

## MEMORANDUM

TO: University Facilities Planning Board: Susan Agre-Kippenhan - Chair, Jim Becker, Kurt Blunck, Allyson Bristol, Jeff Butler, ASMSU President, Michael Everts, Joseph Fedock, Brad Garnick, Mandy Hansen, Jeff Jacobsen, Bob Lashaway; Tom McCoy; Mary Miles; Jim Rimpau; Craig Roloff; Tom Stump, Jim Thull, Kevin Vilkin, Allen Yarnell; Greg Young; Brenda York

FROM: Victoria Drummond, Associate Planner, Planning, Design & Construction

RE: **September 15, 2009**, meeting of the University Facilities Planning Board

### **ITEM No. 1 – APPROVAL OF NOTES**

Approval of the draft notes from the September 1, 2009.

### **ITEM No. 2 – EXECUTIVE COMMITTEE REPORT**

Report on any current Executive Committee actions.

### **ITEM No. 3 – CONSENT AGENDA**

**ITEM No. 4 – RECOMMENDATION** – Stadium Recycling Container Location  
Presenter – Candace Mastel

**ITEM No. 5 – RECOMMENDATION** - Marsh Lab Storage Container  
Presenter – Victoria Drummond

**ITEM No. 6 – RECOMMENDATION** - Demolition of the East Long Barn  
Presenter – Victoria Drummond

**ITEM No. 7 – RECOMMENDATION** - Classroom Committee Charge  
Presenter – Walt Banziger

### **HORIZON ITEMS**

- External Building Signage Policy
- Staging Discussion
- Seminar Materials
- Master Planning Issues
- Revisit and Update Policies
- MSU Heritage Properties
- HBO5 Amendment for lab Facility

VCD/da

pc: Geoffrey Gamble, President  
ASMSU President  
Jody Barney, Budget and Fiscal Director, Office of Dean and Director  
Patricia Chansley, Assistant to the Provost  
Cathy Conover, Vice President, Communications & Public Affairs  
Lisa Duffey, Assistant to the Dean of Agriculture  
Heidi Gagnon, Assistant to the Vice President, Administration & Finance  
Diane Heck, Administrative Associate, Provost  
Jennifer Joyce, Assistant to the Vice President for Planning and CIO  
Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology  
Donna LaRue, Assistant MSU Chief of Police  
Glenn Lewis, Special Assistant, Vice President, Student Affairs & Dean of Students  
Shari McCoy, Assistant to the President  
Sheron McIlhattan, Accounting Associate IV, University Business Services  
Becky McMillan, Administrative Associate, Auxiliary Services  
Kathleen McPherson-Glynn, Assistant to the Dean, Arts and Architecture  
Charles Nelson, Registrar and Director of Admissions  
Robert Putzke, Director, MSU Police

