

Facilities Services Advisory Committee (OFSAC)

Minutes – January 29, 2009

Members Present: Larry Baker, Chair, Elizabeth Bird, Michael Dean, Alan George, Chris Jenkins, Tom Morrison, Ed Sondeno, Melanie Stocks

Members Absent: Heidi Gagnon, Rick Hixson, Richard Smith, Sandy Sward

Others Present: Jeff Butler, Jon Ford

1. **Approval of Minutes – 10/30/08**

Sondeno moved to approve the Minutes of the Meeting held on October 30, 2008, as submitted. Bird Seconded the Motion and it was unanimously approved.

2. **Status of Pine Bark Beetle Infestation**

Jon Ford advised that 166 pine trees across campus have been cut down to stumps. All work was performed by the Landscape and Grounds crew. The smaller trees have been chipped and larger tree trunks will be buried. \$5,000 worth of Verbenone has been purchased which should be enough for two applications on the remaining healthy trees. Baker suggested a final report be published or added to the informational website, including information about the process to identify infected trees.

3. **Funds for Capital Improvement**

Baker requested a discussion regarding funds that may become available for capital improvement. There are many infrastructure needs on campus, and it may be beneficial for the Committee to be informed in those areas. Sondeno advised that recent articles regarding the Bill passed by the House indicate university portions are not anticipated to be huge and that time schedules are very aggressive. There are discussions taking place at the State A&E in Helena regarding these time issues and “shovel-ready” projects. This item will be kept on future agendas for updates.

Additional issues for future discussion include:

- budget impacts on campus projects (Butler will include a Major Maintenance update at the next meeting);
- Update on tree replacement;
- Recycling efforts;
- Energy issues: Campus response to the Governor’s 20/10 initiative; campus energy use; report from the new Resource Conservation Specialist;
- Streamline Bus update.

4. **Custodial Staffing Update**

Butler advised that for the first time in several years, the custodial crew is at full staff (at the cut-back level).

5. **Getting to Know Facilities – Work Control & Motor Pool**

Butler led Committee members on a tour of the Work Control Center and the Motor Pool.

Respectfully submitted,
Sharon Morrison
Facilities Services