

## MEMORANDUM

TO: University Facilities Planning Board: Agre-Kippenhan - Chair, ASMSU Pro Temp, Banziger, Blunck, Bristol, Burns, Butler, Dooley, Everts, Garnick, Jacobsen, Lashaway; McCoy; McIlhattan; Miles; Rimpau; Roloff; Sharrock; Stump, Thull, Yarnell; York

FROM: Victoria Drummond, Associate Planner, Facilities Planning, Design & Construction

RE: **February 19, 2008** meeting of the University Facilities Planning Board

**There will be a regular meeting of the University Facilities Planning Board from 3:30 P.M. to 5:00 P.M., Tuesday, February 19, 2008 in the Facilities Planning Quonset,** to discuss the following:

ITEM No. 1 – APPROVAL OF MINUTES

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current UFPB Executive Committee actions.

ITEM No. 3 – Romney Oval Flag Discussion (postponed from February 5, 2008 Agenda).

ITEM No. 4 – Poster Display Design Standard.

cc: Geoffrey Gamble, President  
ASMSU President  
Al Bertelsen, Director, Strand Union  
Patricia Chansley, Assistant to the Provost  
Cathy Conover, Director, Communications & Public Affairs  
Victoria Drummond, Associate University Planner  
Lisa Duffey, Assistant to the Dean, College of Agriculture/Agricultural Experiment Station  
Joseph Fedock, Senior Vice Provost  
Heidi Gagnon, Assistant to the Vice President, Administration & Finance  
Mandy Hansen, Financial Aid Officer  
Linda LaCrone, Assistant to the Vice President for Research  
Donna LaRue, Assistant Chief, University Police  
Glenn Lewis, Assistant to Vice President for Student Affairs  
Shari McCoy, Assistant to the President  
Becky McMillan, Administrative Associate, Auxiliary Services  
Charles Nelson, Registrar and Director of Admissions  
Robert Putzke, Director, University Police  
Madeline Rogers, Assistant to the Chief Information Officer  
Scott Stroh, University Architect