

Facilities Services Advisory Committee (OFSAC)

Minutes – November 29, 2007

Members Present: Larry Baker, Chair, Allen Bertelsen, Sandy Gagnon, Jennifer Joyce, Jim Rimpau, Ed Sondeno, Melanie Stocks,

Members Absent: Robert Carson, Heidi Gagnon, Rick Hixson, Chris Jenkins, Sandy Sward

Others Present: Jeff Butler, Sue Becker, Jeff Davis, Jon Ford, Patti Yasbek

1. Approval of Minutes – September 27, 2007

Joyce requested that the Minutes of the Meeting held September 27, 2007, be changed to reflect that she is the representative for CEPAC on the Committee. Rimpau moved that the Minutes be approved as amended. Bertelsen Seconded the Motion and it was unanimously approved by the Committee.

2. Departmental Base Budget Overview

Yasbek distributed copies of the Departmental Base Budget Overview and discussed each section. Members expressed some interest in further explanation of the language in the report as well as further distribution. Yasbek explained that all departments receive these reports and that this information can be accessed on the Budget Office website. Members are also interested in further discussion of “recharges.” Butler advised that Facilities is preparing information to present to the Committee in the near future to explain the recharge process.

3. Sustainability at MSU

Davis provided information and led discussion regarding sustainability at the University and the possibilities for the future direction of sustainability on campus. In Montana, the governor’s Climate Change Council has set a goal of 20% energy reduction by 2010 for all state agencies. In addition, universities across the country are establishing sustainability policies and even departments. Currently, 437 universities have signed the American College and University Presidents Climate Commitment. MSU has not had a comprehensive policy, however we have tried to implement energy conservation measures that are economically feasible. Facilities would like to know if it is on the right track, but is also concerned that as the movement gains momentum, expectations may exceed our resource levels. Facilities would like to see a committee or governing body that could act as an official contact point. Rimpau suggested working with the Strategic Planning Committee and also looking into a partner relationship with the city. Members also suggested tapping into the university’s resources; scientific knowledge, operational knowledge, and the number of impassioned individuals on campus.

4. Facilities Retreat

Butler advised the Committee that on Tuesday, December 4, Facilities would be holding the Facilities managers’ retreat. The morning session will be used to discuss goals and

accomplishments and the afternoon session will be a supervisors' communications workshop. The Facilities goals will be combined with the other University Services groups and ultimately rolled into the VP Administration group. All Committee members are invited to attend the retreat.

5. Other Items

At the next Committee meeting, Ford will provide an update on campus recycling (another part of sustainability). Committee members sent accolades to the Facilities Grounds crews for their good job and hard work with the snow removal this winter.

There being no further business, the meeting adjourned at 4:55 pm

Respectfully submitted,
Sharon Morrison
Facilities Services