

MEMORANDUM

August 15, 2008

TO: University Facilities Planning Board: Susan Agre-Kippenhan - Chair, Shane Colvin -ASMSU President, Kurt Blunck, Allyson Bristor, Jeff Butler, Dave Dooley, Michael Everts, Brad Garnick, Mandy Hansen, Jeff Jacobsen, Bob Lashaway; Tom McCoy; Mary Miles; Jim Rimpau; Craig Roloff; Tom Stump, Jim Thull, Allen Yarnell; Brenda York

FROM: Victoria Drummond, Associate Planner, Planning, Design & Construction
University Facilities Planning Board

RE: **August 19, 2008**, meeting of the University Facilities Planning Board

There will be a regular meeting of the University Facilities Planning Board from **3:30 P.M. to 5:00 P.M., Tuesday, August 19, 2008, in the Facilities Planning Quonset**, to discuss the following:

ITEM No. 1 – APPROVAL OF MINUTES

Approval of the draft minutes from the August 5, 2008, meeting will be sought (minutes attached).

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current Executive Committee actions will be heard.

ITEM No. 3 – Recommendation – (Postponed from last week) Cardboard Recycling Collection Site for Chemistry Biochemistry Building: Presenting - Jon Ford

ITEM No. 4 – Recommendation – Campus Service Drives Conceptual Study: Presenting - Karen Hedglin

ITEM No. 5 – Informational – Distribution of Updated Planning Pak: Presenting - Megan Bergstedt

ITEM No. 6 –Recommendation - Proposed Internal Recycling Bin Sites: Presenting- Josh Jane

VCD/da

pc: Geoffrey Gamble, President
Al Bertelsen, Director, Strand Union
Patricia Chansley, Assistant to the Provost
Cathy Conover, Vice President, Communications & Public Affairs
Lisa Duffy, Assistant to the Dean of Agriculture
Joseph Fedock, Senior Vice Provost
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Linda LaCrone, Assistant to the Vice President for Research, Creativity and Technology
Donna LaRue, Assistant MSU Chief of Police
Glenn Lewis, Assistant to Vice President for Student Affairs
Shari McCoy, Assistant to the President
Becky McMillan, Administrative Associate, Auxiliary Services
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, MSU Police
Jennifer Joyce, Assistant to the Vice President for Planning and CIO
Jody Barney, Budget and Fiscal Director, Office of Agricultural Experiment Stations