

MEMORANDUM

TO: University Facilities Planning Board: Susan Agre-Kippenhan - Chair, Walt Banziger - Vice Chair, Jim Becker, Kurt Blunck, Allyson Bristol, Jeff Butler, ASMSU President, Michael Everts, Joe Fedock, Mandy Hansen, Jeff Jacobsen, Patricia Lane, Terry Leist, Tom McCoy, Ed Mooney, Jim Rimpau, Tom Stump, Joe Thiel – ASMSU, Jim Thull, Allen Yarnell, Brenda York

FROM: Victoria Drummond, Associate Planner, Planning, Design & Construction

RE: **May 24, 2011**, meeting of the University Facilities Planning Board to be held in the **Facilities Meeting Quonset** at **3:30 pm**

ITEM No. 1 – APPROVAL OF NOTES

Approval of the draft notes from the meetings of April 26, 2011, and May 10, 2011.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current Executive Committee actions.

ITEM No. 3 – CONSENT AGENDA -

ITEM No. 4 – RECOMMENDATION – **Campus Bonfire Pit Location**
Presenter – Candace Mastel

ITEM No. 5 – RECOMMENDATION – **Iris Garden Sculpture**
Presenter – Candace Mastel

HORIZON ITEMS

- **External Building Signage Policy**
- **Staging Discussion**
- **Seminar Materials**
- **Master Planning Issues**
- **Revisit and Update Policies**
- **HBO5 Amendment for lab Facility**
- **Smoking Problems**

VCD/da

PC:

President Cruzado

ASMSU President

Bonnie Ashley, Registrar

Jody Barney, College of Agriculture

Pat Chansley, Provost Office

Julie Kipfer, Communications

Victoria Drummond, Facilities PDC

Lisa Duffey, College of Agriculture

Heidi Gagnon, VP Admin & Finance

Diane Heck, Provost Office

Jennifer Joyce, Planning & CIO Office

Linda LaCrone, VP Research Office

Shari McCoy, Presidents Office

Becky McMillan, Auxiliary Services

Robert Putzke, MSU Police

JoDee Palin, Arts & Architecture

Martha Potvin, Provost Office

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
April 26, 2011**

- Members Present:** Susan Agre-Kippenhan - Chair, Walt Banziger - Vice Chair, James Becker, Kurt Blunck, Richie Boyd for Joe Fedock, Jeff Butler, Linda LaCrone for McCoy, Patricia Lane, Robert Lashaway for Leist, Joseph Thiel – ASMSU, Jim Thull, Brenda York
- Members Absent:** Allyson Bristor/proxy, Michael Everts/proxy, Mandy Hansen/proxy, Jeff Jacobsen, Ed Mooney/proxy, Jim Rimpau, Tom Stump/proxy, Allen Yarnell
- Guests:** Victoria Drummond, Candace Mastel, Facilities Planning, Design & Construction; Alice Janke, Grounds - Facilities Services; Julie Kipfer, Communications; Duane Morris, Auxiliary Services

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes

Butler moved to approve the meeting notes from March 29, 2011; Thiel seconded the motion. The meeting notes were approved unanimously.

ITEM No. 2 – Executive Committee Report – Presented by Banziger. Two weeks ago, with Agre-Kippenhan's approval, Banziger, Lashaway, and Butler met with Morris and Stump to discuss the oversight of UFPB over the SUB and other Auxiliary units. Currently, all interior spaces of the residence halls fall under the Director of Auxiliaries responsibilities and don't need to come to UFPB unless they effect the outside of the building or are major renovations, then they come to UFPB for information or comment, but not necessarily for review and approval. The SUB, Fitness Center, Athletic Facilities, Stadium and the Field House are also managed by Auxiliaries and have special needs that sometimes fall outside of the academic requirements that UFPB oversees. The UFPB Executive Committee discussed and identified these gray areas. In all cases of Residence Halls, SUB, Fitness Center, Stadium and the Field House, anything that affects the exterior appearance of the building and impacts the overall appearance of campus does fall under UFPB purview to review and make recommendations to the President for approval. It was decided it was in the best interest of UFPB and the Auxiliary Units to relax some of the requirements for the interior spaces, particularly due to the management structure and the day-to-day operations of the facilities. Because the SUB has many outside entities, such as storefronts, it is a student managed building, is a closely managed building by Morris and Damberger in terms of day-to-day operations – putting up signs and managing student events, it is taxing on UFPB as well as management of the SUB to bring all those items to UFPB every time they have an event. Again, the UFPB Executive Committee decided to relax the standards required and allows the SUB management, FPDC and Facilities to do the day-to-day operations and minor and medium sized renovations and they would bring things to UFPB for review and information as needed. The Fitness Center, because it operates similarly to academic buildings, would continue to bring items to UFPB for recommendation and approval for modification. The others, Field House, Shroyer Gym, the Stadium and Athletic Facilities, advertising for athletic events and events within the facilities, food service operations needs fall under a similar operation as the SUB does, would just bring major items to UFPB.

ITEM No. 3 – Consent Agenda – None at this time

ITEM No. 4 – Information – Alumni Legacy Lounge

Banziger presented the information. The Alumni Legacy Lounge was a consent agenda item on the 4/12/11 UFPB Agenda. It is on today's agenda as an informational item because it was pulled from the consent agenda for presentation. The UFPB Executive Committee didn't want it to disappear without an explanation, because there were some good comments that came back through emails regarding artwork and how fused glass works that have been shared with Stump, Damberger and Morris. It now awaits approval of the Commemorative Tributes Committee in terms of its naming opportunity after it was approved by the SUB Advisory Board, and will be constructed this summer.

Morris stated the SUB Advisory Board has recently started up again; it is comprised of four or five students of ASMSU Senate who met and approved the item. The students' main concern is that they didn't want the function of the room to change. Thiel will present this as an informational item to ASMSU when he has the opportunity.

ITEM No. 5 – Recommendation – Track seating and equipment storage building

Banziger presented the recommendation for approval to proceed with the concept design and construction of the track bleachers and equipment storage project. As part of the Stadium renovation, the storage area was removed. The original

intent of the storage structure was to be constructed within the Stadium; because of space requirements and access, it was deemed better to make the track storage an independent building of the Stadium and closer to the track. There is already another project that is working to create approximately 1,200 bleacher seats and a Scoring Boot to be located at the finish line. The two projects were combined into one and will be managed in a very similar process to the Stadium process of going to the BOR for permission to lease the sight, the Foundation would then take over management of the project; Martel Construction has agreed to take on the construction portion of the project under the same terms and conditions that the Stadium is being constructed, which is basically zero fee, zero markup. Lowell Springer has donated the design services at a minimal fee.

The bleacher plan provides ADA ramp up to seating and a 400 square foot press box. The storage facility will be built with pre-laminated constructed panels that are well insulated and energy efficient. The structure will have a concrete foundation and it will include two garage doors, an observation window and one access door. It will have a metal skin that will match the current Stadium in color and appearance. The construction start date will be in June and completion date is set for November 2011. The structure will have electricity, water and a telephone line.

York moved to approve the request as proposed; Boyd seconded the motion. The vote:

No: 0
Abstain: 1 - Everts
Yes: 17 – including the proxy votes of Bristor, Hansen, Mooney and Stump

ITEM No. 6 – Recommendation – Roberts Hall Landscaping

Mastel presented the request for approval of the redo or facelift for the landscaping around Roberts Hall. Those items that will be maintained are the existing yews at the front of the building and the existing lilac on the northwest corner, as will the Japanese Tree Lilac's on the west entry of the building. The idea is to compliment the symmetry of the building and the formal entrance while keeping the two large trees and the bike pads approximately where they are now located. There will be three newer beds created where the aspens and maples have become overgrown. Also, a stone walkway will be installed on the east side of building where currently a dirt pathway exists. The cost is approximately \$20,000, funded by major maintenance.

Lashaway moved for approval with the contingency it has Dean Marley's approval; if he has concerns, it will be brought back to UFPB; Lane seconded the motion. It was approved unanimously including the proxy votes of Bristor, Everts, Hansen, Mooney and Stump.

ITEM No. 7 – Information – S. 11th Avenue light pole banners

Mastel explained that the banners are being hung on the light poles on the west side of S 11th Avenue. The banners will be installed permanently using brackets similar to those along Centennial Mall and measure approximately 18"X60" long and 30"X 60" long. This will help preserve the trees and their growth form on the east side of the street and also help link the west side of the street to core campus. This project, lead by community communicator, Julie Kipfer added that graphics on banners depict more campus icons and activities than Centennial Mall banners.

This meeting was adjourned at 4:10 p.m.

VCD/da

PC:

President Cruzado
ASMSU President
Jody Barney, College of Agriculture
Pat Chansley, Provost Office
Victoria Drummond, Facilities PDC
Heidi Gagnon, VP Admin & Finance

Diane Heck, Provost Office
Jennifer Joyce, Planning & CIO Office
Linda LaCrone, VP Research Office
Shari McCoy, Presidents Office
Becky McMillan, Auxiliary Services
Julie Kipfer, Communications

Lisa Duffey, College of Agriculture
Robert Putzke, MSU Police
Bonnie Ashley, Registrar
JoDee Palin, Coll of Arts & Arch

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
May 10, 2011**

Members Present: Susan Agre-Kippenhan - Chair, Walt Banziger - Vice Chair, Ritchie Boyd, Provost's Office, Jeff Butler, Joe Fedock, Linda LaCrone for McCoy, Patricia Lane, Robert Lashaway for Leist, Jim Rimpau, Tom Stump, Jim Thull, Brenda York

Members Absent: James Becker, Kurt Blunck, Allyson Bristor, Michael Everts, Mandy Hansen, Jeff Jacobsen, Ed Mooney, Joseph Thiel – ASMSU, Allen Yarnell

Guests: Chris Livingston, Steve Juroszek, School of Architecture

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes

Approval of the April 26, 2011, Meeting notes was deferred to the next meeting.

ITEM No. 2 – Executive Committee Report

Gaines White Board Request – Presented by Banziger

The Classroom Committee received a request to review installation of moveable whiteboards to Gaines classrooms where the screen covers the majority of the existing wall mounted whiteboard. The request was submitted by a faculty member through the ITC information desk. A review of the Gaines classrooms revealed that many have double whiteboards where approximately 2/3 of the whiteboard is available on both sides of the screens but there are several in which the entire whiteboard is covered. Banziger and Raffensperger reviewed the spaces and noted that installation of a moveable type of whiteboard would cause crowding in the teaching area of the room and additionally, that the wide base would project into the exit pathway and could cause an exiting or tripping hazard.

A recommendation was made to the Classroom Committee to adjust the location of the existing whiteboards or where possible locate additional wall mounted white boards on the side wall of the classroom. The Classroom Committee agreed, however since there was not faculty nor student representation at the meeting, an official vote was deferred. It is hoped to obtain approval by fall semester. Since there was only one request (routed through ITC), Planning Board members felt that only this request should be addressed at this time.

The classroom design guidelines do actually specify that wherever possible, multiple displays should be the standard. The Classroom Committee is not advocating changing all the classrooms, but rather setting forth a plan to proceed if there is a demand

Classroom Design Guidelines – Presented by Banziger

The second draft of the Classroom Design Guidelines document incorporating comments received from UFPB and the Classroom Committee is now ready for the next step in the review and approval process. One option would be for it to go first to the Provost's office, ASMSU, Faculty Senate, and the Registrar, prior to coming back to the committee for a formal recommendation to the President. By going that route, it is likely that comments will be received by September with the final draft in October and subsequently back to the Board. Since there is Provost office representation, as well as ASMSU and faculty on the UFPB board, the Chair suggested that the document come before UFPB for review, followed by a notice in MSU Today that it is available on the Facilities website for viewing and comment. This procedure will allow for a broader audience review and set a closer timeline. The board agreed that this latter suggestion would be the appropriate direction for finalizing the Classroom Design Guidelines.

ITEM No. 3 – Consent Agenda – None at this time

ITEM No. 4 – Information – Towne Farm Vegetable Washing Station

Chris Livingston and Steve Juroszek presented a site plan and detail regarding the recently constructed student project for the vegetable washing station at the Towne Farm. A booklet provided a synopsis of the entire class beginning with the looking at site conditions, doing models and ending with the final project of a vegetable washing station for the horticulture farm as a halfway point to get the bulk dirt off before the produce is sent to be further washed, refrigerated and distributed. The structure was built almost exclusively in an area behind Cheever Hall and then moved on site where the polycarbonate was added. The wood on the structure was recycled from the trees cut for the Chemistry Building, the flooring is from tabletops

out of the Plant Science Building, and the polycarbonate was hail damaged material from the greenhouses. The building is a temporary building on skids and can be moved.

The project was presented as an Information item to make the committee aware and to showcase the grad students work. The project was helped financially by an anonymous donor.

ITEM No. 5 – Information – Michael P. Malone Centennial Mall

Banziger presented the information item. The original project as presented to the committee at a previous meeting involved a location by the wind arc, however as that design evolved, it eventually became cost prohibitive. Then the project changed in scope to designate the mall as the Michael P Malone Centennial Mall and to build two walls on the south side of Montana Hall. As proposed to the President and the Malone Committee, the project now includes creating two-10 ft walls with quotes from President Malone to be displayed on those walls and utilizing the existing seating wall to display a plaque as well. Banziger provided renderings of the proposed design. The purpose of the raised sections is to allow the quotes to be more easily seen with the idea being to place one or two quotes on each wall. The Malone Committee originally provided eight quotes for possible use and they will be responsible for selecting the final quotes to be used. One plaque would contain a biography of Malone, who he was, what he meant to the University and why the plaza and the mall are now named after him. The raised entablature would not interfere with the Montana Hall sign. For simplicity, Facilities designers are recommending 1 – 2 quotes on each wall, which could more easily be remembered by visitors. The plan is to construct this summer and the commemorative ceremony is scheduled for September, 2011. Policy requires that the Board of Regents approve the naming and the President is looking to present that in the June conference call.

Stump moved for recommendation of the location of the biographical plaque, quotes and design as presented to the Board. York Seconded the Motion and it was unanimously approved.

This meeting was adjourned at 4:05 p.m.

VCD/sm

PC:

President Cruzado
ASMSU President
Jody Barney, College of Agriculture
Pat Chansley, Provost Office
Victoria Drummond, Facilities PDC
Heidi Gagnon, VP Admin & Finance

Diane Heck, Provost Office
Jennifer Joyce, Planning & CIO Office
Linda LaCrone, VP Research Office
Shari McCoy, Presidents Office
Becky McMillan, Auxiliary Services
Julie Kipfer, Communications

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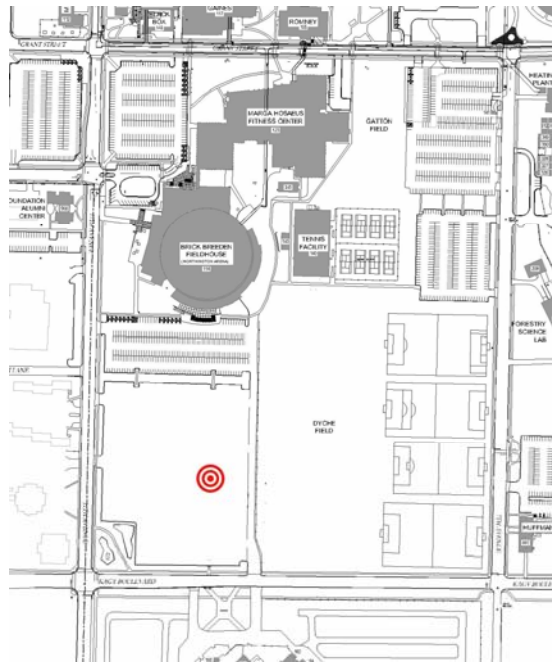
ITEM # 4	Campus Bonfire Pit Location
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PRESENTERS:

Candace Mastel, Assistant Planner

PROJECT PHASE:	PLANNING	X	SCHEMATIC	DESIGN DOCUMENTS	CONSTRUCTION DOCUMENTS
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VICINITY MAP:



On February 3, 2009 UFPB discussed the policies regarding bonfires on campus. At that meeting, Shane Colvin, ASMSU President at the time, requested a bonfire be permitted on Saturday, February 7th and that UFPB discuss a bonfire policy for future requested events. UFPB concluded that a subcommittee should look into the Saturday request and that UFPB would be accepting of whatever decision they came up with at that time. The issue of future bonfires was deferred until the next UFPB, which was planned for February 17, 2009.

The sub-committee, consisting of Jeff Butler, Tom Stump, Skip Houghland, and Kurt Blunck, met with Teresa Snyder, then ASMSU Representative. The sub-committee decided to abandon plans for the Saturday bonfire. At that time, Ms. Snyder said that she would work with the Alumni Association and Athletics for funding a permanent bonfire pit. ASMSU would then come back to UFPB at a later time to discuss that request.

The current recommendation of approval is a result of continued discussions internal to Facilities Services and FPDC to locate a fire pit on campus in anticipation of upcoming sporting events this fall. In a pre-emptive planning

initiative, Facilities Services and FPDC met with members of the campus community and ASMSU to ascertain where a good temporary location would be for a fire that would accommodate the event needs while being flexible enough should a more suitable location be found in the future. The temporary location chosen was in the F Lot, south of the Brick Breeden Fieldhouse (reference map above). This location would offer a suitable surface for gathering without many alterations. It would also offer proximate power supply for any events that might complement the fire pit gathering.

The fire pit itself would be constructed of steel rings approximately 12 feet in diameter. Prior to the event, vehicles would be cleared out of critical event areas with notices. In addition, an adequate area for safe viewing would be established. The fire will be established with four to eight feet of wood. Clean up will be provided after the event so that parking can resume when the event is finished.

It was discussed that there might be a more suitable permanent location for the campus fire pit. It was firmly believed that while the above location would help to establish the culture or tradition of having a fire pit on campus again, perhaps a closer look at other locations would be in line in a longer term planning project. Facilities Services, FPDC and campus constituents that met to discuss the F Lot location felt strongly that future discussions into planning and funding a permanent location were imperative for the long term viability of the event and in regards to the growing university and changing campus culture.

COMPLIANCE:	YES	NO
MSU POLICIES	X	
COMMITTEE OR APPROPRIATE REVIEW	X	
MASTER PLAN	X	

BOARD ACTION REQUIRED:

Facility's (Facilities Services and FPDC) offers the following recommendation statement for UFPB consideration:

Recommend approval of the F Lot as the temporary location for a campus bonfire pit, with the intent to establish the tradition and culture of a university celebrated bonfire while investigating future permanent installation locations on campus. Recommendation of approval would be for up to a four-year period of use, with UFPB revisiting the request at a later time.

RECOMMENDATION OUTCOME:

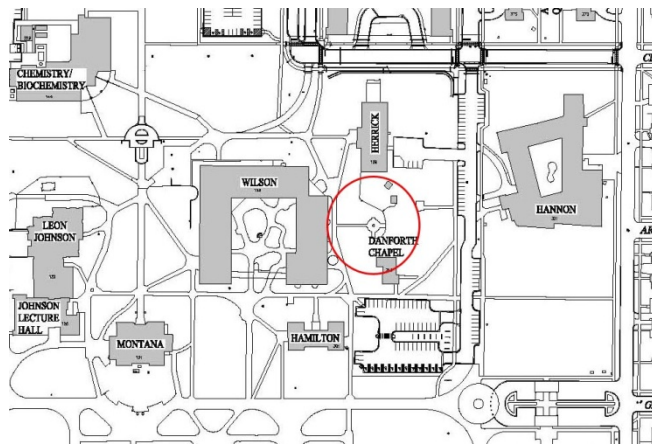
ITEM # 5	Iris Garden Sculpture
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PRESENTERS:

Candace Mastel, Assistant Planner

PROJECT PHASE:	PLANNING	SCHEMATIC	X	DESIGN DOCUMENTS	CONSTRUCTION DOCUMENTS
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VICINITY MAP:



STAFF COMMENTS:

On May 3, 2011, the Public Art Committee (PAC) met to review the 2011 Iris Garden Sculpture Proposal, version 3, as designed by Heath Bradley. This proposal was originally reviewed by PAC on January 26, 2011. That proposal did not meet the recommendations of Facilities Services and FPDC. With recent and significant modification and address of the issues brought up by Facilities Services and FPDC, the artist submitted a revised proposal for the PAC review and approval on May 3rd.

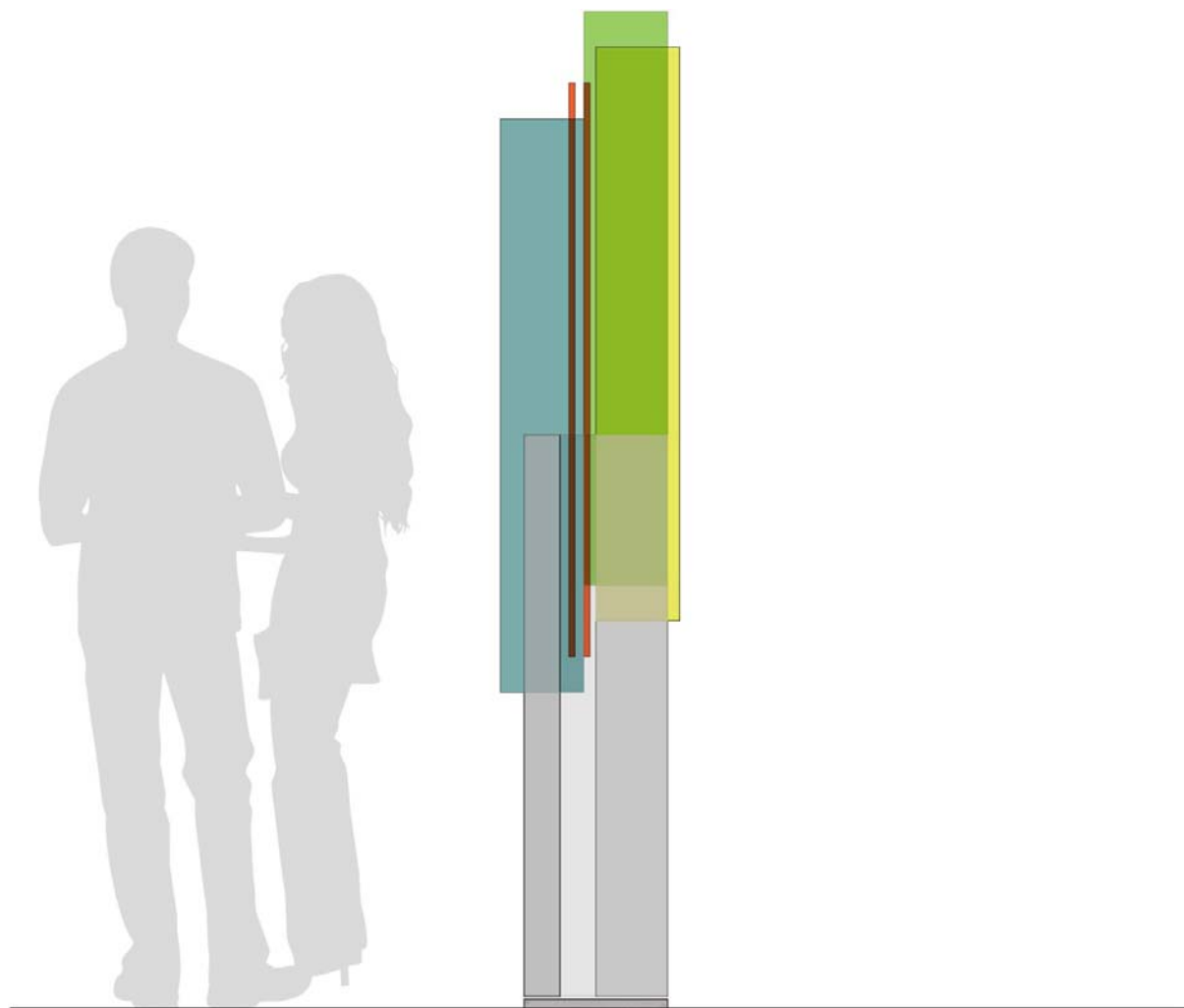
PAC considered the revised proposal and voted unanimously to recommend to UFPB approval of the sculpture, with the exception of the lighting requirement, which was denied.

Discussion and justification for PAC’s recommendation included:

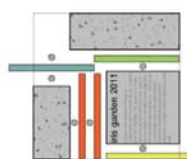
1. The artist, Heath Bradley, revised the sculpture in response to all the comments and concerns regarding safety and maintenance presented by Facilities Services and PAC.
2. The colored material selected by the artist – Koda XT – is a tested material for durability in the elements and replaced the use of fused glass which did not have a demonstrated reliability in the proposed use and location
3. Lighting was not approved because none of MSU’s art assets currently displayed in outdoor settings have designated lighting, which is intentional due to the cost of installing the light fixtures and underground infrastructure; the ongoing cost of the utilities and as a measure of

sustainability by not using more than what is needed; to avoid conflicts with snow removal; and in this case, according to the larger site plan presented in January 2011, the space will include two light poles (replacing the light poles currently at the site) and these will illuminate the area including the sculpture.

As you may remember, the Students for Danforth Park have been working with Heath Bradley to produce a design that meets the intent of their revitalization efforts for the Iris Garden. The student group will be funding the production costs for this piece and will be working cooperatively with the artist and Facilities Services to not only see the sculpture installed but also to see other improvements made to the garden space over the next few months. The image below illustrates the general design. Additional bracing will be placed on the sculpture for reinforcing the colored panels. This is not illustrated here. The sculpture will be mounted in such a way that if it needs to be temporarily or permanently removed, major site work will not be necessary.



elevation



plan
scale - 1" = 1' - 0"



winter spring summer autumn

SCULPTURE PROPOSAL IMAGE

COMPLIANCE:	YES	NO
MSU POLICIES	X	
COMMITTEE OR APPROPRIATE REVIEW	X	
MASTER PLAN	X	
BOARD ACTION REQUIRED:		
<p>Recommend approval of the Iris Garden Sculpture as designed by Heath Bradley, recommended by the Public Art Committee, and as presented in this report.</p>		
RECOMMENDATION OUTCOME:		