MEMORANDUM

TO: University Facilities Planning Board: Susan Agre-Kippenhan - Chair, Walt Banziger - Vice Chair, Jim Becker, Kurt

Blunck, Allyson Bristor, Jeff Butler, ASMSU President, Michael Everts, Mandy Hansen, Jeff Jacobsen, Patricia Lane, Tom McCoy, Ed Mooney, Martha Potvin, Jim Rimpau, Craig Roloff, Tom Stump, Joe Thiel – ASMSU, Jim

Thull, Allen Yarnell, Brenda York

FROM: Victoria Drummond, Associate Planner, Planning, Design & Construction

RE: February 15, 2011, meeting of the University Facilities Planning Board to be held in the Facilities Meeting

Quonset at 3:30 pm

ITEM No. 1 – APPROVAL OF NOTES

Approval of the draft notes from the February1, 2011.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current Executive Committee actions.

ITEM No. 3 - CONSENT AGENDA -

ITEM No. 4 – RECOMMENDATION – Stadium Review

Presenter - George Thompson

<u>ITEM No. 5 – RECOMMENDATION</u> - Renne Library

Presenter - Debbie Drews

<u>ITEM No. 6 – RECOMMENDATION</u> - Campus Entry Signs

Presenter - Debbie Drews

<u>ITEM No. 7 – DISCUSSION</u> – Use of Centennial Mall to park a vehicle as a temporary sign

Presenter - Victoria Drummond

Linda LaCrone, VP Research Office

HORIZON ITEMS

- External Building Signage Policy
- Staging Discussion
- Seminar Materials
- Master Planning Issues
- Revisit and Update Policies
- HBO5 Amendment for lab Facility
- Smoking Problems

Cathy Conover, VP Communications

VCD/da

PC:

President Cruzado Victoria Drummond, Facilities PDC
ASMSU President Lisa Duffey, College of Agriculture
Bonnie Ashley, Assoc Registrar Heidi Gagnon, VP Admin & Finance
Jody Barney, College of Agriculture
Pat Chansley, Provost Office Jennifer Joyce, Planning & CIO Office

Shari McCoy, Presidents Office Becky McMillan, Auxiliary Services Robert Putzke, MSU Police Ashley Steen, Arts & Architecture

MEETING NOTES OF THE UNIVERSITY FACILITES PLANNING BOARD February 1, 2011

Members Present: Agre-Kippenhan - Chair, Banziger - Vice Chair, Becker, Blunck, Butler, Everts, LaCrone for

McCoy, Lane, Lashaway for Roloff, Mooney, Rimpau, Stump, Mooney, York

Members Absent: Boyd for Potvin, Bristor, Hansen, Jacobsen, Thiel – ASMSU, Thull, Yarnell

Guests: Candace Mastel, Facilities Planning, Design & Construction;

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes

Blunck moved to approve the meeting notes from December 7, 2010. Everts seconded the motion. The meeting notes were approved unanimously.

ITEM No. 2 – Executive Committee Report – No actions to report

<u>ITEM No. 3 – Consent Agenda</u> –**Howard Hall Recital Hall Storage -** Banziger made the motion to approve the consent agenda, the construction of storage rooms in the lobby of the Howard Hall Recital Hall as presented. Lane seconded the motion; it was approved unanimously with the proxy vote of Allyson Bristor.

<u>ITEM No. 4 – Recommendation</u> – Revise Facilities Use Manual 320.00 – Approved Sites for Signage – Candace Mastel requested recommendation of approval the modification of the Facilities Use Manual (Section 320.00) to allow provisions for temporary exterior signage for the ASMSU sponsored event Rail Jam by Chamberlain Production on two columns on the west side of the SUB. The proposal is supported by Facilities Services, FPDC and the Building Supervisor. If the recommendation is approved, future similar proposals will only need to be presented to FS, FPDC and the Building Supervisor of the SUB for consideration.

It was recently discovered that the currently posted policy was incorrect and did not include the approved site of the Reid Hall north side glass atrium. Mastel's request would add the exterior location on the SUB as an allowed place for event signage and also amend the policy to include the Reid Hall location. There would be four allowable locations on campus for event signage of the type described in the policy:

- Reid Hall north side glass atrium
- Wilson Hall bridge
- Interior of Auxiliary Buildings
- SUB west side columns, two maximum

Reference the existing text (highlighted in yellow) and the amended text (in red edits) in the attached document to see the proposed changes.

Lashaway made the motion that the revised *Facilities Use Manual 320.00 – Approved Sites for Signage* be posted for comment with the following changes: The approval of Reid, Wilson and the exterior of the SUB will be made by the Building Supervisors, FS and FPDC. Butler seconded the motion; it was approved unanimously with the proxy vote of Bristor.

In case the language change is held up for a lengthy amount of time, Lane made the motion to approve the temporary exterior signage on two columns on the west side of the SUB for Rail Jam by Chamberlain Productions. Stump seconded the motion; it was approved unanimously with the proxy vote of Bristor.

This meeting was adjourned at 4:40 p.m.

WB/da PC:

President Cruzado ASMSU President Jody Barney, College of Agriculture Pat Chansley, Provost Office Victoria Drummond, Facilities PDC Cathy Conover, VP Communications Diane Heck, Provost Office Jennifer Joyce, Planning & CIO Office Linda LaCrone, VP Research Office Shari McCoy, Presidents Office Becky McMillan, Auxiliary Services Heidi Gagnon, VP Admin & Finance Lisa Duffey, College of Agriculture Robert Putzke, MSU Police Chuck Nelson, Registrar Ashley Steen, Coll of Arts & Arch

EXISTING TEXT

300.00 Distribution and Posting of Written Materials

Revised June 1994; Revised October 2001, Reviewed October 2004, Next Review October 2007, Revised July 2008, Revised February 2009.

SECTION CONTENTS

310.00 Distribution/Posting Areas320.00 Applicable Restriction

310.00 Distribution/Posting Areas

Affiliated and non-affiliated groups may distribute written materials in the following areas, subject to the restrictions set forth in 320.00.

- A. The Centennial Mall located directly south of Montana Hall.
- B. The areas adjacent to the Bobcat Stadium <u>as noted on the map</u>. No distribution is allowed within the fenced enclosure of the stadium.
- C. The cement areas adjacent to the Brick Breeden Fieldhouse, at least 40 feet west of base of stairs on North and South entrances. See map.
- D. The public use bulletin boards by Sherrick Hall and the Library for posting of written material.

320.00 Applicable Restrictions

The following restrictions on the distribution and posting of printed materials apply.

- A. No distribution is allowed within the Fieldhouse or Stadium, except materials pertaining to the event distributed by the University or by a private organization which has leased the facility with written approval of the Director of Sports Facilities or designee.
- B. If the written material pertains to political campaigns, the policies pertaining to Political Campaigning [Section 500.00] also apply.
- C. No commercial promotion or solicitation will be allowed at the time of distribution of written materials on campus, except by commercial enterprises which have contractual agreements with the University which authorize such distribution or promotion in exchange for support of a University program.
- D. Handbills, bumper stickers, or any other similar materials may not be placed or posted on vehicles on the University campus. Persons or groups that place or post materials in violation of this policy may be required to remove the materials and/or charged for the cost of removal or damages.
- E. Handbills or other printed materials may be posted on the public bulletin boards adjacent to the Library and Sherrick Hall. These bulletin boards may be used for commercial purposes, informational purposes, or for solicitation of charitable contributions. They may be used by any person or group, whether affiliated or non-affiliated, without prior approval. All notices will be removed at regular intervals. Other building bulletin boards are reserved for use by particular offices; unauthorized postings may be removed without notice.

- F. Printed materials may not be placed on any bulletin board or other interior surface of any University building without the consent of the Building Supervisor and in accordance with the rules established for each building.
- G. No notice, sign, banner, advertisement, or document of any kind may be attached to any wall, door, tree or other surface, other than kiosks or bulletin boards provided for such purposes. Banners promoting a University or an ASMSU event may be hung over the Wilson Hall balcony upon prior approval of the Dean of Letters and Sciences or in an Auxiliary Building upon prior approval of the Director of Auxiliaries. Damage to walls or other surfaces resulting from violation of this policy will require that the individual or organization responsible pay the costs of repair or cleaning.
- H. The University does not assume any obligations or responsibility for the content of the materials distributed. Furthermore, the University reminds any organization distributing materials to be aware of laws concerning defamation, obscenity, fair labor practices, etc.

REVISED TEXT FOR "G"

(Note: Deleted text is struck out and proposed text is in underlined red)

No notice, sign, banner, advertisement, or document of any kind may be attached to any wall, door, tree or other surface, other than kiosks or bulletin boards provided for such purposes. Banners promoting a University or an ASMSU event may be hung over the Wilson Hall balcony bridge upon prior approval of the Dean of Letters and Sciences, or in an Auxiliary Building upon prior approval of the Director of Auxiliaries, on the glass inside the atrium on the north side of Reid Hall upon the approval of the Dean of EHHD, or on two columns on the Student Union Building's west entry upon the approval of the Building Director the atrium. Damage to walls or other surfaces resulting from violation of this policy will require that the individual or organization responsible pay the costs of repair or cleaning.



UNIVERSITY FACILITIES PLANNING BOARD Feb 15, 2011

Stadium-End Zone Expansion ITEM #4 PRESENTERS: Walt Banziger, George Thompson **SCHEMATIC PROJECT PLANNING DESIGN** CONSTRUCTION X **DOCUMENTS** PHASE: **DOCUMENTS VICINITY MAP:** KAGY BOULEV KAGY BOULEVARD Ш

STAFF COMMENTS:

The anticipated modifications to Bobcat Stadium will consist of a multi-level, concrete seating structure, constructed at the south end zone with a lower concourse of seating connecting to both the existing grandstands on the west and east sides of the stadium. The scope of work for the Stadium South End Zone (EZ) Seating expansion consists of demolition and disposal of existing metal seating in the south end zone; construction of 7,200 new grandstand style seats; new public restroom and concession facilities; officials and visiting team's locker room facilities (similar in finish and quality to existing facilities at the north end zone) and storage areas. The ancillary facilities (restrooms, concessions, storage, lockers, etc.) are to be constructed under the new south end zone seating. The project shall include ADA access, building and site utilities, and all required egress facilities. The project will also include site development such as pedestrian circulation, service drive areas, parking, ADA access, and landscape, necessary to facilitate access to the new structures at the south end zone. Demolition and/or modifications to some existing structures may also be necessary.

The project will also include an additive alternate of a football field lighting system and the purchase and installation of grandstand style seats (noted as Phase II on the Stadium Bowl Concept drawing).

The EZ Expansion will enhance the game day experience for students, and ticket holders. Designated student gate at the southeast corner to Stadium will open into the concourse concession stand and restroom facilities. The entrance to the visitor team locker room will be from the south west corner and exit onto the field.

New scoreboard at North End Zone will have enhanced graphics capabilities and include new sound system. The project will be adjacent to the existing Bobcat Plaza and includes handicap access ramps to both the student and booster seating areas.

The seating expansion will provide additional seating on concrete seating structure.

The most recent drawing graphics will be presented electronically at time of meeting.



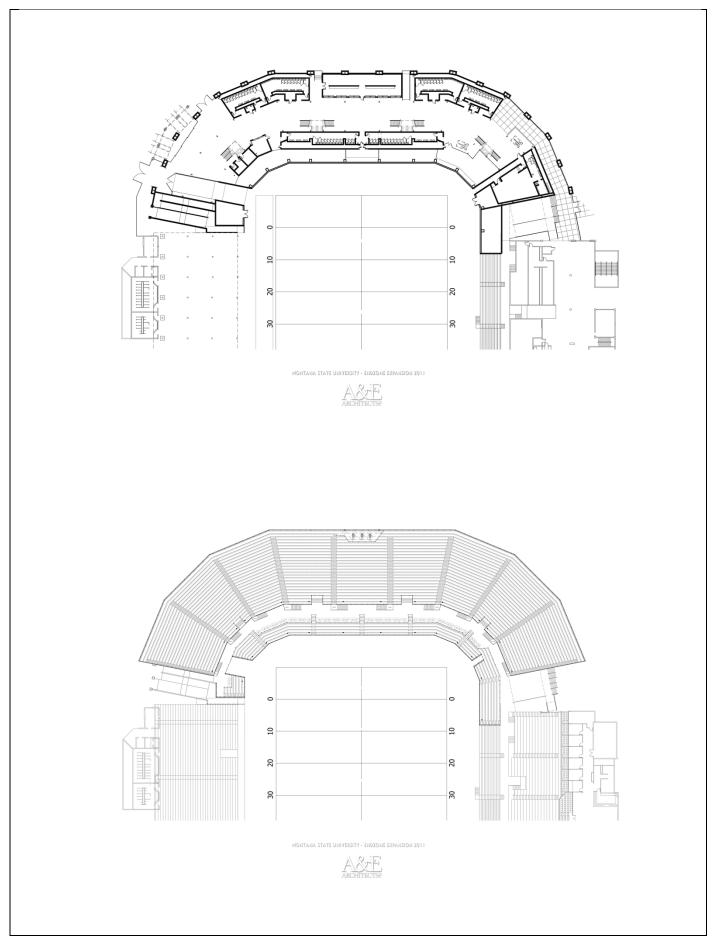
MONTANA STATE UNIVERSITY - ENDZONE EXPANSION 2911





HOHTANA STATE UNIVERSITY - ENDZONE EXPANSION 201





COMPLIANCE:	YES	NO
MSU POLICIES	X	
COMMITTEE OR APPROPRIATE REVIEW	X	
MASTER PLAN		X
BOARD ACTION REQUIRED:		
Recommend approval of the request as proposed.		



UNIVERSITY FACILITIES PLANNING BOARD 2/15/11

ITEM # 5

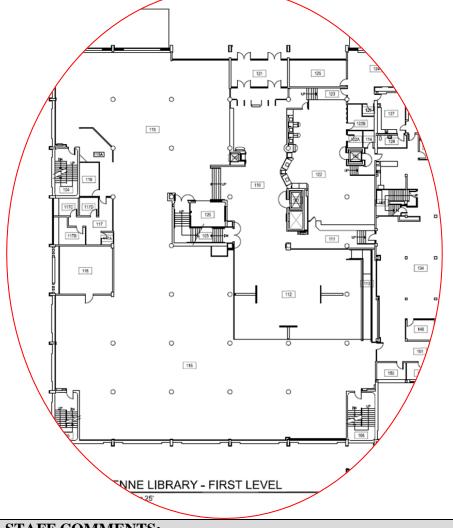
RENNE LIBRARY COMMONS RENOVATION

PRESENTERS:

DEBBIE DREWS, PROJECT MANAGER

PROJECT	PLANNING	SCHEMATIC	DESIGN	X	CONSTRUCTION	
PHASE:			DOCUMENTS		DOCUMENTS	

VICINITY MAP:



PROJECT LOCATION: RENNE LIBRARY 1^{ST} FLOOR, MAIN ENTRANCE FROM THE MALL

STAFF COMMENTS:

THE PROJECT CONSISTS OF AN INTERIOR RENOVATION OF THE RENNE LIBRARY MAIN

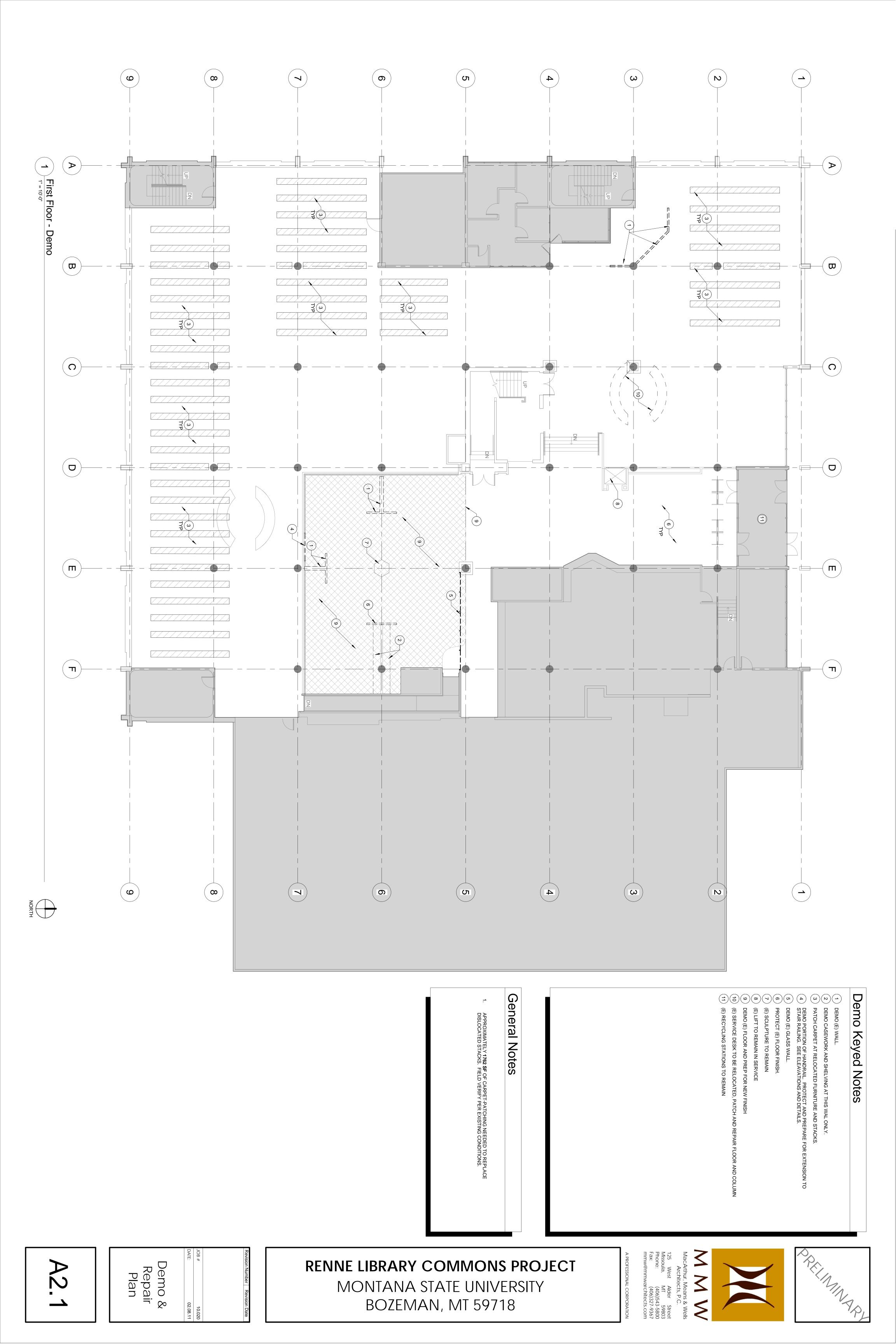
FLOOR SPACE. FUNDRAISING HAS BEEN UNDERWAY FOR THE LAST THREE YEARS TO TRANSFORM THE FIRST FLOOR OF THE MSU LIBRARY IN TO A STUDENT CENTERED STUDY AND LEARNING AREA THAT IS RICH IN TECHNOLOGIES THAT STUDENTS NEED TO COMPLETE THEIR WORK.

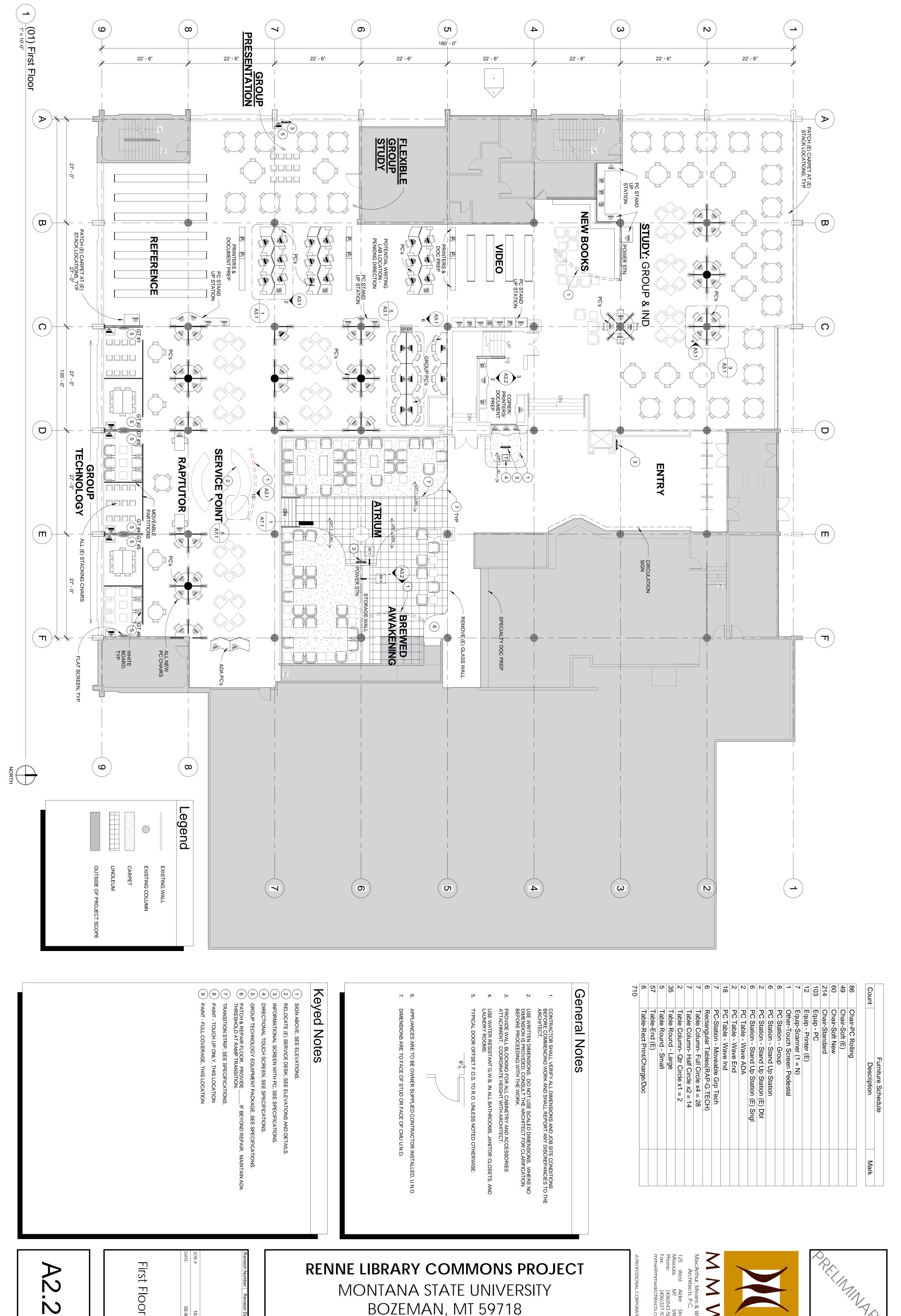
THE PROJECT WILL RELOCATE THE EXISTING SERVICE DESK FROM ITS PRESENT LOCATION IN THE NORTHWEST CORNER OF THE SPACE TO A LOCATION BEYOND THE ATRIUM AND IN DIRECT LINE OF SIGHT FROM THE MAIN ENTRANCE. AT THIS TIME THE CIRCULATION DESKS WILL REMAIN. THE CURRENT COMPUTER DESKS WILL BE MOVED AND RE-ARRANGED AROUND THE SPACE AND NEW GROUP TECHNOLOY SPACES WILL BE PROVIDED.

PLANS ATTACHED.

COMPLIANCE:	YES	NO
MSU POLICIES	NA	
COMMITTEE OR APPROPRIATE REVIEW	NA	
MASTER PLAN	NA	
BOARD ACTION REQUIRED:	·	

"Recommend approval of the request as proposed."





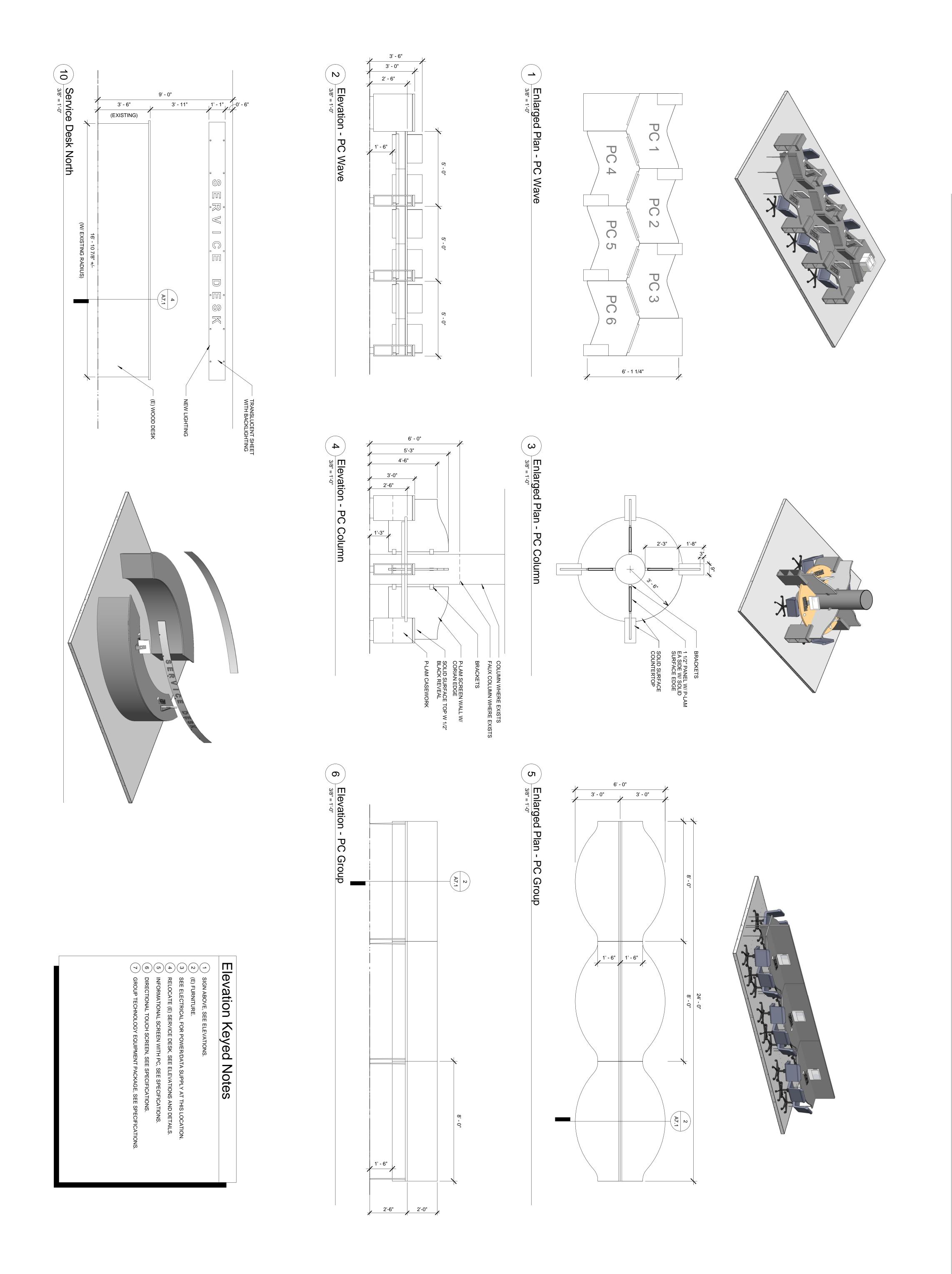
MONTANA STATE UNIVERSITY

BOZEMAN, MT 59718

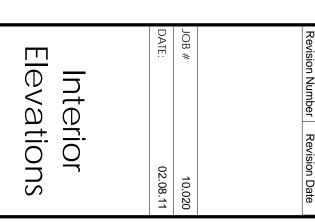
02.08.11

Alder Street MT 59803 (406)543-5800 (406)327-9367 /architects.com

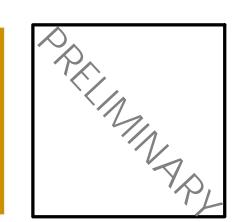








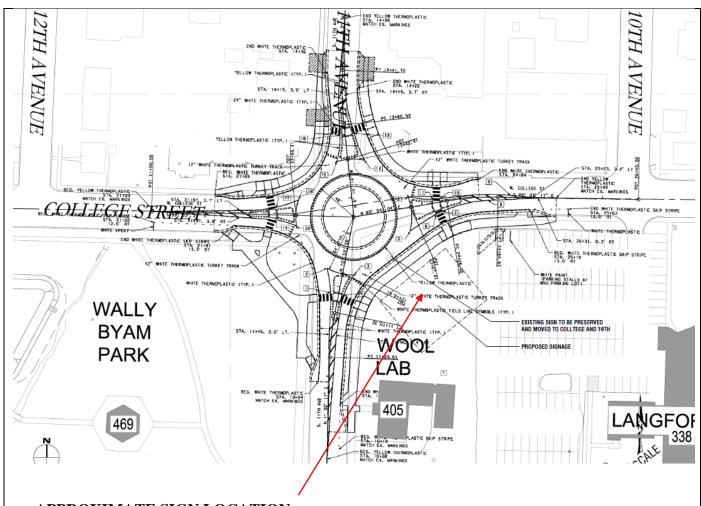






UNIVERSITY FACILITIES PLANNING BOARD 2/15/11

ITEM # 6 CAMPUS ENTRY SIGNAGE PPA# 09-0159 PRESENTERS: DEBBIE DREWS, PROJECT MANAGER **PLANNING SCHEMATIC PROJECT DESIGN CONSTRUCTION** PHASE: **DOCUMENTS DOCUMENTS VICINITY MAP:** SELECTION OF THE PERSON OF THE COLLEGE STREET LANGEORD MANAGON STREET **EXISTING AREA PLAN**



APPROXIMATE SIGN LOCATION

PLAN INDICATING NEW ROUNDABOUT

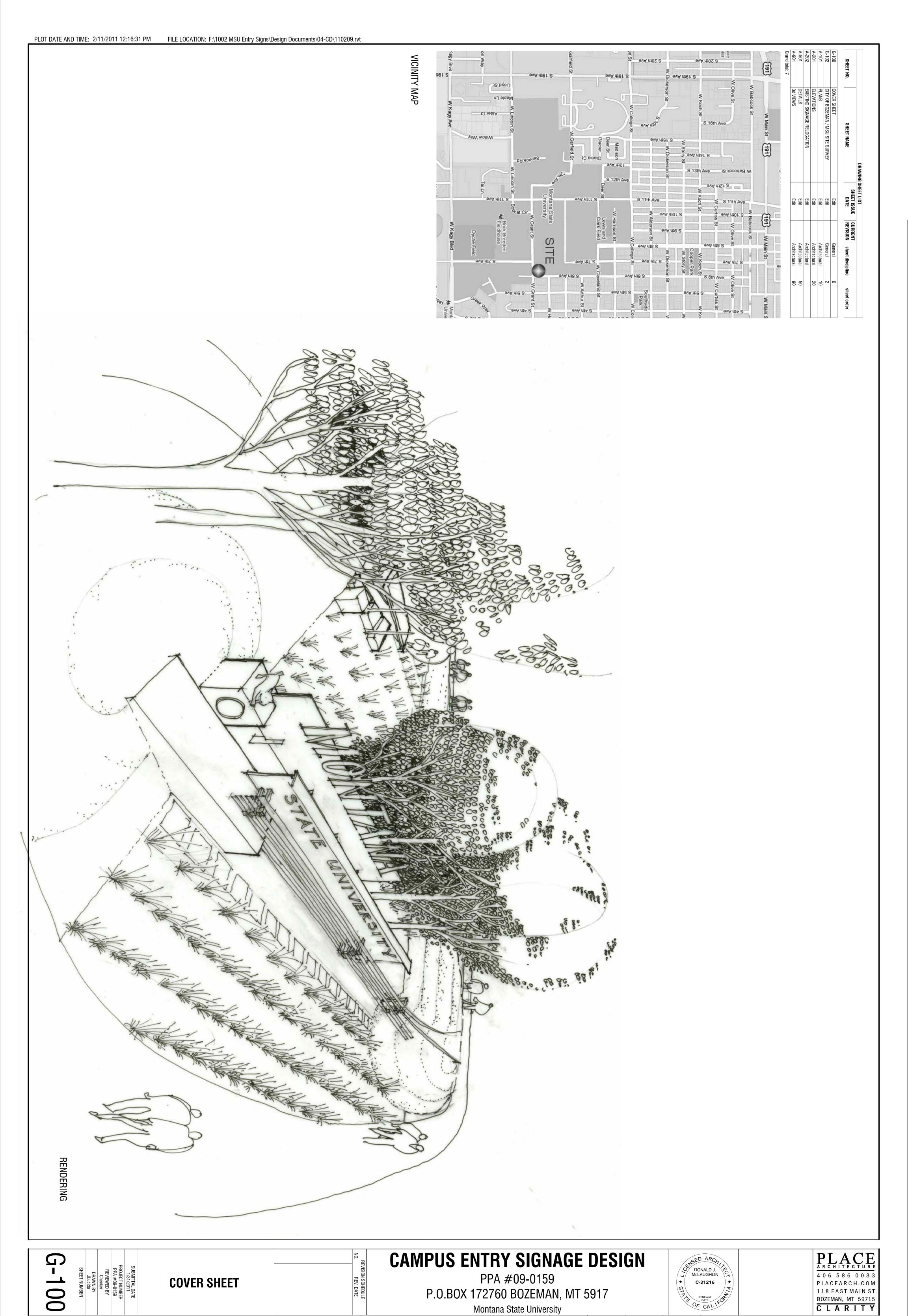
STAFF COMMENTS:

THE CITY OF BOZEMAN WILL COMMENCE CONSTRUCTION OF THE NEW ROUNDABOUT LOCATED ON 11TH AVENUE AND COLLEGE STREET IN SUMMER 2011. THE WORKS WILL IMPACT MSU LAND ON THE SOUTH EAST AND SOUTH WEST CORNERS. THE EXISTING MSU CAMPUS ENTRY SIGN LOCATED ON THE SOUTH EAST CORNER WILL BE REMOVED. A NEW ENTRY SIGN IS BEING PROPOSED FOR THIS LOCATION WITH CONSIDERATION TO RELOCATING THE EXISTING SIGN ON THE CORNER OF COLLEGE AND SOUTH 19TH AVENUE – SUBJECT TO BUDGET.

COMPLIANCE:	YES	NO
MSU POLICIES	NA	
COMMITTEE OR APPROPRIATE REVIEW	NA	
MASTER PLAN	NA	

BOARD ACTION REQUIRED:

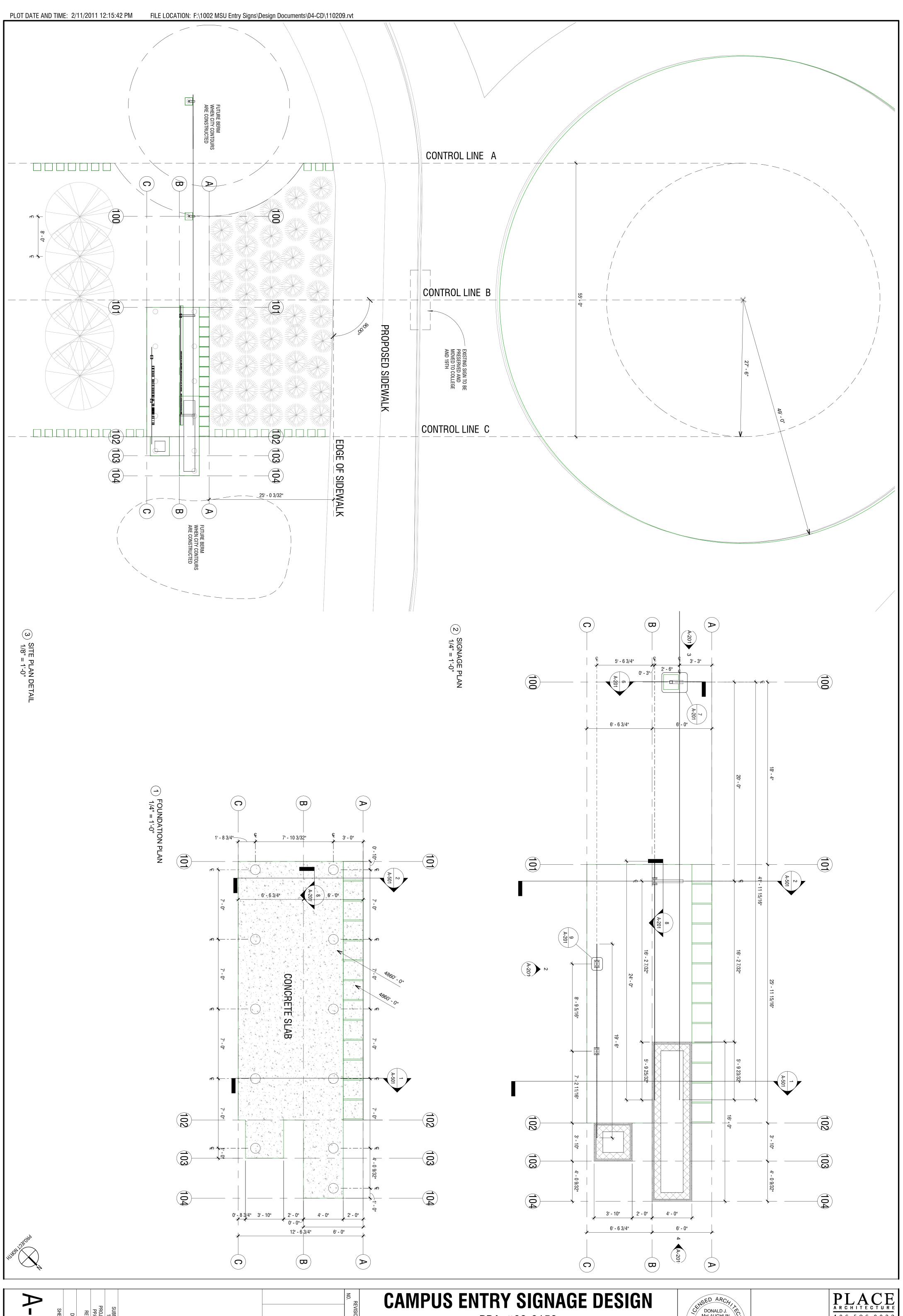
RECOMMEND APPROVAL OF THE REQUEST AS PROPOSED

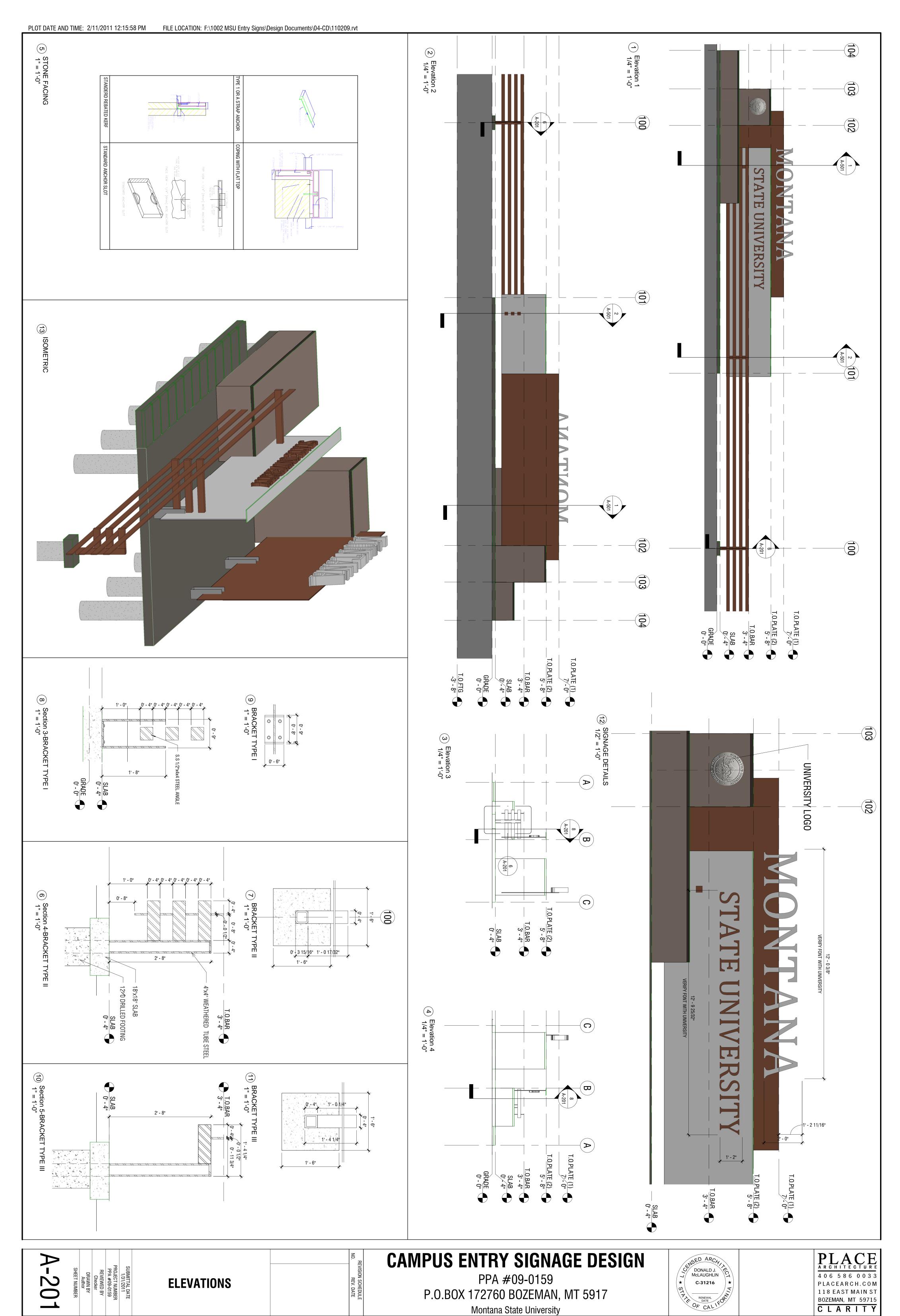


P.O.BOX 172760 BOZEMAN, MT 5917

Montana State University

BOZEMAN, MT 59715





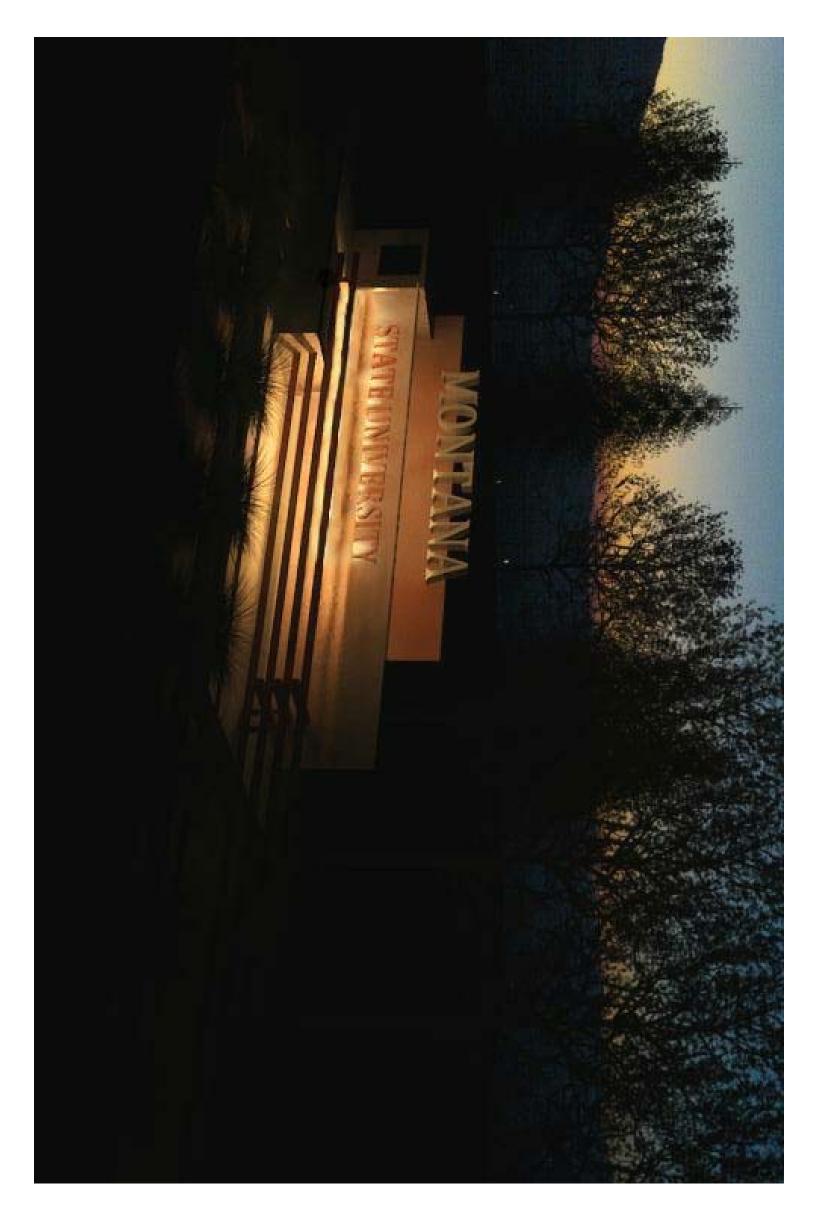


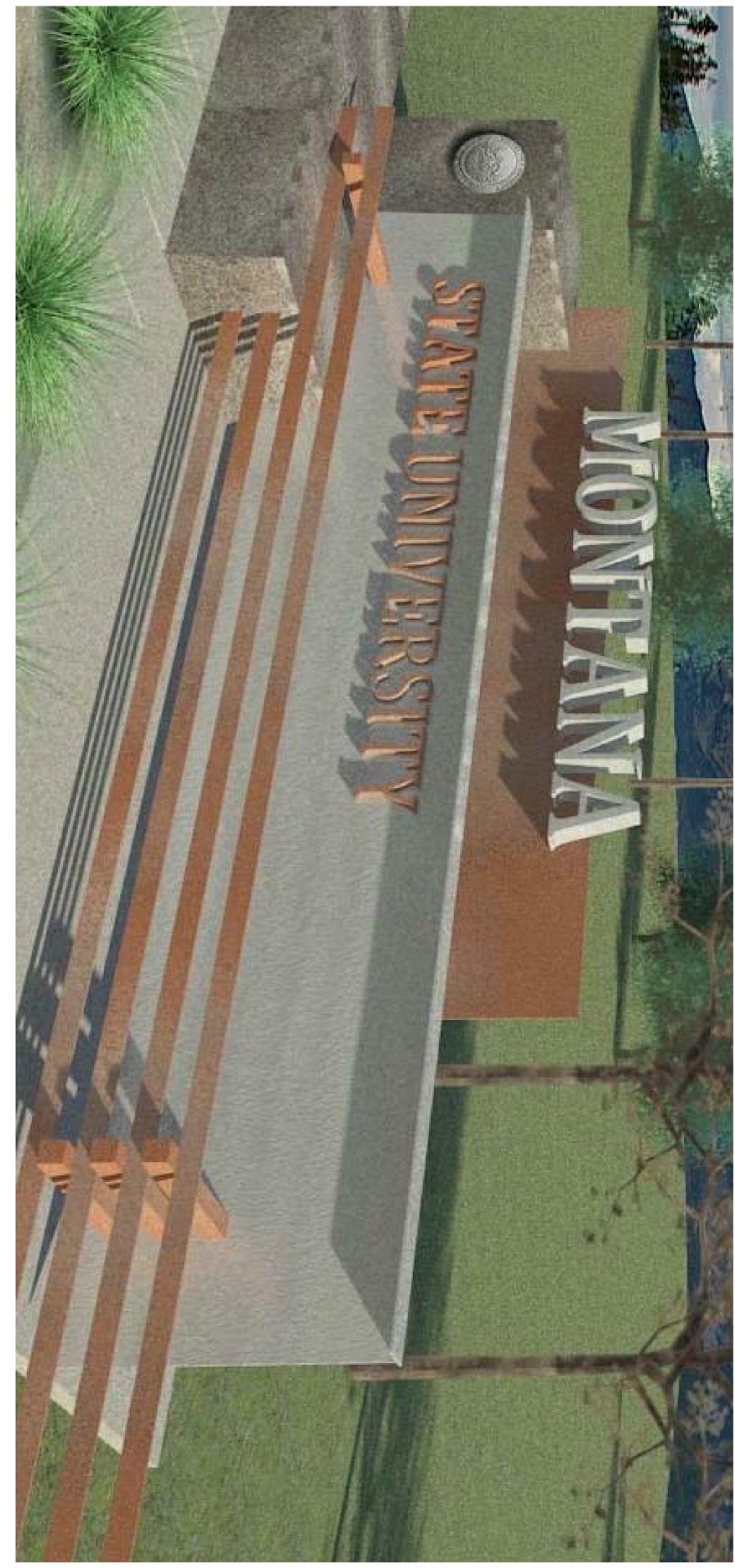


P.O.BOX 172760 BOZEMAN, MT 5917 Montana State University









PROJECT STATUS: 90% SET



UNIVERSITY FACILITIES PLANNING BOARD 2/15/11

ITEM # 7 Discussion		Use of Centennial Mall to park a vehicle as temporary signage							
PRESENTERS:									
Victoria Drummond, FPDC									
PROJECT PHASE:	PLANN					CONSTI DOCUM	RUCTION IENTS		
			·						
STAFF COM	MENTS:								
Using Centennial Mall to park a vehicle as temporary signage. It is not as clear cut as placing a sandwich board sign on the mall. Issues may include: • who gets to park on campus (associated with MSU or any vendor) • it is a main pedestrian corridor that is also the emergency vehicle route • who drives the car on and off the mall • where are the keys in an emergency • what type of vehicles • duration on the mall • a specific location • radio or amplified music from the vehicle; time of year (Catapalooza is not during exam week) • liability to damage to vehicle while on campus									
COMPLIANCE:			Y	ES	NO				
MSU POLICIES COMMITTEE OR APPROPRIATE REVIEW									
MASTER PLA									
BOARD ACTION REQUIRED:									
Discussion onl	y.								