

MEMORANDUM

TO: University Facilities Planning Board: Joe Fedock - Chair, Walt Banziger - Vice Chair, Jim Becker, Kurt Blunck, Allyson Bristor, Jeff Butler, ASMSU President, Michael Everts, Mandy Hansen, Jeff Jacobsen, Patricia Lane, Terry Leist, Tom McCoy, Jim Rimpau, Tom Stump, Joe Thiel – ASMSU, Jim Thull, Allen Yarnell, Brenda York

FROM: Victoria Drummond, Assoc. University Planner, Planning, Design & Construction

RE: **August 2, 2011**, meeting of the University Facilities Planning Board to be held in the **Facilities Meeting Quonset** at **3:30 pm**

ITEM No. 1 – APPROVAL OF NOTES

Approval of the draft notes from the July 19, 2011.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT – Romney Planning Suggestions

Report on any current Executive Committee actions.

ITEM No. 3 – CONSENT AGENDA -

ITEM No. 4 – RECOMMENDATION – **The Cookson Memorial Plaque**
Presenter – Candace Mastel

ITEM No. 5 – RECOMMENDATION – **LRBP Prioritization**
Presenter – Walt Banziger

HORIZON ITEMS

- **External Building Signage Policy**
- **Staging Discussion**
- **Seminar Materials**
- **Master Planning Issues**
- **Revisit and Update Policies**
- **HBO5 Amendment for lab Facility**
- **Smoking Problems**

VCD/da

PC:

President Cruzado

ASMSU President

Bonnie Ashley, Registrar

Jody Barney, College of Agriculture

Pat Chansley, Provost Office

Julie Kipfer, Communications

Victoria Drummond, Facilities PDC

Lisa Duffey, College of Agriculture

Heidi Gagnon, VP Admin & Finance

Diane Heck, Provost Office

Jennifer Joyce, Planning & CIO Office

Linda LaCrone, VP Research Office

Shari McCoy, Presidents Office

Becky McMillan, Auxiliary Services

Robert Putzke, MSU Police

JoDee Palin, Arts & Architecture

Martha Potvin, Provost Office

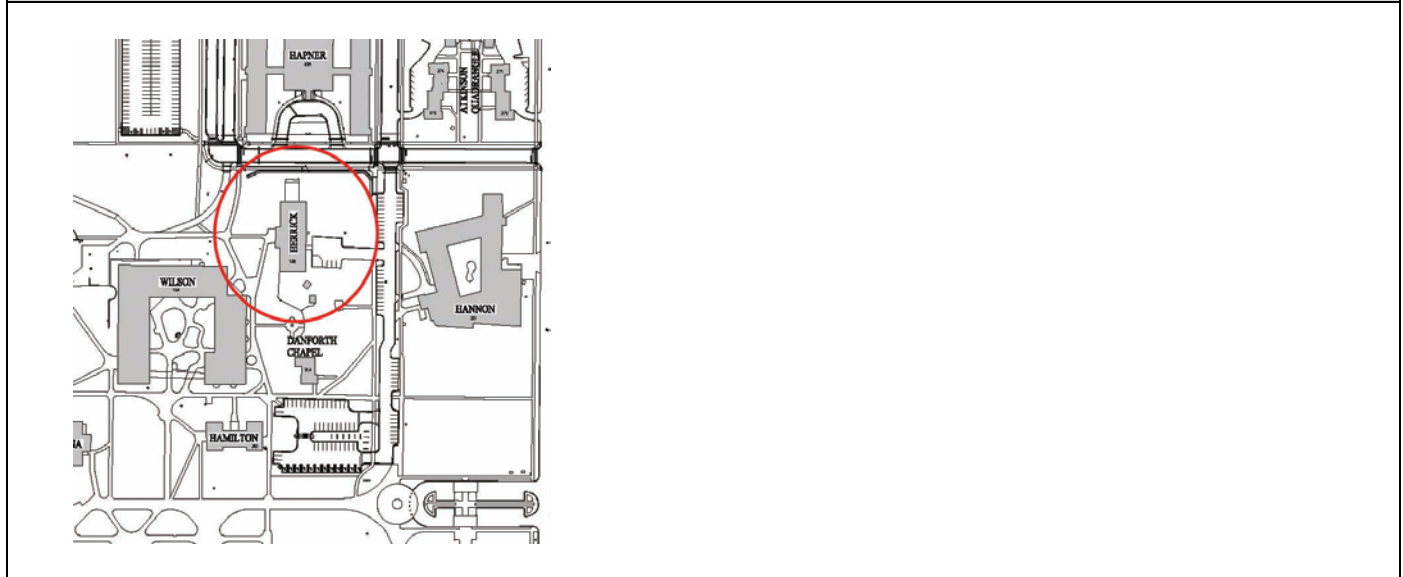
ITEM # 4	Cookson Memorial Plaque
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PRESENTERS:

Candace Mastel, Assistant Planner

PROJECT PHASE:	PLANNING	SCHEMATIC	DESIGN DOCUMENTS	X	CONSTRUCTION DOCUMENTS
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VICINITY MAP:



STAFF COMMENTS:

The College of Education, Health and Human Development has requested approval for a commemorative plaque to be placed at the observation area in Herrick Hall, in memory of Vivienne Finley Cookson, a 1937 Home Economics Graduate. The plaque is being donated by George Cookson.

On April 13, 2011 the Commemorative Tributes Committee approved the plaque. The plaque will look similar to other plaques used for the same purpose in the building. A layout of the plaque text is provided below as well as an example of another plaque which it will resemble.

The text for the plaque will read:

VIVIENNE FINLEY COOKSON

OBSERVATION AREA

1937 Home Economics Graduate

Montana State College

Dedicated May 6, 2011

Donated in Loving Memory by

George Cookson

An example of a similar plaque in Herrick Hall:



COMPLIANCE:	YES	NO
MSU POLICIES	X	
COMMITTEE OR APPROPRIATE REVIEW	X	
MASTER PLAN	X	
BOARD ACTION REQUIRED:		
Recommend approval of request for the installation of the Vivienne Finley Cookson Observation Area memorial plaque as proposed, in Herrick Hall.		
RECOMMENDATION OUTCOME:		



UNIVERSITY FACILITIES PLANNING BOARD

July 29, 2011

ITEM # 5		LRBP Prioritization					
PRESENTERS:							
Walt Banziger, Director Facilities Planning Design & Construction							
PROJECT PHASE:	PLANNING	X	SCHEMATIC		DESIGN DOCUMENTS		CONSTRUCTION DOCUMENTS
VICINITY MAP:							
NA							
STAFF COMMENTS:							
<p>UFPB Members. The members of the UFPB committee have been asked to rank their suggested top 10 Long Range Building Program (LRBP) project for our next meeting.</p> <p>At the conclusion of the LRBP presentation at the last meeting, discussions regarding the Long Range Building Program process and the UFPB's role within this process were brought forward. It was established that in accordance with the Duties of the Board, the UFPB shall "Review and participate in establishing priorities for the MSU Long Range Building Program." (Section 2: Function, of the Role and Scope).</p> <p>The committee members agreed that each member should prioritize and rank their suggested top ten (10) projects from the <u>LRBP 2013 Preliminary Project Inventory</u>. At the August 2 meeting the board will by consensus develop a recommended project priority list which will be forwarded to President Cruzado for her review and consideration in establishing the final LRBP project recommendations for the Bozeman campus. A copy of the Preliminary Project Inventory can be found at:</p> <p>https://www.facilities.montana.edu/committees/files/265/ufpb20110719a.pdf</p> <p>We ask that you please provide your priority list to Matt Hume matthew.hume@montana.edu no later than 5 pm on Friday July 29th (next week). We will then insert the recommendations into an evaluation spreadsheet which will be distributed to the Board members in advance of the Tuesday meeting. Should you have any questions or comments regarding the process or schedule please do not hesitate to contact me at wbanziger@montana.edu or x 6326. We appreciate your attention and efforts in this process.</p>							
COMPLIANCE:					YES	NO	
MSU POLICIES					X		
COMMITTEE OR APPROPRIATE REVIEW					X		
MASTER PLAN					X		
BOARD ACTION REQUIRED:							
Provide recommendation to the president as to the Planning Boards top 10 LRBP projects.							

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