

MEMORANDUM

TO: University Facilities Planning Board: Nancy Cornwell - Chair, Walt Banziger - Vice Chair, Jim Becker, Kurt Blunck, Allyson Brekke, Jeff Butler, ASMSU President, Michael Everts, Chris Fastnow, Mandy Hansen, Jeff Jacobsen, Patricia Lane, Terry Leist, Tom McCoy, Martha Potvin, Jim Rimpau, Tom Stump, Jim Thull, Troy Duker – ASMSU, Brenda York

FROM: Victoria Drummond, Assoc. University Planner, Facilities Planning, Design & Construction

RE: **October 9, 2012**, meeting of the University Facilities Planning Board to be held in the **Leon Johnson Hall, Room 339 at 3:30 pm**

ITEM No. 1 – APPROVAL OF NOTES

Approval of the draft notes from September 11, 2011.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT – None

Report on any current Executive Committee actions.

ITEM No. 3 – CONSENT AGENDA – **Faculty Senate Appointment, Tracy Dougher, to Classroom Committee**

ITEM No. 4 – RECOMMENDATION – **Review College of Business Site Plan, Floor Plans and Exterior Elevations**
Presenters – Walt Banziger, FPDC Director and Ben Lloyd, Architect CommaQ Architecture

ITEM No. 5 – RECOMMENDATION – **Request to Use Academic Building R&R Funds for a Gaines Hall Compressor**
Presenter – Victoria Drummond, Assoc Univ Planner

HORIZON ITEMS

- **External Building Signage Policy**
- **Seminar Materials**
- **Master Planning Issues**
- **Revisit and Update Policies**

VCD/ik

PC:

President Cruzado
ASMSU President

Bonnie Ashley Registrar
Jody Barney, College of Agriculture
Pat Chansley, Provost Office
Julie Kipfer, Communications

Victoria Drummond, Facilities PDC
Lisa Duffey, College of Agriculture
Heidi Gagnon, VP Admin & Finance
Diane Heck, Provost Office
Jennifer Joyce, VP Student Success
Linda LaCrone, VP Research Office

Shari McCoy, Presidents Office
Becky McMillan, Auxiliaries Services
Robert Putzke, MSU Police
JoDee Palin, Arts & Architecture
Allen Yarnell, Presidents Office



John Neumeier, Chair
Robert Mokwa, Chair-elect

DATE: October 5, 2012
TO: To Whom It May Concern
FR: John Neumeier
Chair, Faculty Senate

Robert Mokwa
Chair-elect, Faculty Senate

Faculty Senate has nominated Tracy Dougher, associate professor of plant sciences and plant pathology, to be a member on the Classroom Committee. She is enthusiastic to participate on this committee and her term would be from September 2012 to September 2014.

Thank you for your consideration of Dr. Dougher's appointment.

MSU Faculty Senate

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ITEM # 4	Review the College of Business Site Plan, floor plans and exterior elevations.
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PRESENTERS:

Walt Banziger, Director FPDC and Ben Lloyd, Architect, CommaQ Architecture

PROJECT PHASE:	PLANNING	SCHEMATIC	DESIGN DOCUMENTS	X	CONSTRUCTION DOCUMENTS
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VICINITY MAP:



The College of Business will be built inside the area outlined by the red, dotted line, just north of Wilson Hall and east of the Chemistry and Biochemistry Building. The CoB building's footprint will be much smaller than the outlined square.

STAFF COMMENTS:

Since October 14, 2011, following the announcement that Montana State University's College of Business was the recipient of a \$25 Million dollar gift from MSU alumnus Jake Jabs, the new building's planning has been underway. With the assistance of Comma-Q Architecture of Bozeman and Hennebery Eddy Architects of Portland, the campus community recommended a building site that President Cruzado approved on April 13, 2012. Once the site was selected the design based on the location and programming needs, a conceptual design evolved. The process has been inclusive, with numerous public charrettes and meetings involving a broad constituency – including student, faculty, alums and board members associated with the College of Business.

In the progression of the project, this review is of the proposed Site Plan, the building's floor plans and exterior elevations.

A chronology of planning sessions and renderings is available online from Comma-Q's [CoB project page](#) including the ability to submit questions, comments and concerns.

COMPLIANCE:	YES	NO
MSU POLICIES	X	
COMMITTEE OR APPROPRIATE REVIEW	X	
MASTER PLAN	X	
BOARD ACTION REQUIRED:		

Recommend approval of the Site Plan, floor plans, and exterior elevations as proposed for the College of Business new building.

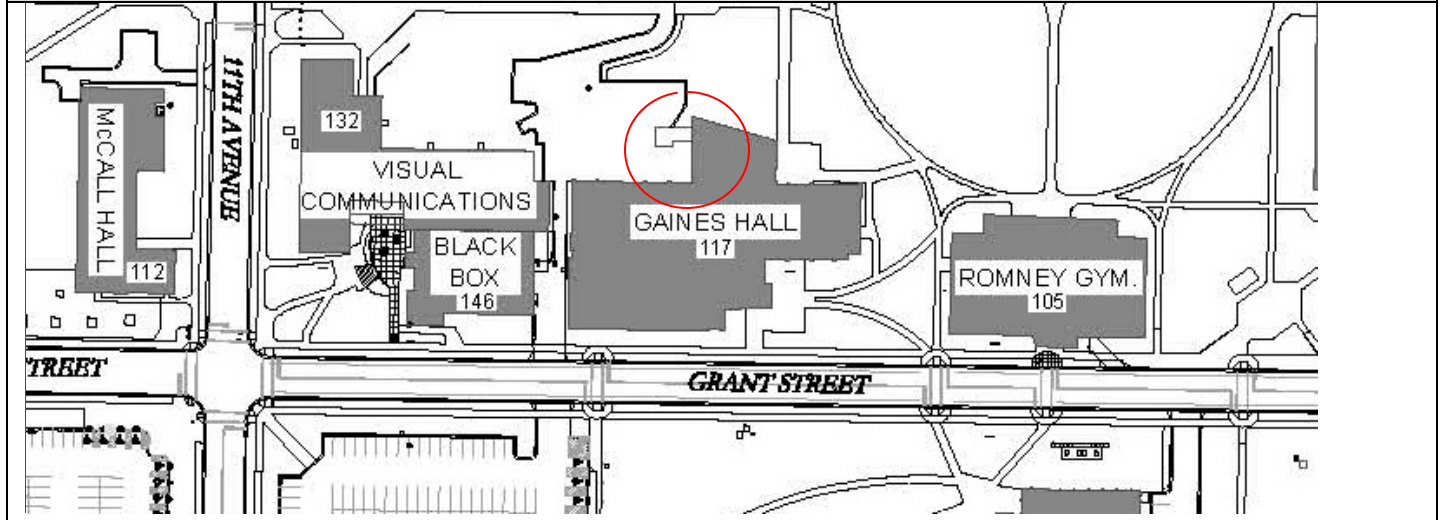
ITEM # 5	Request to use the Academic Building R&R Fund for a Compressor for Gaines Hall
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PRESENTERS:

Victoria Drummond, Associate University Planner

PROJECT PHASE:	PLANNING	X	SCHEMATIC	DESIGN DOCUMENTS	CONSTRUCTION DOCUMENTS
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VICINITY MAP:



STAFF COMMENTS:

Facilities Planning received a request from the Department of Earth Science to appeal to UFPB for a recommended disbursement of \$8,000 from the Academic Building R&R Fund to install an air compressor in Gaines Hall.

Background

Originally built in 1961, Gaines Hall was completely reconstructed and reopened in 2010. It was designed and programmed for teaching science, having relocated the research components. During the programming of the building the Building Committee was aware of the need for an air compressor and it was included early in the planning. However, as is often the case with construction projects, some compromises are accepted to balance budgets and resources.

Lab preparation and classroom instruction of Geochemistry and Paleontology courses require an air compressor. Gaines Hall Rooms 046 and 051 were equipped with airlines and connections. The Department of Earth Science obtained EFAC funds (~\$7,000) to purchase an air compressor. The new air compressor was purchased and is on site ready for installation.

During operation an air compressor makes significant noise. Some air compressors on campus are located outside; however, this air compressor is to be installed in a protected area of the Machine Dock, Room

132A, near the loading dock and service drive at the rear of Gaines Hall,

The Department of Earth Science obtained an estimate of ~\$8,000 from Work Control-Estimating to install the air compressor. The request justification is that this expense is an institutional responsibility; and it was equipment known to be necessary but was eliminated from the original building project programming; that it directly supports and benefits students; and the Department has already contributed a fair share of the project through the purchase of the air compressor.

Request and support letter from Department Head, David Mogk



Department of Earth Sciences

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To: University Facilities Planning Board

From: David Mogk, Head Dept. Earth Sciences *David W. Mogk*

RE: Installation of an air compressor in Gaines Hall

October 1, 2011

With this letter I am applying for Academic Building R&R Funds to install an air compressor for teaching labs in Gaines Hall. This equipment was part of the original building design, but was not purchased or installed even though airlines were built into the building infrastructure. Details of this request follow:

- Compressed air is needed for the Paleontology Preparation Lab (GH 051) and the Geochemistry wet lab (GH 046). The Paleontology Preparation lab is the teaching space for Paleontology Lab Techniques (GEO 330), Taphonomy: Fossil Preservation (GEO 417), and both labs support a wide array of undergraduate and graduate research projects. There is a bit of urgency in getting the compressor installed because we need to be prepared for coursework, students are currently handicapped in their ability to prepare research samples, and current funding for a fossil preparator is soon to run out.
- The Dept. of Earth Sciences received EFAC funds last year to buy the compressor (~\$7000) which has been purchased, is on site, and ready for installation. It was originally delivered to the Lecture Prep room (GH 054). Concerns about space and noise led to the decision to install the compressor in the Machine Dock (GH 132 A) near the back loading dock.
- I have met with Kane Urdahl, Facilities Services Work Control Center, and he has prepared an estimate for \$8000 for installation of the air compressor which is attached. It should be a relatively easy matter to connect the compressor to the airlines and build in the service drops into the lab spaces as outlined in the budget estimate.

I believe that this request fully complies with the requirements established for the Academic Building R&R fund (attached). I look forward to working you to get this equipment installed to support our instructional mission.

COMPLIANCE:	YES	NO
MSU POLICIES	X	
COMMITTEE OR APPROPRIATE REVIEW	X	
MASTER PLAN	X	
BOARD ACTION REQUIRED:		
<p>Recommend approval to disburse \$8,000 from the Academic Building R&R Fund to install an air compressor at Gaines Hall.</p>		

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
September 11, 2012**

- Members Present:** Walt Banziger - Vice Chair, Ritchie Boyd for Martha Potvin, Jeff Butler, Patricia Lane, Linda LaCrone for Tom McCoy, Bob Lashaway for Terry Leist, Jim Rimpau, Jim Thull, Brenda York
- Proxy:** Allyson Brekke and Jeff Jacobsen carried by Lindsey Klino, Michael Everts carried by Walt Banziger
- Members Absent:** Nancy Cornwell – Chair, James Becker, Kurt Blunck, Troy Duker – ASMSU, Christina Fastnow, Mandy Hansen, Tom Stump
- Guests:** Victoria Drummond, Julie Kipfer

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes

Lane moved to approve the meeting notes from August 28, 2012. Boyd seconded the Motion. The meeting notes were approved unanimously.

ITEM No. 2 – Executive Committee Report

There was no action from the Executive Committee to report.

ITEM No. 3 – Consent Agenda

No items.

ITEM No. 4 – Recommendation – Banners on Grant Street (between S. 11th and S. 6th Avenues)

Victoria Drummond presented an overview of the two sided banners requested for Grant Street between South 11th Avenue and South 6th Avenue. In April 2011 University Communications brought an informational item that the President wanted to install banners on South 11th Avenue in time for commencement. Since then UFPB reviewed a request from Auxiliaries Services to add banners and approved four locations in the loop. They are installing similar single panel banners similar to other interior uses on Centennial Mall, Romney Oval and Alumni Plaza. The single panel banners are on the interior of campus and on the lower light poles for pathways. The street lights on Grant Street are taller poles, approximately 27 feet and the banner placement on the poles will match South 11th Ave. The President's office supports the extension of banners. UFPB is asked to recommend either the north or south side of Grant Street. Facilities Planning suggests that the south side is better than the north. On the north side near South 6th Avenue and Grant Street a large evergreen impacts the installation of the banner so that corner would not have a banner; there is a light pole very close to Romney Gym; and would be close to the Black Box Theater banners. On the south side, the light poles are very visible and unobstructed. Referring to photos in the Staff Report, standing on South 6th Avenue looking west you can see a series of light poles down the road. The light pole in front of the visitor parking lot is open and a key spot. They become a directional tool for people who come from College Street and South 11th Avenue all the way to the Visitor's Parking Lot. Banners on the south side would not conflict with the SUB banners that will be in the loop and give some separation because they will be different. Everything on the south side of the street is set back further from the light poles so the banners would be more pronounced. In the Long Range Campus Development Plan the historic core is bounded by College Street, South 11th Avenue, Grant Street and South 6th Avenue. The banners that are already placed are on the outer edge of the core, which is on the west side of South 11th Avenue. Putting banners on the south side of Grant Street continues with the thought that it's on the opposite side of what is considered the historic core. It would keep the north side available for banners in the future if the historic district was identified.

Drummond introduced Julie Kipfer of University Communications. Kipfer commented that they want to do this because it is the prime entrance to the campus for most visitors and the banners help highlight the front door of campus. It promotes the MSU brand and the tagline "mountains & minds." Lane questioned if they would ever encompass the entire campus. Kipfer replied that the north and east sides of campus are a little more difficult. Differentiation may not be needed because it's obvious where the campus starts. Banziger suggested Planning provide a campus wide plan for the banners for the future. That way the plan would be approved and banners wouldn't need to come to UFPB every time. Facilities Planning will work

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with Julie Kipfer to come up with a campus wide plan and come back with suggested location types. Butler was concerned with putting banners everywhere because they would become less special. Banziger replied that it depends where you put them. Other campuses have them all around the perimeter so you know when you're transitioning. They define the borders and edges of campus. Thull moved to approve the banners on the south side of Grant Street. Rimpau seconded the Motion. Lashaway asked what Thull's reasoning was for the south side and he replied that it has more visibility and fewer obstructions. Butler believes the banners look better on the north side. When he went to look at it from South 6th Avenue and Grant Street he could see more light poles on the north side of the street than on the south side because of the grove of trees east of the fitness center. There are no light poles in the trees, but they block the view. He also mentioned after the installation it's about \$5,000/year to change them out.

The vote:

Yes: 11
No: 1 (Butler)

Information

Jim Thull believes that the no smoking on campus is going to be a problem. A lot of cigarette butts are on the corners and he asked if there is anything Facilities Services could do about putting a receptacle over there. He would like to see a receptacle where smokers congregate. Butler replied that they are monitoring where the focal points are going to be and then have a discussion about what to do about them. Putting the old receptacles out promotes smoking. Thull was concerned with the litter and believes it looks bad. Lashaway said especially if people are crossing the street to the neighbor's property. Butler said they will learn where the problems are when it gets cold because people won't be willing to walk to the perimeter. Lashaway suggested Facilities Service place some of the removed chimney ash cans at problem areas. Drummond pointed out that UFPB approved removal of all ash cans and gave Facilities the discretion to provide trash receptacles with cigarette butt options (bonnet lids) as needed. UFPB would need to revisit returning ash cans to the campus.

This meeting was adjourned at 4:00 p.m.

VCD:lk

PC:

President Cruzado
ASMSU President
Jody Barney, College of Agriculture
Pat Chansley, Provost Office
Victoria Drummond, Facilities PDC
Heidi Gagnon, VP Admin & Finance

Diane Heck, Provost Office
Jennifer Joyce, Planning & CIO Office
Linda LaCrone, VP Research Office
Shari McCoy, Presidents Office
Becky McMillan, Auxiliaries Services
Julie Kipfer, Communications

Lisa Duffey, College of Agriculture
Robert Putzke, MSU Police
Bonnie Ashley, Registrar
JoDee Palin, Coll of Arts & Arch