

MEMORANDUM

TO: University Facilities Planning Board: Susan Agre-Kippenhan - Chair, Jim Becker, Kurt Blunck, Allyson Bristol, Jeff Butler, Dave Dooley, President – ASMSU, Michael Everts, Brad Garnick, Mandy Hansen, Jeff Jacobsen, Bob Lashaway; Tom McCoy; Mary Miles; Jim Rimpau; Craig Roloff; Tom Stump, Jim Thull, Allen Yarnell; Greg Young; Brenda York

FROM: Victoria Drummond, Associate Planner, Planning, Design & Construction

RE: **March 31, 2009**, meeting of the University Facilities Planning Board

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ITEM No. 1 – APPROVAL OF MINUTES

Approval of the draft minutes from the March 3, 2009 (minutes attached).

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current Executive Committee actions.

ITEM No. 3 – Recommendation – Disposition of Temporary Chemistry Labs
Presenter - Robert Lashaway

ITEM No. 4 – Recommendation – 11th Avenue Road Improvements (Kagy and Lincoln)
Presenter - Robert Lashaway

ITEM No. 5 – Recommendation - Roberts Hall, Room 101HVAC Unit and Exterior Condenser
Presenter – Debbie Drews

ITEM No. 6 – Informational – Introduce the Consent Agenda Concept

HORIZON ITEMS

- External Building Signage Policy
- Seminar Materials
- Master Planning Issues
- Revisit and Update Policies
- MSU Heritage Properties
- HBO5 Amendment for lab Facility

VCD/da

pc: Geoffrey Gamble, President
ASMSU President
Patricia Chansley, Assistant to the Provost
Cathy Conover, Vice President, Communications & Public Affairs
Lisa Duffy, Assistant to the Dean of Agriculture
Victoria Drummond, Associate Planner
Joseph Fedock, Senior Vice Provost
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Diane Heck, Administrative Associate, Provost
Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology
Donna LaRue, Assistant MSU Chief of Police
Shari McCoy, Assistant to the President
Becky McMillan, Administrative Associate, Auxiliary Services
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, MSU Police
Jennifer Joyce, Assistant to the Vice President for Planning and CIO
Jody Barney, Budget and Fiscal Director, Office of Agricultural Experiment Stations
Kathleen McPherson-Glynn, Assistant to the Dean, Arts and Architecture