

Facilities Advisory Committee (OFSAC)

Minutes – July 23, 2009

Members Present: Larry Baker, Chair, Michael Dean, Heidi Gagnon, Alan George, Richard Smith, Ed Sondeno, Melanie Stocks

Members Represented: Dale Huls for Sandy Sward

Members Absent: Elizabeth Bird, Chris Jenkins, Rick Hixson, Tom Morrison, Sandy Sward

Others Present: Jeff Butler, Victoria Drummond, Associate Planner, Facilities Planning, Design & Construction

1. **Approval of Minutes – 05/28/09**

Stocks moved to approve Minutes of the meeting held on May 28, 2009, as submitted. Sondeno Seconded the Motion and the Minutes were unanimously approved with no corrections or additions.

2. **Long Range Building Program (LRBP)**

Victoria Drummond provided a packet of information and discussed the LRBP process. The LRBP is an ongoing, cyclical process and we are currently developing the project list for the 2012-13 legislative biennium. Page 2 of the packet shows the development schedule with blue areas indicating projects specific to our campus and black areas showing the campuses as a group. The project list is fluid and projects can be moved around in priority as well as to major maintenance. Page 6 contains the expanded project descriptions. The Montana Hall Adaptive Renovation has been submitted for the past 4-5 sessions but continues to rise to the top of the list because of its historical significance to the university, community, and state.

In the next step of the process the Bozeman projects will be combined with the lists from affiliates and as a part of the consolidation, we are placed in the role of looking at the needs of all. We work closely with the affiliates on estimates and to present detailed narratives on the projects. The prioritized and pared down list is sent to the Board of Regents who look at lists from all campuses. The further combined list then becomes an MUS list to be sent to the Commissioner's office. The LRBP covers all state agencies and this is just the university part of the program. Although it is a political process, we have been successful in getting funding for projects.

3. **University Planning, Budget & Analysis Committee (UPBAC) Work Group Update**

Butler discussed the fiscal year \$1 million budget deficit reported by UPBAC. Due to the delay of information from the Commissioner's office, there was not time to do anything other than an across campus cut. UPBAC has appointed a sub-committee work group to look at possible ways to address expected future budget deficits and the sub-committee has asked for suggestions from the campus community. Butler serves as a representative on UPBAC and is a member of the sub-committee as well as an additional ad-hoc cost reduction study group formed to address HR issues. Facilities will be required to address all suggestions targeting facilities issues. Although it will require time and effort to respond to these issues, it will also be an opportunity to educate and inform people about

the Facilities operation. Butler will be providing further information regarding the Request for Information (RFI) as well as Facilities Responses to the issues addressed.

Respectfully submitted,
Sharon Morrison
Facilities Services