

MEMORANDUM

TO: University Facilities Planning Board: Susan Agre-Kippenhan - Chair, Jim Becker, Kurt Blunck, Allyson Bristol, Jeff Butler, ASMSU President, Michael Everts, Joseph Fedock, Brad Garnick, Mandy Hansen, Jeff Jacobsen, Bob Lashaway; Tom McCoy; Mary Miles; Jim Rimpau; Craig Roloff; Tom Stump, Jim Thull, Kevin Vilkin, Allen Yarnell; Greg Young; Brenda York

FROM: Victoria Drummond, Associate Planner, Planning, Design & Construction

RE: **August 18, 2009**, meeting of the University Facilities Planning Board

ITEM No. 1 – APPROVAL OF NOTES

Approval of the draft notes from the August 4, 2009.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current Executive Committee actions.

ITEM No. 3 – CONSENT AGENDA - None

ITEM No. 4 – RECOMMENDATION - **Hamilton Hall North Entrance Stair Renovation**
Presenter: Debbie Drews

ITEM No. 5 – RECOMMENDATION – **Cobleigh Hall Landscape Screening**
Presenter: Candace Mastel

ITEM No. 6 – RECOMMENDATION - **Walt Whitman Sculpture Location**
Presenter: Candace Mastel

ITEM No. 7 – INFORMATION - **Iris Garden Restoration**
Presenter: Candace Mastel

ITEM No. 8 – RECOMMENDATION - **Adoption of the Classroom Committee as a committee of the UFPB and approval of committee charge and membership**
Presenter: Walt Banziger

HORIZON ITEMS

- **External Building Signage Policy**
- **Staging Discussion**
- **Seminar Materials**
- **Master Planning Issues**
- **Revisit and Update Policies**
- **MSU Heritage Properties**
- **HBO5 Amendment for lab Facility**

VCD/da

pc: Geoffrey Gamble, President
ASMSU President
Jody Barney, Budget and Fiscal Director, Office of Agricultural Experiment Stations
Patricia Chansley, Assistant to the Provost
Cathy Conover, Vice President, Communications & Public Affairs
Lisa Duffy, Assistant to the Dean of Agriculture
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Diane Heck, Administrative Associate, Provost
Jennifer Joyce, Assistant to the Vice President for Planning and CIO
Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology
Donna LaRue, Assistant MSU Chief of Police
Glenn Lewis, Special Assistant, Vice President, Student Affairs & Dean of Students
Shari McCoy, Assistant to the President
Sheron McIlhattan, Accounting Associate IV, University Business Services
Becky McMillan, Administrative Associate, Auxiliary Services
Kathleen McPherson-Glynn, Assistant to the Dean, Arts and Architecture
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, MSU Police