

MEMORANDUM

TO: University Facilities Planning Board: Susan Agre-Kippenhan - Chair, Walt Banziger - Vice Chair, Jim Becker, Kurt Blunck, Allyson Bristor, Jeff Butler, ASMSU President, Michael Everts, Joseph Fedock, Mandy Hansen, Jeff Jacobsen, Patricia Lane, Tom McCoy, Ed Mooney, Jim Rimpau, Craig Roloff, Tom Stump, Jim Thull, Kasey Welles – ASMSU, Allen Yarnell, Brenda York

FROM: Victoria Drummond, Associate Planner, Planning, Design & Construction

RE: **October 12, 2010**, meeting of the University Facilities Planning Board to be held in the **Facilities Meeting Quonset** at **3:30 pm**

ITEM No. 1 – APPROVAL OF NOTES

Approval of the draft notes from the September 14, 2010.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current Executive Committee actions.

ITEM No. 3 – CONSENT AGENDA -

ITEM No. 4 – RECOMMENDATION – **Avalaunch Event Signage**
Presenter – Candace Mastel

ITEM No. 5 – RECOMMENDATION - **Joint Public Art Committee and UFPB meeting to identify site location for Beethoven sculpture gift**
Presenter – Victoria Drummond and Artist/Donor Jim Dolan

HORIZON ITEMS

- **External Building Signage Policy**
- **Staging Discussion**
- **Seminar Materials**
- **Master Planning Issues**
- **Revisit and Update Policies**
- **HBO5 Amendment for lab Facility**

VCD/da

PC:

President Cruzado
ASMSU President
Jody Barney, College of Agriculture
Pat Chansley, Provost Office
Victoria Drummond, Facilities PDC
Cathy Conover, VP Communications

Diane Heck, Provost Office
Jennifer Joyce, Planning & CIO Office
Linda LaCrone, VP Research Office
Shari McCoy, Presidents Office
Becky McMillan, Auxiliary Services
Heidi Gagnon, VP Admin & Finance

Lisa Duffey, College of Agriculture
Robert Putzke, MSU Police
Charles Nelson, Registrar
Ashley Steen, Coll of Arts & Arch

**MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
September 14, 2010**

Members Present: Agre-Kippenhan - Chair, Banziger - Vice Chair, Becker, Blunck, Boyd for Fedock, Butler, Hansen, Lane, Lashaway for Roloff, Mooney, Rimpau, York

Members Absent: Bristol/proxy, Everts, Jacobsen, McCoy, Stump, Thull/proxy, Welles – ASMSU, Yarnell

Guests: Karen Hedglin, Candace Mastel, Facilities Planning, Design & Construction; David Singel, Mary Cloninger, Chemistry/Biochemistry; Steve Custer, Earth Sciences

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes

Lane moved to approve the meeting notes from August 31, 2010. Butler seconded the motion. Mooney requested that the meeting notes be amended to reflect that it was represented at the meeting that the proposed project will not rely on any student fees or tuition for funding. The meeting notes were approved as amended.

ITEM No. 2 – Executive Committee Report - No actions to report

ITEM No. 3 – Consent Agenda - None

ITEM No. 4 – Recommendation – Gaines Hall Service Drive

Banziger gave the introduction. On August 19, 2008, the UFPB recommended approval of an original concept design by Dowling Architects for a service/access master plan for Viscom, Gaines Hall, Reid Hall, Traphagen Hall, and Sherrick Hall that provided one-way circulation through the area served from Grant Street on the south and South 11th Ave. on the west, and going through the southeast corner of the Shakespeare in the Park area (drawings attached). That design concept was approved by President Gamble on September 30, 2008. As part of the Gaines Hall renovation, the original design that came to UFPB has gone through several design iterations. The sidewalk illustrated on the site plan was added recently. The grading and details for this sidewalk are still being finalized with the consultant.

Referencing drawings C100 & L101 (attached), Mastel presented the final proposed design which focuses on the Gaines Hall service area. In essence, the redesign of the Gaines Hall Service Drive project will:

1. Improve on the UFPB/President approved plan by constructing less hard surface and not invading the Shakespeare area.
2. Establish pedestrian circulation as a priority through area by making vehicular routes subordinate.
3. Provide necessary and adequate space for regular maintenance operations, on-site staging and/or construction activities associated with renovations for Gaines Hall, VisCom, Traphagen Hall, and Sherrick Hall.
4. Provide additional dumpster locations where they are most needed, including a new cardboard recycling pad centrally located in the service drive.
5. Incorporate four new standard parking spaces for short-term delivery/pickup use.
6. Redesign and reconstruct the VisCom loading dock and access as well as the vehicular access between the two buildings, making it wider/safer and more visible from both directions.
7. Improve the grading and drainage to provide positive drainage away from buildings while also increasing the ability of storm runoff systems to handle loads.
8. Improve the vehicular circulation through the area by increasing widths and turning radius on vehicular routes.

The original approved plan, which proposed a one-way service drive from South 11th Ave. that required vehicles to drive around the Shakespeare in the Park area and exit between Gaines Hall and VisCom, required removal of several trees and routing the service drive through the southeast corner of the Shakespeare in the Park area. The improved plan provides for a two-way access/service drive located between Gaines and VisCom and improves pedestrian and vehicle circulation by placing the pedestrian/vehicular intersections as close to right angles as possible. The current desire is to try to avoid a one-way route from South 11th Ave. past Sherrick Hall and around the Shakespeare in the Park area; however, that will have to be decided as the service drive plan for the area evolves in the future.

The size of the road and turning radii are based on the Facility Services garbage truck. The area is sized for the expected weekly activities and small remodel work where it would accommodate three or four construction vehicles. Major construction would have to be staged in other areas such as parking lots. There will be temporary parking that will allow ten minutes for students to get into VisCom to load equipment.

Singel stated that there was a plan for Gaines Hall to make sure the site line from Centennial Mall along the north/south services road viewing directly at the Gaines Hall chiller would be screened; if 4' of ground could be given back for planting, then the chiller would not be visible.

Butler stated that the already heavy foot traffic flow is established from the Fitness Center Parking Lot between the two buildings. The reason for establishing a sidewalk to the east of the drive as it goes up the hill was an attempt to get the pedestrians out of the service drive traffic as soon as possible.

Referencing the attached drawings, Mastel explained the planting plan. It would likely take both a low and a high canopy to block the view of the 16' – 18' chiller. Continuing with the original design would negatively impact the Shakespeare in the Park area, cause steeper grades and necessitate modifications in the Shakespeare in the Park amphitheater set up. The current plan is a compromise between aesthetics, use patterns and the sheer grades existing in the area in addition to meeting industry standards. It was agreed not to remove the sidewalk north of the service area to facilitate separating pedestrian and vehicular traffic at this point. The flow of foot traffic is to follow the road, thus the sidewalk will also follow the road as shown.

Lashaway moved to recommend approval of the concept as presented with the modification of moving the north boundary of the service drive 4' south and the addition of appropriate landscape screening. Butler seconded the motion. Singel endorsed the plan with the extra 4' for landscaping. A discussion followed regarding the problems of drainage, snow removal, parking and the difficulties of one-way traffic. The motion was approved unanimously with the proxy votes of Bristol and Thull.

ITEM No. 5 – Recommendation – Classroom Committee Renovations

Banziger introduced the recommendation from the Classroom Committee. The President approved designating \$219K from university utility reserves for classroom improvements. Additional major maintenance funding of \$150K has been added to that amount for projects for the summer of 2011. At the August Classroom Committee meeting, which included three volunteer faculty members, the group identified classroom renovation projects for UFPB's consideration and the President's approval (Classroom Ranking attached). The committee decided that rather than spending \$370K on one classroom, it would be more responsible to renovate three smaller classrooms. The Committee recommended AJM Johnson 224, Roberts 307 and Wilson 1-131 for renovation, in priority order. Department-controlled classrooms were not considered because general funding sources would best be used on Registrar classrooms which serve the entire campus community and are generally below average in functionality and aesthetic appearance in comparison to departmental classrooms. Departments can choose to use department funding to improve department-controlled classrooms while registrar classrooms must rely on central funding. Also, departments often partner with Facilities, ITC, Provost's office, etc. to supplement departmental funds to improve departmental classrooms. Since registrar classrooms rely on central funding, it is important to focus the use of central funding primarily on registrar classrooms.

The scope of work for the upgrades includes aesthetic improvements, carpet, paint, furniture, acoustic material, audio/video technology, lighting, and if necessary, HVAC controls. The Classroom Committee will act as the Building Committee for the projects and will implement and refine the classroom design guidelines currently in development by the committee in conjunction with Facilities and ITC. The Registrar and Provost Office recommend maximizing capacity, which means stay in the traditional lecture front/back teaching setup in lieu of newer classroom setup styles such as collaborative, seminar, meeting, etc. The proposed classroom renovation list has been reviewed by the Provost and Space Management Committee. The intent is to design the classrooms upgrades between now and February; put them out to bid in February or March; and be ready to start construction the day after commencement.

Lashaway suggested that Banziger give an annual presentation of Classroom Committee activities to UFPB.

Lashaway moved that the four classrooms in AJM Johnson, Roberts and Wilson (three small classrooms and one midsized classroom) be the top priority for the use of the funds. Hansen seconded the motion; the motion was approved unanimously with the proxy votes of Bristol and Thull.

Meeting was adjourned at 4:45 p.m.

WB/da

PC:

President Cruzado

ASMSU President

Jody Barney, College of Agriculture

Pat Chansley, Provost Office

Victoria Drummond, Facilities PDC

Cathy Conover, VP Communications

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Robert Putzke, MSU Police

Charles Nelson, Registrar

Ashley Steen, Coll of Arts & Arch



Classroom Committee
August 13, 2010

Classroom	370K Budget	600K Budget
\$500K		
Large (115+)		
1. Linfield 125		
2. Reid 105		
3. Cheever 215		
4. Roberts 101		
5. LJM 339		
Mid Size (51-115)		
1. Wilson 1-119/121		X
2. Wilson 1-143		
3. Linfield 109		
4. LJM 346		
5. Linfield 113		
Small Size (under 50)		
1. AJM 224	X	X
2. Roberts 307	X	X
3. Wilson 1-131	X	X
4. Wilson 1-132		
5. AJM 224		
6. Reid 452		
7. Trap 204		
8. Reid 453		
9. Wilson 1-125, 1-128, 1-138		

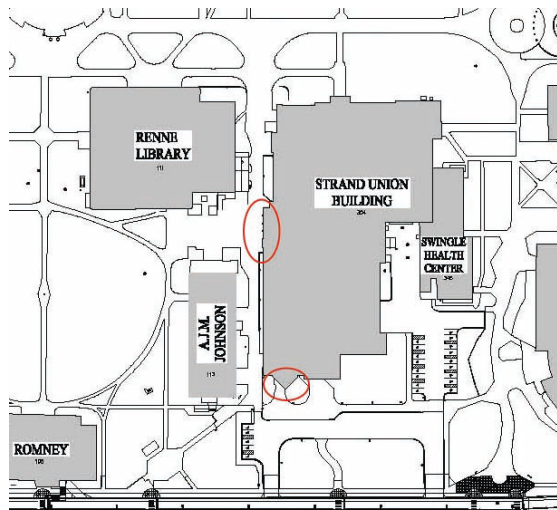
ITEM # 4	Avalaunch Event Signage
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PRESENTERS:

Candace Mastel, Assistant Planner

PROJECT PHASE:	PLANNING	SCHEMATIC	DESIGN DOCUMENTS	X	CONSTRUCTION DOCUMENTS
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VICINITY MAP:



STAFF COMMENTS:

On November 11th through the 13th Chamberlin Productions will be teaming with ASMSU to present a three day long series of classes, movies, events and music venues to help in “unifying education, culture, fashion and entertainment” as it applies to safe and fun enjoyment in the mountains. This event will take place on campus and throughout the community.

Tate Chamberlin, of Chamberlin Productions, has requested the use of two areas at the SUB for signage to be placed two weeks prior to the event and then removed the Monday following the event. The first location would be at the west entrance to the SUB, on two vertical columns at the entry portico. Two vertically oriented banners would be affixed temporarily to the column without modifying the brick or structure. The second location would be the two windows above the south entry doors to the atrium. These are a more horizontal configuration and thus the signs would be affixed in a horizontal direction above the door in the window pane. These signs would be constructed of a temporary vinyl material that would allow views from the inside of the building to the outside.

Chamberlin Productions is requesting approval of use of these proposed signs at these locations for installation two weeks prior to the event. It is understood that these signs will be removed on the Monday following the event. The building manager has been consulted concerning this sign installation proposal and endorses this plan. The Executive Committee has also been consulted. It was their decision to defer the project to the larger board.



SUB, West Side Location, Entry Portico, Two Banners



SUB, South Atrium Entry, Two Signs



SUB, South Atrium Entry Image

COMPLIANCE:	YES	NO
MSU POLICIES	X	
COMMITTEE OR APPROPRIATE REVIEW	X	
MASTER PLAN	X	
BOARD ACTION REQUIRED:		
Recommend approval of Avalaunch event signage as proposed.		
RECOMMENDATION OUTCOME:		

ITEM # 5

*******Joint UFPB and Public Art Committee Meeting*******

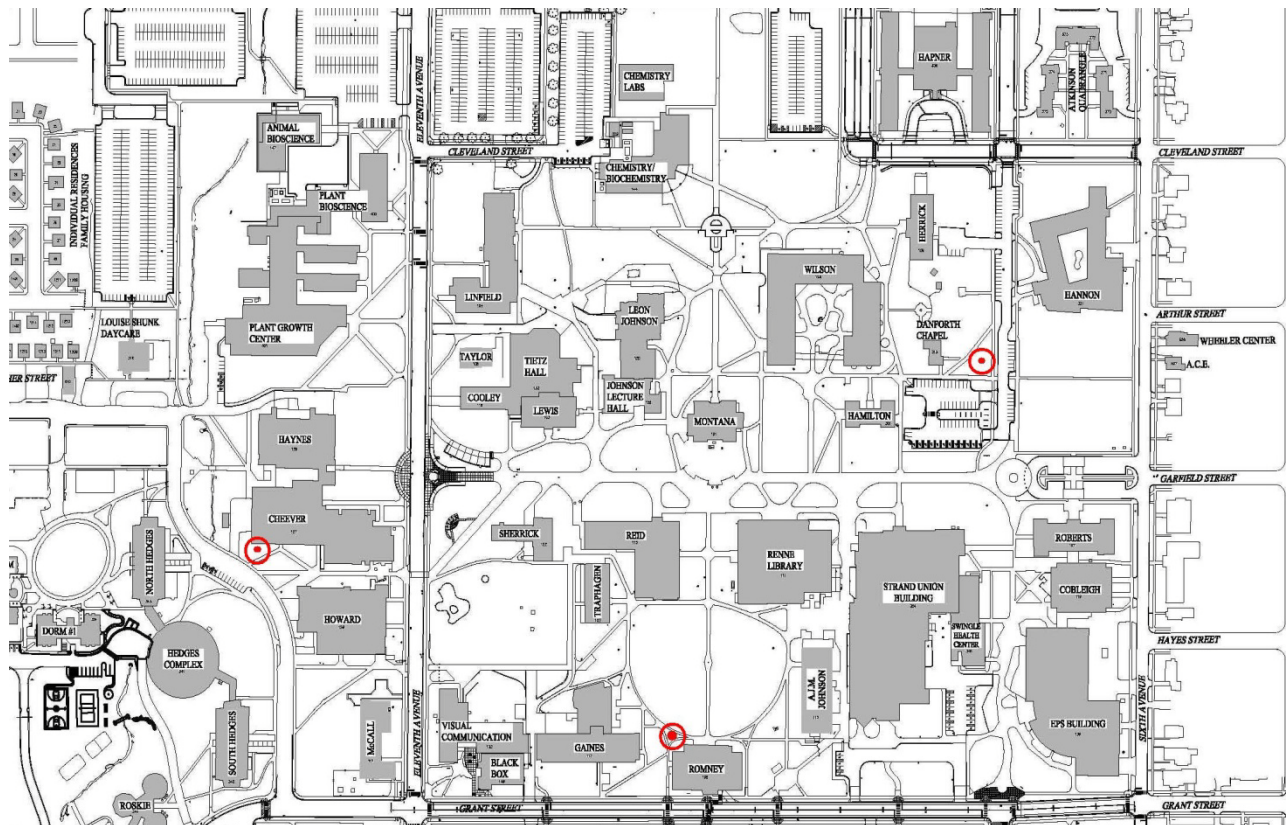
Location for Beethoven Sculpture Gift to MSU

PRESENTERS:

Victoria Drummond, Associate Planner
Jim Dolan, Artist and Donor

PROJECT PHASE:	PLANNING	SCHMATIC	DESIGN DOCUMENTS	CONSTRUCTION DOCUMENTS	X
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VICINITY MAP:



STAFF COMMENTS:

Recently Montana State University received a sculpture gift from alum artist and donor, Jim Dolan and Facilities has identified three potential sites for the location of the art work. The sculpture (photo below) is approximately 12 feet tall, weighs 5,800 pounds and consists of a light-colored marble obelisk shaped base crowned with a metal bust of Ludwig Beethoven.



An MSU Policy and processes exists for the procurement of public art work and review of donations. As part of the Public Art Procedures UFPB adopted earlier this year, the Public Art Committee joins the UFPB in a joint meeting to assist in selecting a preferred location for the sculpture to recommend to the President.

On October 4, 2010, staff from FS and FPDC (Victoria Drummond, Facilities Planner; Bob Lashaway, Assoc VP University Services; Jeff Butler, Director Facilities Services) and the artist explored more than 10 possible sites on campus for the location of the Beethoven sculpture. Each of the following three sites met the approval of the artist, Facilities Services (regarding maintenance considerations) and Facilities Planning, Design & Construction (regarding the Long Range Campus Development Plan and the landscape planning). The list of three sites is not ranked because any of the three would be acceptable. Each site is described below including some of the attributes unique to the particular site:

1. A triangle of lawn between Romney Gym and Gaines Hall. The sculpture would be visible from Grant Street to vehicle and pedestrian traffic as a portal looking into campus. The prominence of the sculpture in this site is balanced by large deciduous trees and a hedge that separates it from Romney oval; however the disturbance to the trees root area may impact the health of the trees and rerouting of irrigation would need to be investigated. The front of the sculpture would be oriented to the south so that Beethoven would face those entering or looking into campus towards Montana Hall. Regarding the Long Range Campus Development Plan, this landscaped area is suggested to remain much as it is now; this is an Academic District that borders the Athletics Neighborhood. Other considerations are that recently a lot of improvements have been made to the landscape in this area as part of the Gaines Hall renovation; this site is at the edge of Romney Oval – which is a historic landscape that should undergo a comprehensive plan before any significant changes.



2. South corner of Cheever Hall. While there are a few potential sites along the pedestrian corridor between Howard and Cheever Halls – this site was identified as most appropriate because it used the two-story brick south side of Cheever as the back drop that not only protects the sculpture but also frames it. The front of the sculpture would be oriented towards the southwest so that Beethoven faced those entering the corridor from the west. This corridor is a major pedestrian pathway for the resident-student population from the Hedges residences and Miller Dining entering the campus core and academic buildings. Oriented towards the south, the site receives direct sun which will help reduce snow build up and it is an opportunity to move turf and irrigation away from the building. This is a portal view into campus from South 11th and the sculpture would be visible, particularly those traveling north. While this is the Creative Arts District, this corridor will expose students from all disciplines to the sculpture. According to the LRCDP, in the future the current road between Cheever and North/South Hedges and Miller Dining will eventually be a pedestrian plaza – further enhancing the pedestrian traffic and exposure to students not necessary connected to the Creative Arts programs.



3. A triangle of lawn east of Danforth Chapel. A sculpture at this site would be visible from Centennial Mall without being right on the mall; and visible at this time as a portal looking into campus from South 6th. The front of the sculpture would face south so that Beethoven would face Centennial, turned towards the east looking towards Roberts Hall. The VIP/Administration and public parking lot is nearby, increasing the sculpture's exposure to visitors to the campus. The turf area includes smaller deciduous shrubs a recently transplanted evergreen and irrigation that would need to be rerouted. In conjunction with student groups, FPDC is developing a comprehensive landscape plan for the neighboring Iris Garden and greater Danforth Park area and this site is just outside that park boundary. According to the LRCDP this area is rather stable; the nearby designated building site north of Hannon is still being considered for the Native American Student Center and may include a sculpture garden. Although the previously accepted Dolan sculpture is not visible from this site, the Walt Whitman in Wilson courtyard is fairly close in proximity to this site.



COMPLIANCE:	YES	NO
MSU POLICIES		
COMMITTEE OR APPROPRIATE REVIEW		
MASTER PLAN	X	
BOARD ACTION REQUIRED:		
Recommend preferred site location for placement of the Beethoven sculpture gift to MSU.		
RECOMMENDATION OUTCOME:		