

**MEMORANDUM**

December 5, 2008

**TO:** University Facilities Planning Board: Susan Agre-Kippenhan - Chair, Shane Colvin -ASMSU President, Kurt Blunck, Allyson Bristol, Jeff Butler, Scott Davis, Dave Dooley, Michael Everts, Brad Garnick, Mandy Hansen, Jeff Jacobsen, Bob Lashaway; Tom McCoy; Mary Miles; Jim Rimpau; Craig Roloff; Tom Stump, Jim Thull, Allen Yarnell; Brenda York

**FROM:** Victoria Drummond, Associate Planner, Planning, Design & Construction  
University Facilities Planning Board

**RE:** **December 9, 2008**, meeting of the University Facilities Planning Board

There will be a regular meeting of the University Facilities Planning Board from **3:30 P.M. to 5:00 P.M., Tuesday, December 9, 2008, in the Facilities Planning Quonset**, to discuss the following:

**ITEM No. 1 – APPROVAL OF MINUTES**

Approval of the draft minutes from the November 25, 2008, meeting will be sought (minutes attached).

**ITEM No. 2 – EXECUTIVE COMMITTEE REPORT**

Report on any current Executive Committee actions will be heard.

**ITEM No. 3 – Informational – “Read This” – Student Newspaper Distribution Locations**  
**Presenter – Cheryl Knobel**

**ITEM No. 4 – Recommendation –Zero Energy House**  
**Presenter – George Thompson**

**ITEM No. 5 – Recommendation – Beetle Infestation Update and Tree Removal Plan**  
**Presenter – Jonathan Ford**

**ITEM No. 6 – Recommendation - Outdoor Recreation Center Building**  
**Presenter – William Mackin**

VCD/da

pc: Geoffrey Gamble, President  
ASMSU President  
Al Bertelsen, Director, Strand Union  
Patricia Chansley, Assistant to the Provost  
Cathy Conover, Vice President, Communications & Public Affairs  
Lisa Duffy, Assistant to the Dean of Agriculture  
Victoria Drummond, Associate Planner  
Joseph Fedock, Senior Vice Provost  
Heidi Gagnon, Assistant to the Vice President, Administration & Finance  
Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology  
Donna LaRue, Assistant MSU Chief of Police  
Glenn Lewis, Assistant to Vice President for Student Affairs  
Shari McCoy, Assistant to the President  
Becky McMillan, Administrative Associate, Auxiliary Services  
Charles Nelson, Registrar and Director of Admissions  
Robert Putzke, Director, MSU Police  
Jennifer Joyce, Assistant to the Vice President for Planning and CIO  
Jody Barney, Budget and Fiscal Director, Office of Agricultural Experiment Stations  
Kathleen McPherson-Glynn, Assistant to the Dean, Arts and Architecture