

MEMORANDUM

March 22, 2008

TO: Llewellyn - Chair, Burns, Butler Dooley; Garnick; ASMSU, Jacobsen; Johns, Johnson, Lashaway; McCoy; McIlhattan; Miles; Rimpau; Roloff; Sharrock; Stump, Thull, Yarnell; York

FROM: Walter Banziger, Director, OFS – Planning, Design & Construction
University Facilities Planning Board

RE: **January 23rd, 2007** meeting of the University Facilities Planning Board

There will be a regular meeting of the University Facilities Planning Board from 3:30 P.M. to 5:00 P.M., Tuesday, January 23rd, 2007 in the Facilities Planning Quonset, to discuss the following:

ITEM No. 1 – APPROVAL OF MINUTES

Approval of the minutes from the January 9th, 2007 meeting will be will be sought (minutes attached).

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT

Report on any current UFPB Executive Committee actions will be heard.

ITEM No. 3 – PARKING AND TRANSPORTATION ADVISORY COMMITTEE REPORT

Jo Oudshoorn will present the PTAC Quarterly Report to UFPB.

ITEM No. 4 – CAMPUS SIGNAGE STANDARD – BRANDING POLICY

Victoria Drummond, Associate planner and Julie Kipfer, Director of Marketing will present information for discussion on a Signage Standard and seek approval to publish this standard as part of the MSU Branding Policy through the Office of Communications and Public Affairs.

WB/akm

pc: Geoffrey Gamble, President
Al Bertelsen, Director, Strand Union
Patricia Chansley, Assistant to the Provost
Cathy Conover, Director, Communications & Public Affairs
Victoria Drummond, University Associate Planner
Lisa Duffey, Assistant to the Dean, College of Agriculture/Agricultural Experiment Station
Michael Everts, Assistant Professor of Architecture
Joseph Fedock, Senior Vice Provost
Heidi Gagnon, Assistant to the Vice President, Administration & Finance
Mandy Hansen, Financial Aid Officer
Linda LaCrone, Assistant to the Vice President for Research
Donna LaRue, Assistant Chief, University Police
Glenn Lewis, Assistant to Vice President for Student Affairs
Clark Llewellyn, Director, School of Architecture
Anne McBee, Administrative Associate, Office of Facilities Services
Shari McCoy, Assistant to the President
Becky McMillan, Administrative Associate, Auxiliary Services
Charles Nelson, Registrar and Director of Admissions
Robert Putzke, Director, University Police
Madeline Rogers, Assistant to the Chief Information Officer
Connie Shelhamer, Budget and Fiscal Director, Office of Agricultural Experiment Stations
Scott Stroh, Interim University Architect
ASMSU President