

**Members Present:** University Facilities Planning Board: Nancy Cornwell - Chair, Walt Banziger - Vice Chair, Chris Fastnow, Greg Gilpin, Mandy Hansen, Patricia Lane, Bob Lashaway for Terry Leist, Ritchie Boyd for Martha Potvin, Fatih Rifki, Tom Stump, Jim Thull, Brenda York

**Proxy:** Allyson Brekke, Cara Thuringer, Mike Everts carried by Walt Banziger

**Members Absent:** Kurt Blunck, Jeff Butler, Jeff Jacobsen, Tom McCoy, Jim Rimpau

**Guests:** Victoria Drummond, Dennis Raffensperger

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

**ITEM No. 1 – Approval of Meeting Notes**

Thull moved to approve the meeting notes from October 9, 2012 and October 23, 2012. Stump seconded the Motion. The meeting notes were approved unanimously.

**ITEM No. 2 – Executive Committee Report**

There was no action from the Executive Committee to report.

**ITEM No. 3 – Consent Agenda**

No items.

**ITEM No. 4 – Recommendation – Public Art Committee Requests Academic Building R&R Funds to purchase and install a commemorative plaque at each piece of MSU Art Work**

Victoria Drummond provided an updated and accurate accounting of the Academic Building R&R Funds and then presented an overview of a request from the Public Art Committee to use Academic Building R&R Funds to purchase and install a commemorative plaque at each piece of MSU art work. They will improve the communication of the art inventory on campus. There are 21 pieces that need to be identified. Eight others have their own commemorative plaques. The plaques will be the same size as the ones used on benches in alumni plaza and will be installed in the landscape or on the wall at each piece, depending on the artwork and location constraints. The bronze plaques will include the MSU logo, artist's name, art piece title, year installed and possibly any other information. The request is for \$10,000. Thull added that they are looking to identify art on campus and have it be a more vibrant part of campus. Once the current inventory is identified, any additional proposals would be included in the request. If somebody is gifting the university an art piece we would ask for the amount to cover the plaque and installation. Lashaway commented that Facilities Services will fund the installation of plaques for future gifted art pieces. Fastnow would like to include a line on the plaque acknowledging that it's a gift. Stump moved to approve the use of Academic Building R&R Funds. York seconded the Motion.

The vote:

Yes: 14  
No: 0  
Abstain: 1 (Thuringer)

**ITEM No. 5 – Recommendation – Tobacco Free MSU – Five Additional Permanent Signs.**

Victoria Drummond presented an overview of additional Tobacco Free MSU signage. UFPB previously approved ten perimeter signs. Recently ASMSU adopted a resolution (as noted in Staff Report) indicating their desire for more signage. Five areas have been identified as appropriate for additional information signage. Therefore, five signs will be installed at hot spot locations within the interior of campus. These will not affect the Student Health Department's sandwich board signs. Thull questioned what the funding source will be and Drummond replied that they will be paid through major maintenance. The use of banners suggested by students was acknowledged, and Lashaway replied the banners were not applied for this type of use as they are only used for entrance signs. Lashaway moved to approve the additional signage. Stump seconded the Motion.

The vote:

Yes: 14  
No: 0  
Abstain: 1 (Everts)

**ITEM No. 6 – Recommendation – Accessible Entrances for the New College of Business**

(At request of presenter, Item 6 was discussed prior to Items 4 and 5).

Dennis Raffensperger presented an overview of the accessible entrances for the new College of Business building. An issue has come up since the original design drawings were approved. In the original design all three entrances were accessible. There isn't a way to reasonably clear snow from the ramp that services the north entry. Snow would have to be pushed up the ramp and across the entrance into a stockpile area, which becomes an awkward situation physically and visually. Hex tubing with hot water would have to be put in the concrete to create a snowmelt situation. There is a cost associated with that solution and it will deteriorate the ramp as well as have a detrimental impact on the LEED proposal. The alternative is to have a sidewalk going up the west face of the building and provide handicap access from the parking area to the main entrance. The north entrance would not be accessible. Code requires that more than 50% of the entrances are accessible and it is met by having two of the three entrances accessible. The ramp up the west face is a shorter distance than the one going to the north entrance, there is less feet of 1:12 ramp, and will save about \$30,000. Permanent signs would be put in to identify the route from the accessible parking area to the accessible entrances. Cornwell questioned if the southeast entrance was accessible from the parking lot since the elevator is near that area of the building and Raffensperger replied that it is accessible. Cornwell and York were concerned about the perception of having disabled people go around the building not knowing they are going to the main entrance. Signage will be posted that the main entrance is on the west side of the building and will be identified as the accessible route so people are less likely to feel they are being sent around the building. The accessible entrance on the west side is a simpler solution and will serve the building better long term. Stump moved to approve the new route with the caveat that signage is posted for the main accessible entrance. Boyd seconded the Motion.

The vote:

Yes: 13  
No: 0  
Abstain: 2 (York and Thuringer)

This meeting was adjourned at 4:20 p.m.

VCD:lk

PC:

President Cruzado  
ASMSU President  
Jody Barney, College of Agriculture  
Pat Chansley, Provost Office  
Victoria Drummond, Facilities PDC  
Heidi Gagnon, VP Admin & Finance

Diane Heck, Provost Office  
Jennifer Joyce, Planning & CIO Office  
Linda LaCrone, VP Research Office  
Shari McCoy, Presidents Office  
Becky McMillan, Auxiliaries Services  
Julie Kipfer, Communications

Lisa Duffey, College of Agriculture  
Robert Putzke, MSU Police  
Bonnie Ashley, Registrar  
JoDee Palin, Coll of Arts & Arch