

MEMORANDUM

TO: University Facilities Planning Board: Susan Agre-Kippenhan - Chair, Kurt Blunck, Allyson Bristol, Jeff Butler, Dave Dooley, David Dunbar – ASMSU, Michael Everts, Brad Garnick, Mandy Hansen, Jeff Jacobsen, Bob Lashaway; Tom McCoy; Mary Miles; Jim Rimpau; Craig Roloff; Tom Stump, Jim Thull, Allen Yarnell; Brenda York

FROM: Victoria Drummond, Associate Planner, Planning, Design & Construction

RE: **March 3, 2009**, meeting of the University Facilities Planning Board

There will be a regular meeting of the University Facilities Planning Board from **3:30 P.M. to 5:00 P.M., Tuesday, March 3, 2009, in the Facilities Planning Quonset**, to discuss the following:

ITEM No. 1 – APPROVAL OF MINUTES

Approval of the draft minutes from the February 17, 2009 (minutes attached).

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current Executive Committee actions.

ITEM No.3 – Recommendation – Student Project Sculpture Display Request

Presenter – Chad Denton

ITEM No. 4 – Information – Student Presentation of Campus Smoking and Litter Issues

Presenter – Melinda K Peirce

ITEM No. 5 – Recommendation – MSU Horticulture Farm Barn

Presenters – Lindsay Schack, Chris Livingston, David Baumbauer

ITEM No. 6 – Recommendation – Montana Hall, Room 108 AC and Exterior Air Handler

Presenter – Loras O’Toole

ITEM No. 7 – Recommendation - Roberts Hall, Room 101HVAC Unit and Exterior Condenser

Presenter – Debbie Drews

HORIZON ITEMS

- **External signage policy**
- **Seminar materials**
- **Master Planning issues**
- **Revisit and Update Policies**

VCD/da

pc: Geoffrey Gamble, President
ASMSU President
Patricia Chansley, Assistant to the Provost
Cathy Conover, Vice President, Communications & Public Affairs
Lisa Duffy, Assistant to the Dean of Agriculture
Victoria Drummond, Associate Planner
Joseph Fedock, Senior Vice Provost
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology
Donna LaRue, Assistant MSU Chief of Police
Shari McCoy, Assistant to the President
Becky McMillan, Administrative Associate, Auxiliary Services
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, MSU Police
Jennifer Joyce, Assistant to the Vice President for Planning and CIO
Jody Barney, Budget and Fiscal Director, Office of Agricultural Experiment Stations
Kathleen McPherson-Glynn, Assistant to the Dean, Arts and Architecture